

MEETING:	Full Council
DATE:	Thursday, 25 May 2017
TIME:	10.30 am
VENUE:	Council Chamber, Barnsley Town Hall

AGENDA

1. Declarations of Interests

To receive any declarations of interest of a pecuniary or non-pecuniary nature from Members in respect of the items on this agenda.

2. Minutes (*Pages 5 - 12*)

To approve as a correct record the minutes of the meeting of the Council held on the 30th March, 2017.

3. Communications

To consider any communications to be submitted by the Mayor or the Chief Executive.

4. Questions by Elected Members

To consider any questions which may have been received from Elected Members and which are asked pursuant to Standing Order No. 11.

5. Questions relating to Joint Authority, Police and Crime Panel and Combined Authority Business

Minutes of the South Yorkshire Pensions Authority, South Yorkshire Fire and Rescue Authority, Sheffield City Region Combined Authority, and Police and Crime Panel

Any Member of the Council shall have the opportunity to comment on any matters referred to in the following minutes.

The relevant representatives shall then be given the opportunity to respond to any comments made by Members on those minutes.

6. Police and Crime Panel - 16th December, 2016 (*Pages 13 - 28*)

7. Police and Crime Panel - 7th February, 2017 (*Pages 29 - 36*)

8. Police and Crime Panel - 24th February , 2017 (*Pages 37 - 42*)

9. South Yorkshire Pensions Authority - 16th March, 2017 (*Pages 43 - 48*)

10. South Yorkshire Fire and Rescue Authority - 3rd April, 2017 (*Pages 49 - 58*)

11. Sheffield City Region Combined Authority - 22nd March, 2017 (*Pages 59 - 68*)

12. Sheffield City Region Combined Authority - 24th April, 2017 (*Pages 69 - 72*)

Minutes of the Regulatory Boards

- 13. Audit Committee - 22nd March, 2017 (*Pages 73 - 78*)
- 14. Planning Regulatory Board - 18th April, 2017 (*Pages 79 - 84*)
- 15. Audit Committee - 19th April, 2017 (*Pages 85 - 94*)

(**Note:** the recommendation detailed in Minute 68 'Audit Committee Terms of Reference' is to be considered by the Annual Council to be held on the 19th May, 2017)

- 16. General Licensing Regulatory Board - 26th April, 2017 (*Pages 95 - 96*)
- 17. General Licensing Panel - Various (*Pages 97 - 100*)
- 18. Appeals, Awards and Standards - Various (*Pages 101 - 102*)

Minutes of the Health and Wellbeing Board

- 19. Health and Wellbeing Board - 4th April, 2017 (*Pages 103 - 106*)

Minutes of the Scrutiny Committees

- 20. Overview and Scrutiny Committee - 4th April, 2017 (*Pages 107 - 110*)
- 21. Overview and Scrutiny Committee - 2nd May, 2017 (*Pages 111 - 114*)

Minutes of the Area Councils

- 22. Central Area Council - 13th March, 2017 (*Pages 115 - 120*)
- 23. Dearne Area Council - 20th March, 2017 (*Pages 121 - 126*)
- 24. North Area Council - 20th March, 2017 (*Pages 127 - 132*)
- 25. North East Area Council - 30th March, 2017 (*Pages 133 - 138*)
- 26. Penistone Area Council - 6th April, 2017 (*Pages 139 - 144*)
- 27. South Area Council - 28th April, 2017 (*Pages 145 - 148*)

Recommendations to Council

All reports detailed below are subject to Cabinet recommendation and are available to download from the Council's website. The Cabinet Spokesperson for the Service in question will respond to any comments or amendments concerning these minutes.

- 28.** Local Plan - Progress and Update of Local Development Scheme
(Cab.5.4.2017/13) (*Pages 149 - 158*)

RECOMMENDED TO FULL COUNCIL:-

- (i) that the timescales in the current Local Development Scheme, as detailed in the report now submitted, be approved with effect from 25th May, 2017;
- (ii) that the Head of Planning and Building Control be delegated authority to amend and bring into effect any updates to the Local Development Scheme as required during the Local Plan examination in public process, the effective dates for any amendment to the scheme to be specified in the relevant decision record, and to reflect progress on a South Yorkshire Joint Waste Plan; and
- (iii) that the Head of Planning and Building Control be delegated authority to make a formal request to the Inspector under section 20(7C) of the Planning and Compulsory Purchase Act 2004 (as amended) to recommend main modifications to ensure the Local Plan meets the tests of soundness.

Minutes of the Cabinet Meetings

- 29.** Cabinet - 22nd March, 2017 (*Pages 159 - 160*)
- 30.** Cabinet - 5th April, 2017 (*Pages 161 - 166*)
- 31.** Cabinet - 19th April, 2017 (*Pages 167 - 170*)
- 32.** Cabinet - 3rd May, 2017 (Draft) (*Pages 171 - 174*)

(NB. No Cabinet decisions have been called in from these meetings)

Schedule of Declarations - copy attached



Diana Terris
Chief Executive

Wednesday, 17 May 2017

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MEETING:	Full Council
DATE:	Thursday, 30 March 2017
TIME:	10.30 am
VENUE:	Council Chamber, Barnsley Town Hall

MINUTES

Present

The Mayor (Councillor Burgess)

- | | |
|---------------------|---|
| Central Ward | - Councillors D. Birkinshaw, Bruff and M. Dyson |
| Cudworth Ward | - Councillors Hayward, Houghton CBE and C. Wraith MBE |
| Darfield Ward | - Councillors Coates and Markham |
| Darton East Ward | - Councillors Charlesworth, Miller and Spence |
| Darton West Ward | - Councillors Howard |
| Dearne North Ward | - Councillors Gardiner and Phillips |
| Dearne South Ward | - Councillors C. Johnson, Noble and Sixsmith MBE |
| Dodworth Ward | - Councillors P. Birkinshaw, J. Carr and Riggs |
| Hoyland Milton Ward | - Councillors Franklin, Shepherd and Stowe |
| Kingstone Ward | - Councillors D. Green, Mitchell and Williams |
| Monk Bretton Ward | - Councillors S. Green, Richardson and Sheard |
| North East Ward | - Councillors Ennis, Hampson and Higginbottom |
| Old Town Ward | - Councillors Cherryholme, Grundy and Lofts |
| Penistone East Ward | - Councillors Barnard and Wilson |
| Penistone West Ward | - Councillors David Griffin, Millner and Unsworth |
| Rockingham Ward | - Councillors Andrews BEM |
| Royston Ward | - Councillors Cheetham, Clements and Makinson |
| St. Helen's Ward | - Councillors Leech, Platts and Tattersall |
| Stairfoot Ward | - Councillors K. Dyson, W. Johnson and Mathers |
| Wombwell Ward | - Councillors Frost, Daniel Griffin and R. Wraith |
| Worsbrough Ward | - Councillors |

G. Carr, Clarke and Pourali

201. Declarations of Interests

There were no declarations of a pecuniary or non-pecuniary nature from Members in respect of the items on this agenda.

202. Minutes

The minutes of the meeting held on 2nd and 23rd February 2017 were taken as read and signed by the Chair as a correct record.

203. Communications

Culture and Visitor Economy

The Director of Legal and Governance, in the absence of the Chief Executive, was pleased to formally announce a number of key successes in recent weeks which have been reported in the media:

Elsecar has been named by Historic England as one of the Country's Heritage Action Zones. Only ten places in England have been recognised in this way, which is a reflection of the importance of the heritage at Elsecar and will provide us with the support and resources that will begin to realise the village's immense potential as part of the region's visitor and tourism economy.

Jointly with Rotherham, Barnsley has been recognised by the Arts Council, Heritage Lottery Fund and Historic England as one of only sixteen 'Great Places in England'. The Great Place Scheme is designed to ensure that Culture and Heritage has the maximum positive impact on jobs, economic performance, educational attainment, community cohesion and health and wellbeing and enables ambitious civic organisations and local businesses and communities to invest in, and put culture at the heart of, their thinking. The award attracts £1.2M of revenue funding over three years. Our scheme focuses on the immensely important heritage in the villages of Elsecar and Wentworth and it is this, together with Barnsley's reputation and track record for delivering exemplar cultural and heritage projects that led to this incredible recognition for the Borough.

The Somme Commemoration Artwork has also won national recognition, receiving a Commendation from the Civic Trust. The artwork was particularly poignant because of the loss of around three hundred people from Barnsley on the first day of the battle of the Somme, one hundred years ago. The project engaged local school children and volunteers in its development and resonated with local people. Out of fifty-eight shortlisted projects from across the country, Barnsley was the only award in Yorkshire, demonstrating the very high standard of our work.

We also received £50,000 from the Heritage Lottery Fund to develop a Sound and Film Archive which will make the sound and film collections held by Barnsley Archives and Local Studies fully accessible for the first time and enable people to donate their film footage.

Finally, last week the Arts Council awarded over £77,000 to continue our excellent Museum and Schools programme. We were one of only ten in the Country to receive the funding and a tribute to the outstanding quality of our programme.

Thanks were expressed to all of the Culture and Visitor Economy Team involved in these projects, for their hard work in securing these achievements and raising Barnsley's profile as a place of excellence. In particular the following people have been involved: Jemma Conway, Michael Hardy, Kevin Wallace, Devinia Skirrow, Lynn Dunning, John Tanner, Sue Thiedeman and, from Planning, Barnsley's Conservation Officer Tony Wiles, who played a very important role.

The Mayor and Members of the Council expressed their congratulations to all concerned in the usual manner.

204. Questions by Elected Members

The Director of Legal and Governance, in the absence of the Chief Executive, reported that no questions had been received from Elected Members in accordance with Standing Order No. 11.

205. Questions relating to Joint Authority, Police and Crime Panel and Combined Authority Business

The Director of Legal and Governance, in the absence of the Chief Executive, reported that no questions had been received from Elected Members in accordance with Standing Order No. 12.

206. South Yorkshire Pensions Authority - 12th January, 2017

RESOLVED that the minutes be noted.

207. South Yorkshire Pensions Authority - 16th February, 2017

RESOLVED that the minutes be noted.

208. South Yorkshire Fire and Rescue Authority - 16th January, 2017

RESOLVED that the minutes be noted.

209. South Yorkshire Fire & Rescue Authority (Draft) - 13th February, 2017

RESOLVED that the minutes be noted.

210. Sheffield City Region Combined Authority - 30th January, 2017

RESOLVED that the minutes be noted.

211. Planning Regulatory Board - 24th February, 2017

Moved by Councillor D. Birkinshaw - Seconded by Councillor R. Wraith; and

RESOLVED that the minutes as printed and now submitted of the proceedings of the Planning Regulatory Board held on 24th January be received.

212. Planning Regulatory Board - 21st February, 2017

Moved by Councillor D. Birkinshaw - Seconded by Councillor R. Wraith; and

RESOLVED that the minutes as printed and now submitted of the proceedings of the Planning Regulatory Board held on 21st February 2017 be received.

213. General Licensing Regulatory Board - 22nd February, 2017

Moved by Councillor C. Wraith, MBE – Seconded by Councillor Johnson; and

RESOLVED that the minutes as printed and now submitted of the proceedings of the General Licensing Regulatory Board Panel meeting held on the 22nd February 2017 be received.

214. General Licensing Panel - Various

Moved by Councillor C. Wraith, MBE – Seconded by Councillor Johnson; and

RESOLVED that the minutes as printed and now submitted of the proceedings of the various General Licensing Panels be received.

215. Statutory Licensing Sub-Committee - various

Moved by Councillor C. Wraith, MBE – Seconded by Councillor Johnson; and

RESOLVED that the minutes as printed and now submitted of the proceedings of the Statutory Licensing Regulatory Board Sub-Committee held on various dates be received.

216. Appeals, Awards and Standards - Various

Moved by Councillor Shepherd – Seconded by Councillor Makinson; and

RESOLVED that the details of the various Appeals, Awards and Standards Regulatory Board Panels held in the last cycle of meetings together with their decisions be received.

217. Health and Wellbeing Board - 31st January, 2017

Moved by Councillor Sir Stephen Houghton, CBE – Seconded by Councillor Platts; and

RESOLVED that the minutes as printed and now submitted of the proceedings of the Health and Well Being Board held on 31st January 2017 be received.

218. Overview and Scrutiny Committee - 7th February, 2017

Moved by Councillor Ennis – Seconded by Councillor Johnson; and

RESOLVED that the minutes as printed and now submitted of the proceedings of the Overview and Scrutiny Committee held on 7th February 2017 be received.

219. Overview and Scrutiny Committee - 14th March, 2017

Moved by Councillor Leech – Seconded by Councillor Johnson; and

RESOLVED that the minutes as printed and now submitted of the proceedings of the Safeguarding Scrutiny Committee held on 14th March 2017 be received.

220. Central Area Council - 16th January, 2017

Moved by Councillor D Green – Seconded by Councillor Riggs; and

RESOLVED that the minutes as printed and now submitted of the proceedings of the Central Area Council held on 16th January 2017 be received.

221. Dearne Area Council - 23rd January, 2017

Moved by Councillor Noble – Seconded by Councillor Gardiner; and

RESOLVED that the minutes as printed and now submitted of the proceedings of the Dearne Area Council held on 23rd January 2017 be received.

222. North Area Council - 23rd January, 2017

Moved by Councillor Leech – Seconded by Councillor Howard; and

RESOLVED that the minutes as printed and now submitted of the proceedings of the North Area Council held on 23rd January 2017 be received.

223. North East Area Council - 2nd February, 2017

Moved by Councillor Hayward – Seconded by Councillor C. C. Wraith MBE; and

RESOLVED that the minutes as printed and now submitted of the proceedings of the North East Area Council held on 2nd February 2017 be received.

224. Penistone Area Council - 9th February, 2017

Moved by Councillor Barnard – Seconded by Councillor Wilson; and

RESOLVED that the minutes as printed and now submitted of the proceedings of the Penistone Area Council held on 9th February 2017 be received.

225. North Area Council - 21st February, 2017

Moved by Councillor Leech – Seconded by Councillor Howard; and

RESOLVED that the minutes as printed and now submitted of the proceedings of the North Area Council held on 21st February 2017 be received.

226. South Area Council - 24th February, 2017

Moved by Councillor Stowe - Seconded by Councillor Frost; and

RESOLVED that the minutes as printed and now submitted of the proceedings of the South Area Council held on 24th February 2017 be received.

227. Appointment of Statutory Officers

Moved by Sir Steve Houghton CBE – seconded by Councillor Andrews BEM

RESOLVED that:

- (i) Mr N Copley (Service Director, Finance) be appointed as Section 151 Officer with effect from 1st April, 2017, and
- (ii) Mr M Potter (Service Director – Organisation and Workforce Improvement) be appointed as the designated Scrutiny Officer with effect from 1st April, 2017.

228. Community Cohesion Champion Special Responsibility Allowance

Moved by Councillor Houghton – seconded by Councillor Andrews

RESOLVED that:

- (i) Councillor K Dyson be appointed to the position of Community Cohesion Champion, and that
- (ii) The scheme of allowances be amended in relation to the payment of a Special Responsibility Allowance for this role.

229. 2017/18 Pay Policy Statement (Cab.22.2.2017/6)

Moved by Councillor Gardiner – seconded by Councillor Franklin

RESOLVED that:

- (i) The 2017/18 Pay Policy Statement, now submitted, be approved for implementation with effect from 1st April 2017.

230. Licensing Act 2003 - Statement of Licensing Policy (Cab.22.3.2017/12)

Moved by Councillor Miller – seconded by Councillor Frost, and

RESOLVED that the Licensing Act Statement of Licensing Policy 2017 be approved.

231. Cabinet - 11th January, 2017

Moved by Councillor Sir Steve Houghton CBE – Seconded by Councillor Andrews BEM, and

RESOLVED that the minutes as printed and now submitted of the proceedings of the Cabinet Meeting held on 11th January 2017 be received.

232. Cabinet - 25th January, 2017

Moved by Councillor Sir Steve Houghton CBE – Seconded by Councillor Andrews BEM, and

RESOLVED that the minutes as printed and now submitted of the proceedings of the Cabinet Meeting held on 25th January 2017 be received.

233. Cabinet - 8th February, 2017

Moved by Councillor Sir Steve Houghton CBE – Seconded by Councillor Andrews BEM, and

RESOLVED that the minutes as printed and now submitted of the proceedings of the Cabinet Meeting held on 8th February 2017 be received.

234. Cabinet - 22nd February, 2017

Moved by Councillor Sir Steve Houghton CBE – Seconded by Councillor Andrews BEM, and

RESOLVED that the minutes as printed and now submitted of the proceedings of the Cabinet Meeting held on 22nd February be received.

235. Cabinet - 8th March, 2017

Moved by Councillor Sir Stephen Houghton, CBE – Seconded by Councillor Andrews BEM; and

RESOLVED that the minutes as printed and now submitted of the Cabinet Meeting held on 8th March 2017 be received.

236. Cabinet - 9th March, 2017

Moved by Councillor Sir Stephen Houghton, CBE – Seconded by Councillor Andrews BEM; and

RESOLVED that the minutes as printed and now submitted of the Cabinet Meeting held on 9th March 2017 be received.

237. Exclusion of the Public and Press

RESOLVED that the public and press be excluded from this meeting during consideration of the following item because of the likely disclosure of exempt information as defined by Paragraph 3 of Part I of Schedule 12A of the Local Government Act 1972 as amended, subject to the public interest test.

238. Better Barnsley Phase 2 Funding (Cab.9.3.2017/3)

Moved by Councillor Miller – seconded by Councillor Frost, and:

RESOLVED that:

- (i) Council note the robust option appraisal work that has been carried out on Phase 2 of the Better Barnsley scheme;
- (ii) Council approve the proposal to fund the development of Phase 2 with a total estimated cost of £70.1M, with the exact funding method to be agreed prior to awarding the main works contract at which time more concrete cost and income projections will be available;
- (iii) Council approve a procurement exercise for a main works contractor for Phase 2 of the Better Barnsley Scheme with contractor appointment being subject to a further report.
- (iv) Council approve a procurement exercise for further development management services for Phase 2 of the Better Barnsley scheme with contractor appointment being subject to a further report.
- (v) Council approve the procurement of additional design services for Phase 2 of the Better Barnsley scheme with contractor appointment being subject to a further report.
- (vi) Council approve the use of £0.2M of the £14M earmarked for the Better Barnsley Phase 2 Development to fund the cost of the procurement exercises highlighted above together with earmarking an additional £4.2M to fund the estimated early year's annual operating costs prior to development becoming fully operational. The remaining £9.6M to be held as a contingency to ensure as far as is possible that no revenue budgetary impact arises as a result of progressing the scheme;
- (vii) The Council's Treasury Management Strategy and Prudential Indicators be updated to reflect the investment required within the Better Barnsley Phase 2 Scheme;
- (viii) A variation to the Council's Minimum Reserve Provision statement be approved in respect of the Better Barnsley Phase 2 scheme to allow debt for that scheme to be repaid over a 25 year repayment period.

In closing the meeting the Mayor, Councillor Burgess, reminded Members that this was the last meeting of the Council in her term of office and she asked to place on record her thanks to officers and colleagues who had supported her during her Mayoral year.

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Chair

POLICE AND CRIME PANEL
16th December, 2016

Present:-

Barnsley MBC
Councillor D. Griffin

Doncaster MBC
Councillor J. Healy
Councillor C. McGuinness

Rotherham MBC
Councillor S. Sansome (in the Chair)

Sheffield CC
Councillor J. Drayton
Councillor J. Otten

Co-opted Members
Mr. A. Carter
Mr. S. Chu

Apologies for absence were received from Councillor B. Cutts (Rotherham MBC), R. Frost (Barnsley MBC), T. Hussain and M. Rooney (Sheffield CC).

F32. MINUTES OF THE PREVIOUS MEETING HELD ON 28 OCTOBER 2016

The Chair reported that Councillor Brian Cutts (Rotherham MBC) had written to indicate that he did not consider the minutes to be accurate in respect of his statement under Minute F27 and wished for the minutes to be amended to record that he had observed every protest march in Rotherham, rather than attended. The Chair indicated that he had watched the webcast of the previous meeting, where Councillor Cutts had indicated that he had attended every protest march in Rotherham, and could not recommend that the proposed amendment be incorporated within the minutes.

Resolved:-

That the minutes of the previous meeting of the Police and Crime Panel held on 28 October 2016 be approved as a true and correct record of the proceedings.

F33. TO CONSIDER WHETHER THE PRESS AND PUBLIC SHOULD BE EXCLUDED FROM THE MEETING DURING CONSIDERATION OF ANY PART OF THE AGENDA.

The Chair indicated that there were no items for consideration on the agenda that would require the exclusion of the press and public from the meeting.

F34. TO DETERMINE ANY ITEM WHICH THE CHAIRMAN IS OF THE OPINION SHOULD BE CONSIDERED AS A MATTER OF URGENCY.

The Chair indicated that there were no items requiring the urgent consideration of the Panel.

F35. QUESTIONS FROM MEMBERS OF THE PUBLIC TO THE PANEL

It was reported that no public questions had been received.

F36. QUESTIONS FROM MEMBERS OF THE PANEL TO THE POLICE & CRIME COMMISSIONER

In accordance with Procedure Rule 11 (General Questions from Members of the Panel), the following questions were put with responses from the Police and Crime Commissioner:

Mr Alan Carter put the following question:

“Is the PCC sufficiently concerned about the issue of human trafficking and modern day slavery to use his influence to ensure that access to adequate funding may be prioritised to ensure that there are resources sufficient to enable the South Yorkshire Police and their various partners to be able to comprehensively address this apparently growing problem in our communities?”

In response, the Police and Crime Commissioner stated:

“Human Trafficking and Modern Slavery is a growing area of concern and all forces in the UK recognise that. I am meeting with the non-governmental organisation (NGO) and Force lead on the 16 December to discuss a multi-agency partnership. At that meeting I want to discuss the deliverables one might reasonably expect from such a partnership including, but not limited to, the development of a Countywide Partnership Strategy.

In addition to which I have provided some funding to a NGO to provide training to partner agencies first responders - for example housing officers or similar. The training will be free to access and will in the first instance address some of the knowledge gaps we are aware exist in terms of spotting the signs, understanding responsibilities around and reporting mechanisms for victims of modern slavery.

You are right to say that this is a multi-agency issue and responsibility and I welcome this opportunity to further raise the profile of this heinous crime.”

Mr Alan Carter had also given notice of a second question:

“As Police and Crime Commissioner, would you please advise the Police and Crime Panel on your personal involvement in and influence to date upon the releasing and directing for community benefit of assets seized or recovered from criminals’ ill-gotten gains, pursuant to the provisions of The Proceeds of Crime Act 2002? In particular, could you report upon the extent to which money returned to the public purse from this source assists in aiding good community causes and engaging ex-offenders in activities to benefit the wider community in South Yorkshire?”

In response, the Police and Crime Commissioner stated:

“The Proceeds of Crime Act 2002 (“POCA”) sets out the legislative scheme for the recovery of criminal assets with criminal confiscation being the most commonly used power. Confiscation occurs after a conviction has taken place. Other means of recovering the proceeds of crime which do not require a conviction are provided for in the Act, namely civil recovery, cash seizure and taxation powers.

If associated with a criminal investigation / prosecution and conviction this is regarded as an asset in the confiscation process for which the police receive only 18.5% back from the incentivisation fund. In cases of cash seizure, detention or forfeiture the police receive 50% of the amount back through the incentivisation fund.

It is complex and difficult to obtain funds through the Proceeds of Crime Act and can take 5 – 6 years to come through. Because of these complexities we do not rely on POCA money to fund any particular activities because it is not a stable or consistent funding source.”

In response, Mr Alan Carter indicated that communities in West Yorkshire were benefiting from funding from a Proceeds of Crime Fund and enquired whether any monies coming into South Yorkshire were being used for the benefit of local communities.

The Police and Crime Commissioner answered that it was unlikely that the funds being distributed were from the proceeds of organised crime, but rather that the local PCC had given a pot of money the name “Proceeds of Crime Fund”. He committed to look further into the issue. .

Councillor Joe Otten asked the following question:

“Who do you understand to be ultimately responsible for taking the decision to go ahead with the 17th November police and Amey operation on Rustlings Road, Sheffield, to fell trees in the early hours?”

In response, the Police and Crime Commissioner stated:

"The decision to go ahead with the 17 November operation on Rustlings Road was a matter for Sheffield City Council. As I understand it, this was part of a larger contract to resurface roads and make good pavements that included the felling of some older trees whose roots were affecting street maintenance. If memory serves me correctly, this policy was welcomed by all parties on Sheffield City Council at the time. They wanted a coherent plan to tackle the city's potholes and put the streets and pavements into better order so as to minimise future costs in a time of austerity. The Councillor might like to ask the city council how many claims there were for tripping over poorly maintained pavements in the past few years."

Councillor Joe Otten asked a second question:

"It has been claimed that decision for the early start to tree felling was "on police advice". Is this correct and what was that advice?"

In response, the Police and Crime Commissioner stated:

"It would not be the role of the police to tell the local council when to undertake its work, but it would be its role to give an assessment of what the impact might be."

Councillor Joe Otten asked a third question:

"It has been claimed that a vehicle containing police dogs was on Rustlings Road for a time on the 17th November. Can you confirm or deny this?"

In response, the Police and Crime Commissioner stated:

"No police dogs were requested, utilised or present during the tree felling exercise on Rustlings Road."

Councillor Joe Otten submitted a fourth question:

"A council's powers to close roads and tow vehicles are limited by regulations requiring notification and signage intended to prevent a premeditated ambush of parked cars such as we saw. What are the consequences of police assistance in this aspect of the operation should it be shown to be unlawful?"

In response, the Police and Crime Commissioner stated:

The road closures as outlined above are the responsibility of the Local Authority. The police only have powers to close in respect of emergencies. Whilst the Local Authority need to secure the road closure orders only the police can enforce them if required.

In respect of the operation on the 17th, the police were advised by the Local Authority that road closure orders were in place and would accept this as being the case. Even if it was subsequently discovered that these were not in place or were not lawfully obtained, the fact that the police acted in good faith would negate any liability for the police for any actions taken. The police did not have any involvement in obtaining authorisation for the road closures for the 17th and the removal of vehicles were arranged and undertaken by council contractors.

To speak about 'a premeditated ambush' is not helpful and seems designed to heighten emotions in a quite gratuitous fashion. This emotive language was also employed by the MP for Hallam, Nick Clegg, when he spoke about people being 'dragged from their beds' by the police. This undermines trust in the police service and I hope he will think twice before uttering such nonsense in the future."

Councillor Joe Otten asked a fifth question:

"What changes have been or will be made to SYP policy in regards to tree protests as a result of these events?"

In response, the Police and Crime Commissioner stated:

"I have asked the Chief Constable to keep me informed of any operations that might see a repetition of what happened on Rustlings Road and also to ensure, as far as possible, that officers are not drawn into carrying out any activity that properly is a matter for the city council and the contractors – such as knocking on doors to ask people to move their cars."

As a supplementary question, Councillor Otten enquired whether police dogs were held in reserve. The Police and Crime Commissioner responded to indicate that the information given to him stated that there were no police dogs in the vicinity.

Councillor Joe Otten asked a sixth question:

"What was the cost (not additional cost, but actual cost of police time etc as normally accounted for) of the police operation on Rustlings Rd on the 17th November?"

In response, the Police and Crime Commissioner stated:

"The resources deployed were all in duty time and no additional costs were incurred. Total staffing time was 72 hours. At £15.47 per hour (mid-level constable rate) this was £1,113.84."

As a supplementary question, Councillor Otten enquired whether the Commissioner would confirm that the figure of twelve officers was correct. In response, the Police and Crime Commissioner stated that he could only tell Councillor Otten what he had been told by the force.

Councillor Joe Otten asked a seventh question:

“Do South Yorkshire Police intend to run a 'close pass' initiative to improve the safety of cyclists, similar to the one that West Midlands Police and other forces are now doing?”

In response, the Police and Crime Commissioner stated:

“I am aware of this scheme and only a couple of weeks ago, the Assistant PCC, Sioned-Mair Richards attended a meeting with representatives of Sheffield Cycle groups as well as the city council about this.

Key roads are targeted and police cyclists ride the road. If someone drives too close to them then colleagues, including someone from the local authority waiting ahead are notified and the offending vehicle is stopped and either prosecuted or given education input. A similar scheme is run in Humberside - Operation Achilles applies the same principles except for motorbikes. The educational input is delivered by a local authority representative using an educational mat. The cost of this mat is approximately £900.

Chief Inspector Glen Suttinwood has provided me with the statistics from the Safer Roads Partnership concerning collisions involving cyclists in South Yorkshire:-

	CRA SH	CJ U	CJ U
PEDAL CYCLE	<u>2016</u>	<u>20</u> <u>15</u>	<u>20</u> <u>14</u>
FATAL	1	1	1
SERIOUS	52	45	56
SLIGHT	200	25 8	27 5

Clearly one death per year is one too many, however, deaths involving cyclists in South Yorkshire are no where near the levels that they are in the West Midlands or other parts of the country. Whilst it is clear that the scheme has been well received in the West Midlands and is a good approach to tackling a key priority, this needs to be balanced against priorities that are Force specific. The main cohorts in relation to road deaths or serious injuries in South Yorkshire are centred on pedestrians and car users - drivers or passengers - where SYP have seen a continual rise over the past 2 years. That said, West Midlands Police are hosting a workshop in Birmingham on 13 January and officers from SYP are looking to attend.

In addition to this, given the challenging demand that the police service is currently facing as a result of austerity, resources are carefully deployed to target specific activity. I understand South Yorkshire Police are not aware of any specific location (s) that is prominent for pedal cyclist Road

Traffic Collisions. Neither, have any officers who are trained and equipped in the use of pedal cycles brought any concerns to the attention of Chief Inspector Suttanwood.

Enforcement should probably be used as a last resort to improve road safety, the most sensible solution would be to look at addressing the root causes of the problem – one of which is the layout of the roads. By creating segregated or shared cycle/pedestrian routes, improving lighting, awareness and signage, cyclists can use the roads with the confidence that they are safe to do. Some of this is being progressed in the county already:-

Sheffield

- Next development at Meadowhall, segregated cycle route.
- The new Ikea is to have cycle routes and crossings to it, as is the upcoming Charter Square improvements.
- The Connect 2 route is a fairly recent cycle route between Halfway and Killamarsh mainly segregated from traffic.

Rotherham

- Centenary Way and Canklow roundabout have all recently been upgraded to cater for cyclists. A cycle route has been created on the Waverley development to a Highfield Springs.

Doncaster

- A number of crossings have been converted to Toucan crossings along with a new one on Leger Way to link the Bawtry Rd commuter route to town. Also a new cycle lane on Bennethorpe.

Barnsley

- A cycle to work route has been built to service the large Asos factory at Grimethorpe.
- Also a new route is being built currently from the Trans Pennine Trail at Pontefract Rd into the town centre.

Whilst naturally, all Force areas will see a decline in cyclists on the roads during the winter, I understand Chief Inspector Suttanwood is discussing the prospect of delivering some educational workshops in schools for future drivers and cyclists with local LPTS during Spring 2017 following attendance at West Midlands Police's workshop."

Mr Steve Chu submitted the following question:

"Does the Commissioner know whether South Yorkshire Police has received any reports of current or historic child sexual abuse connected to professional football clubs, or any other sports clubs? Is it appropriate to seek to review current child protection procedures at local sports clubs? If so, who should do this?"

In response, the Police and Crime Commissioner stated:

“SYP has received 3 reports to date of sexual abuse relating to football clubs – all are historic (one from the 1960s and the other 2 from the 1980s), with only one relating to a professional club, the others are local non-professional clubs.

It would not be appropriate to share further details with the Panel at this time about the on-going investigations. The child protection procedures with sports clubs and other organised activities with children are a matter for the relevant Local Authority or the Local Safeguarding Children's Board.”

Mr Steve Chu referred to his disappointment to learn through the media that the same question had been aired at the Public Accountability Board on 15 December 2016 and queried whether the Commissioner had used the Panel's questions to inform discussion at that meeting or whether it was coincidental. In response, the Police and Crime Commissioner confirmed that it was coincidental, but given the prominence of the subject in the national media in the past weeks it was an important issue to be discussed.

F37. PCC'S GOVERNANCE ARRANGEMENTS

Consideration was given to a report detailing the interim governance arrangements of the Office of the Police and Crime Commissioner. The report set out the number and role of independent assurance panels that the Police and Crime Commissioner had established, as well as providing information on the role of the Public Accountability Board.

It was noted that the following bodies had been established:-

- Joint Independent Audit Committee – shared between South Yorkshire Police and the Office of the Police and Crime Commissioner
- Independent Ethics Panel
- Independent Advisory Panel for Minority Communities
- Independent Policing Protests Advisory Panel
- Independent Custody Visitors

The Panel thanked the Police and Crime Commissioner for sharing the detail of his governance structure. Members raised concerns in respect of the role of a number of the independent panels which they considered to be performing functions that should fall within the remit of the Police and Crime Panel. Having recently attended a national conference for Police and Crime Panels, Members referred to practice in other police force areas whereby Police and Crime Panels performed a more proactive and supportive role in the development of policy in respect of policing and community safety issues. Concern was expressed that the South

Yorkshire Police and Crime Panel had not been given the opportunity to undertake a similar role.

In response, the Police and Crime Commissioner reiterated the statutory provisions in respect of his role in holding the Chief Constable and South Yorkshire Police to account, which he discharged through Public Accountability Board meetings. He also set out the statutory provisions in respect of the role of the Police and Crime Panel in holding him to account.

Discussions focused on the relationship between the Police and Crime Commissioner's governance structure and the role of the Police and Crime Panel. Members made clear their willingness to take on more work to support the work of the Police and Crime Commissioner as a "critical friend".

The Police and Crime Commissioner indicated that Panel Members would be welcome to attend meetings of the Public Accountability Board and he would be happy for officers to make arrangements for Panel Members to observe other panel meetings.

Resolved:-

That the report be noted.

F38. HER MAJESTY'S INSPECTORATE OF CONSTABULARY (HMIC) UPDATE

Consideration was given to a report from the Office of the Police and Crime Commissioner which detailed Her Majesty's Inspectorate of Constabulary (HMIC) PEEL (Police Effectiveness, Efficiency and Legitimacy) inspection regime.

It was reported that it was the role of HMIC to independently assess police forces and policing across a wide range of policing activity. HMIC decides on the depth, frequency and areas to inspect based upon their judgement about what is in the public interest.

Section 55(5) of the 1996 Police Act requires Police and Crime Commissioners to prepare comments on any of HMIC's published reports that relate to their Force, and then publish these in the manner they see fit. Section 55(6) required Police and Crime Commissioners to send a copy of these comments to the Home Secretary.

Members noted that the Police Efficiency 2016 report was published on 3 November 2016. The inspection considered the extent to which the Force is efficient at keeping people safe and reducing crime. The three questions considered by HMIC were:

1. How well does the Force understand the current and likely future demand?
2. How well does the Force use its resources to manage current demand?
3. How well is the Force planning for demand in the future?

South Yorkshire Police had been assessed as requiring improvement in respect of the efficiency with which it keeps people safe and reduces crime. The Panel noted the Chief Constable's response to the report.

The Effectiveness Inspection took place in South Yorkshire on 17 October 2016. This would seek to give a rating on how effective South Yorkshire Police are at keeping people safe and reducing crime, previously the Force were rated as requiring improvement. The Police Effectiveness Report will be published in Spring 2017.

It was noted that HMIC had published its rating for Leadership for South Yorkshire Police on 8 December 2016 which had indicated that improvement was required.

Panel Members reflected on the Peer Review undertaken earlier in the year following the suspension of the former Chief Constable. The Police and Crime Commissioner indicated that he considered the peer review process to have been more agile and insightful than the approach of HMIC and many of the issues identified by HMIC had long been identified by the Force and plans had been developed and were being implemented to address those issues.

Panel Members identified that reviewing performance was an area where they could add value and support the work of the Police and Crime Commissioner. Whilst Members did not wish to duplicate any existing performance monitoring activity, the Panel should seek assurances in respect of areas where issues had been identified and that measures were implemented to address underperformance.

The Panel reiterated its wish to see the proposals being developed by the Chief Constable in respect of reforming neighbourhood policing in South Yorkshire. The Police and Crime Commissioner acknowledged the significant contribution that local Councillors would have to make to support a new neighbourhood policing model, as part of the drive to strengthen trust and confidence in the police.

In response to a comment, the Police and Crime Commissioner set out his position in respect to the Police and Crime Bill's provisions to enhance collaboration between emergency services, specifically between Fire & Rescue and the Police. There was provision within the bill for the Police and Crime Commissioner to have a role within the Fire Service, but in South Yorkshire there was no intention to merge blue light services, but there would be a need for further collaboration in future.

Resolved:-

1. That the report be noted.
2. That a report be submitted in February 2017 detailing trends and volumes in respect of contact through 999 emergency calls and 101 non-emergency calls.
3. That a report be submitted in February 2017 profiling the police staff numbers by rank, gaps in numbers, the retirement profile of the force and the strategy to backfill or boost those numbers in the future.

F39. BUDGET POSITION FOR 2016/17

Consideration was given to a report submitted by the Office of the Police and Crime Commissioner detailing the budgetary position for 2016-17.

It was reported that there was a reduction in funding for the 2016-17 financial year from Government amounting to approximately £1m compared to 2015/16. As part of the Finance Settlement for 2016/17, the South Yorkshire Police and Crime Commissioner (PCC) was given the flexibility to increase the council tax by 3.3%: this generated additional council tax income of £2.4m largely as a result of an increase in the council tax base.

The total level of revenue funding - including Government grant and council tax income - amounted to approximately £242m. The majority of that was allocated to the Chief Constable to finance Force running costs, including employee costs. In order to keep within the amount allocated and to meet the costs of demand and cost pressures, reductions of at least £6m were agreed as part of the budget process.

It was forecast that there would be an overall underspending of £4.2m in the current financial year. It was noted that a projected underspend of £2.7m sat within the Chief Constable's operating budget. It was reported that the Chief Constable had taken steps to reduce expenditure in the current financial year in order to have resources to carry forward for use in meeting expenditure in 2017/18. One of the largest single variations related to Police Staff costs where there was a projected £2m underspend due to vacancies and staff turnover.

The overall position included a spending variation in respect of the costs of Operation Stovewood: this would be conducted by the National Crime Agency into historic allegations of child sexual exploitation. When the budget was agreed it had been assumed that Special Grant funding would be received from Government and that this would involve the application of a "1% rule": the Home Office have in the past expected the Force to meet an amount equivalent to 1% of the budget with the Government

providing the balance. The actual Special Grant award for 2016/17 had put a ceiling of £1m on the costs met by the Force.

It was further reported that one of the assumptions underpinning the 2016/17 budget was that any further costs that may potentially arise from legacy issues would be largely met from special grant allocations from Government. The nature and extent of any liability that may arise and the degree to which it should be set against the 2016/17 budget, had yet to be finalised.

Panel Members sought assurance in respect of the reserves strategy for the Force and noted that the forecast underspend would be used to supplement reserves. General reserves were recommended to be set around a minimum of £12m.

Recognising the difficult decisions that lay ahead, the Panel indicated that it would be willing to informally engage with the Police and Crime Commissioner to discuss the detail behind proposals for setting the budget. Panel Members indicated that they would welcome the opportunity to monitor the financial position throughout the year and to enter into a regular dialogue to better inform their scrutiny of precept proposals on an annual basis.

In response to a question from the Chair, the Police and Crime Commissioner confirmed that the Government had not offered a four year financial settlement the police, unlike that available to local authorities. The PCC also referred to the various approaches made by South Yorkshire to the Government for special grants for legacy issues.

Resolved:-

That the report be noted.

F40. HOME OFFICE GUIDANCE - SCRUTINY OF PRECEPTS

Further to the previous report in respect of the financial position of South Yorkshire Police, consideration was given to the Home Office's guidance in respect of the Panel's role in scrutinising the precept proposal from the Police and Crime Commissioner.

It was noted that the Panel would be required to hold a meeting on a date between 1 February and 8 February 2017, having received notification of the Police and Commissioner's proposal.

Clarification was sought in respect of the provisions for the Panel to exercise a veto and recommend a higher increase in council tax, which would necessitate a local referendum on a proposed increase. As the guidance was not sufficiently clear, it was agreed that a response would be provided outside of the meeting.

It was suggested that it would be helpful for Panel Members to meet in advance of the formal precept proposal discussion and the Police and Crime Commissioner committed to do whatever possible to accommodate the Panel's wishes.

Resolved:-

1. That the guidance be noted.
2. That clarification be provided in respect of the veto process and any potential referendum requirement arising from a veto.
3. That an informal meeting between Panel Members and the Police and Crime Commissioner be arranged to informally discuss the budget and precept proposals ahead of a meeting in the first week of February 2017.

F41. COMPLAINTS UPDATE

Consideration was given to an update report in respect of complaints submitted by the host authority for the Police and Crime Panel.

The Panel recalled that it was reported to the last meeting of the Panel that the two complaints which had been received in respect of the previous Police and Crime Commissioner (PCC) had been referred to the Clerk to the Home Affairs Select Committee. The Panel were informed that the matters have now been referred to the Metropolitan Police, by the Home Affairs Select Committee (HASC). After taking legal advice, the HASC concluded that the allegations referred to (deliberately misleading the Committee) would if proved constitute a criminal offence, which is contrary to the conclusion of the IPCC. The progress of the matter will be reported back to a future meeting of the Panel.

It was reported that a complaint had been received whereby the complainant was dissatisfied with how South Yorkshire Police (SYP) had dealt with his complaint. He appealed their decision to the IPCC who upheld SYP's decision. The complainant then wrote to the PCC. The initial complaint related to how a crime is recorded.

It was noted that the PCC was not responsible for complaints against officers and staff of SYP or for operational matters, these were the responsibility of the Chief Constable. The Office of the Police and Crime Commissioner initially wrote to the complainant explaining that there was nothing further that the PCC could do to assist him in the matter, but the complainant was dissatisfied with that response, and as such submitted a complaint. It was noted that a review was carried out by the OPCC as to whether the correct policies and procedures had been followed. The outcome of this review and further information as to the recording of criminal offences had been provided to the complainant. It was reported

that confirmation from the complainant was awaited that this had satisfactorily concluded the matter.

Panel Members sought assurances that the Complaints Procedure that had been agreed earlier in the year had been implemented. It was reported that the new procedure, which involved the initial screening of complaints by the Office of the Police and Crime Commissioner with the two independent co-opted members of the Panel, had been implemented on 1 December 2016.

Panel Members indicated that they would wish to review the effectiveness of the procedure in the new municipal year.

Resolved:-

1. That the report be noted.
2. That the Complaints Procedure be reviewed at the first meeting of the 2017-18 municipal year.

F42. FUTURE ACTIVITY AND DATES OF MEETINGS

Consideration was given to a report detailing the emerging work programme for the Police and Crime Panel and outlining prospective dates of meetings for the 2017-18 municipal year.

It was reported that Panel Members had held an informal work planning session on 18 November 2016 where the following had been identified:

- the Governance Arrangements of the Police and Crime Commissioner
- the financial position of South Yorkshire Police and the Office of the PCC
- the implementation of the recommendations arising from the Peer Review of South Yorkshire Police
- Scrutiny of the Police and Crime Plan

Other items on the agenda for the meeting had dealt with the first three items identified and it was noted that the Police and Crime Commissioner had sought the views of Panel Members and other partners and the public in developing themes for the new Police and Crime Plan. It was noted that this would be brought to the Panel Meeting schedule for 24 February 2017.

The report set out a number of dates for meetings to take place in the 2017-18 municipal year and authority was sought to consult on those dates with the Office of the Police and Crime Commissioner.

It was noted that work in preparing a Memorandum of Understanding was underway with a view to submitting a draft to the meeting on 24 February 2017, following consultation with the Office of the Police and Crime Commissioner. Further to this, it was suggested that regular meetings be arranged between the Police and Crime Commissioner and the Chair and Vice-Chair of the Panel.

Resolved:-

1. That the report be noted.
2. That Panel Members confirm with the host authority their availability for the proposed meeting dates in the 2017-18 municipal year.
3. That the host authority liaise with the Office of the Police and Crime Commissioner to arrange dates for the Chair and Vice-Chair of the Panel to meet with the PCC on a regular basis.

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POLICE AND CRIME PANEL
Tuesday, 7th February, 2017

Present:-

Barnsley MBC

Councillor R. Frost

Councillor D. Griffin

Rotherham MBC

Councillor B. Cutts

Councillor S. Sansome

Sheffield CC

Councillor J. Drayton

Councillor J. Otten

Councillor M. Rooney

Councillor T. Hussain (in the Chair);

Co-opted Members

Mr. A. Carter

Mr. S. Chu

Apologies were received from Councillors J. Healy and C. McGuinness. (Doncaster MBC).

43. DECLARATIONS OF INTEREST

Mr. Alan Carter, Co-opted Member, declared a personal interest in Minute No. 51 on the grounds that it involved his membership on the Panel and left the room whilst the item was discussed.

44. TO DETERMINE ANY ITEM WHICH THE CHAIRMAN IS OF THE OPINION SHOULD BE CONSIDERED AS A MATTER OF URGENCY

The Chair indicated that there were no items for consideration on the agenda that would require the exclusion of the press and public from the meeting.

45. TO CONSIDER WHETHER THE PRESS AND PUBLIC SHOULD BE EXCLUDED FROM THE MEETING DURING CONSIDERATION OF ANY PART OF THE AGENDA

The Chair indicated that there were no items requiring the urgent consideration of the Panel.

46. QUESTIONS FROM MEMBERS OF THE PUBLIC

It was reported that no public questions had been received.

47. QUESTIONS FROM MEMBERS OF THE PANEL

In accordance with Procedure Rule 11 (General Questions from Members of the Panel), the following question had been submitted and the response from the Police and Crime Commissioner:-

From Mr. Alan Carter:-

"In common with the most urban areas throughout the country, South Yorkshire's local highway authorities are increasingly introducing 20 mph zones in our towns and cities as road safety measures, especially in residential areas and in the vicinity of schools.

20 mph zones are claimed to be self-enforcing due to traffic calming measures which are often introduced along with the change in the speed limit. Speed humps, chicanes, road narrowing, planting and other measures are typically used to both physically and visually reinforce the shared nature of the road.

These new lower limits are usually enforced through mobile (rather than fixed speed cameras and, in some places, drivers already risk fines of £100 and three penalty points for exceeding the new limits.

Accepting that it is for local authorities to set speed limits, nevertheless it falls ultimately to the Police to decide how best to enforce them.

Given the reduction in Police manpower and the clear need for prioritisation of the operational use of available resources, where does the Commissioner stand on this issue of 20 mph speed limit enforcement?"

Answer:-

People in many parts of South Yorkshire are anxious about speeding.

The growing use of 20 mph limits are decisions for the local authority rather than the Police. It is for them to decide in the end how effective they are. I would hope that the local authorities would work closely with the Police to ensure that where they are introduced there is a clear case. The most effective means of reducing speed are, however, material measures such as speed humps and chicanes, not 20 mph speed limits.

Having said that, South Yorkshire Police will enforce speed limits whenever they are in a position to do so, given the pressures on resources. This may mean targeting some particular places where the public are most at risk – such as outside schools – and where drivers are wilfully or repeatedly ignoring them.

The ultimate aim of all policing activity is – as it says in the Police and Crime Plan – to keep the people of South Yorkshire safe.

In a supplementary question Mr. Carter asked if the inclusion of “outside care homes on main roads”, as well as outside schools, could be added where the Police were targeting particular places where the public were at significant risk.

The Police and Crime Commissioner confirmed he would pass this onto South Yorkshire Police.

48. MINUTES OF THE PREVIOUS MEETING HELD ON 16 DECEMBER 2016

Consideration was given to the minutes of the previous meeting held on 16th December, 2016.

Resolved:- That the minutes of the previous meeting of the Police and Crime Panel held on 16th December, 2016 be approved as a true and correct record of the proceedings, subject to a further paragraph relating to the letter from the Police and Crime Commissioner to Safeguarding Boards in relation to grants.

49. PROPOSED COUNCIL TAX FOR 2017-18

In accordance with Paragraph 2 of Section 5 of the Police Reform and Social Responsibility Act 2011 consideration was given to the report which set out details of the Police and Crime Commissioner’s proposed revenue budget and council tax for South Yorkshire for 2017/18.

The Police and Crime Commissioner reported that whilst the proposed council tax represented an increase of 10p per week for a Band D property, the majority of properties were in Band A which would see an increase per week of 6p if the proposed increase was agreed. Without increasing the council tax by the maximum amount allowed, any future requests made to the Home Office for special grant funding for the costs of legacy issues would not be counted. The potential impact of a reduction in funding (£1.7 m) would equate to the cost of reducing the workforce by 34 officers or 57 police staff.

This Budget was based on certain assumptions, but that it maintained current workforce numbers. The flat cash funding position and reduction of £2.5 m in Government grant would be offset by an increase in the precept income.

In addition, following the peer review a new force operating model would provide better strategic focus on demand so that an effective and efficient policing model could be resourced. This would need to be fully integrated to maximise impact for the public and staff and serve as the foundation for all future changes and prevent further risk to service delivery.

Attention was also drawn to saving proposals which had been identified to offset additional costs, including reductions in spending in 2016/17, proposed to be carried forward as contributions from reserves.

In terms of reserves the proposed budget for 2017/18 relied on a contribution from general reserves of £7.8 m to achieve a balanced budget. Management of the 2016/17 budget had been to reduce spending so that reserves would be available at the end of the year and be carried forward for use in financing expenditure in 2017/18.

Consultation on the budget proposals had taken place both online and face to face with 93% and 77% respectively, from the two separate samples, being in favour. All comments received would be taken on board.

The Chief Finance and Commissioning Officer echoed the comments by the Police and Crime Commissioner and confirmed the grant settlement figures were now confirmed and if the inclusion of the council tax requirement was confirmed would represent an increase of approximately £0.3 m (or 0.13% compared to 2016/17). Clarity was provided on the contributions from reserves, which provided for some development of the force operating model and the identification of savings for future years.

Panel Members sought clarification on a number of issues and were advised accordingly:-

- Without the increases to the precept workforce numbers would have to reduce. Value for money would be demonstrated through best practice and learning from the past, but this would continue to be closely monitored.
- Investments in new technology, buildings and equipment in the capital programme for 2017/18 included improvements to some station buildings and potentially some joint location collaboration between South Yorkshire Police and South Yorkshire Fire and Rescue. As requested further narratives on the capital programme would be provided in future reports where appropriate to do so.
- Whilst assumptions could only be made on the potential legacy issue costs, it would be unlikely that any underspend on funding could be used as part of the Police and Crime Plan. However, it was pointed out that whilst a collaborative judgement could be assumed the actual costs when realised could increase beyond any assumptions. Work on the workforce plan was a complex operation following the peer review, but work was taking place to ensure the force was capable and resourced to meet current and future demands.
- Use of savings to put into reserves, yet using approximately £4.1 m was an approach to manage the 2016/17 budget so that reserves would be available at the end of year and be carried forward for use

in financing expenditure for 2017/18.

- Details on the force strategy delivery plan for the operating model were still being consulted upon and work was taking place to develop a meaningful performance framework to underpin the plan.
- Public perception from removing Police buildings from use was taken into account, whether this building was used or not.
- Success of the recent prosecutions of individuals involved in child sexual exploitation and the need for continued transitional support for victims and survivors following convictions.
- Grant support to local organisations, which were to be maintained in the budget, which also included local Safeguarding Boards, who were historically responsible for dividing funds.
- Recognition for different modern crime policing roles rather than the traditional visible beat presence. Continuation of Operation Duckford concentrated on specific areas and executing warrants.
- Increases in public poverty for working and non-working families as a result of the Government's cuts to public spending and the shortfall pushed to be found locally.
- Contributions from reserves amounting to £11.5 m, with a contribution from the general fund of £3.9 m from underspends in 2016/17 to be carried forward to meet expenditure in 2017/18. This contribution of £3.9 m would meet potential one off severance costs associated with savings proposals of workforce replenishment. i.e. allowing higher paid staff to leave and recruiting new staff at a lower level. A provisional assessment suggested that further savings of around £3 m would be required in 2018/19, which could change as a result of the delivery of savings assumed in 2017/18 and cumulatively savings of around £13m would be required over four years beyond 2017/18.

Resolved:- That the proposed annual increase in council tax for 2017/18 of £5 for a Band D property (a 3.26% increase) to £158.16 be approved.

50. HOST AUTHORITY ARRANGEMENTS

Consideration was given to a report which provided an update on the host authority arrangements for the Police and Crime Panel from 1st April, 2017 onwards. Transitional support from Rotherham would continue beyond April, 2017, including the legal provision.

It was noted Rotherham became the host authority for the South Yorkshire Police and Crime Panel following the establishment of the Police and Crime Panels under the Police Reform and Social

Responsibility Act. At the time that the Panel was established it was agreed that this arrangement would continue for four years. In that time, the Panel had undertaken significant work responding to local issues that have also attracted national attention.

The Leaders of the South Yorkshire Councils recently considered a proposal for the South Yorkshire Joint Governance Unit, located at Barnsley MBC, to assume responsibility as the host authority for the Police and Crime Panel. The paper presented to the Leaders reflected the significant work that the Panel has undertaken during the current municipal year and noted the aspirations of Members for a more proactive approach towards scrutiny of policing and community safety issues in South Yorkshire.

The Leaders agreed to the proposal for the South Yorkshire Governance Unit to assume responsibility for the administration and support of the Police and Crime Panel from 1st April, 2017.

Assurances were provided to the Panel that various matters relating to complaints, governance and the website would be addressed in the near future and resolved before and as part of the transitional arrangements.

Resolved:- That the report be received and the contents noted.

51. INDEPENDENT CO-OPTED MEMBER - TERM OF OFFICE

In accordance with Schedule 6 of the Police Reform and Social Responsibility Act 2011 consideration was given to the report which outlined how the Panel currently had two co-opted independent Members and invited the Panel to consider how it wished to proceed in respect of the upcoming vacancy when Mr. Alan Carter's term of office ceased in September, 2017.

The Panel considered the options available to them as set out in the submitted report and were in agreement that Mr. Carter should be invited to extend his term of office given his involvement and level of experience. However, further discussion should take place with Mr. Carter should he be in agreement with continuing as to his likely term of office up to a maximum of four years.

Resolved:- That the term of office for Mr. Alan Carter, independent co-opted member, be extended for a period of up to four years and that this be confirmed in due course.

(Mr. Alan Carter, Co-opted Member, declared a personal interest and left the room whilst the item was discussed)

52. DATE AND TIME OF THE NEXT MEETING

Resolved:- That the next meeting of the Police and Crime Panel take place on Friday, 24th February, 2017 at 11.00 a.m.

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POLICE AND CRIME PANEL
Friday, 24 February, 2017

Present:-

Barnsley MBC
Councillor D. Griffin

Doncaster MBC
Councillor J. Healy

Rotherham MBC
Councillor B. Cutts
Councillor S. Sansome

Sheffield CC
Councillor T. Hussain (in the Chair)
Councillor M. Rooney

Co-opted Members
Mr. A. Carter
Mr. S. Chu

Apologies for absence were received from Councillors R. Frost (Barnsley MBC), C. McGuinness (Doncaster MBC), J. Drayton and J. Otten (Sheffield CC).

Also in attendance:-

Dr. A. Billings	South Yorkshire Police and Crime Commissioner
Mrs M. Buttery	Chief Executive – Office of the Police and Crime Commissioner for South Yorkshire

53. MINUTES OF THE PREVIOUS MEETING HELD ON 7 FEBRUARY 2017

Resolved:-

That, subject to the inclusion of the attendance of the Police and Crime Commissioner for South Yorkshire and Mr Allan Rainford (Chief Finance Officer to the PCC), the minutes of the meeting held on 7 February 2017 be approved as a true and correct record.

54. DECLARATIONS OF INTEREST

There were no declarations of interest.

55. TO CONSIDER WHETHER THE PRESS AND PUBLIC SHOULD BE EXCLUDED FROM THE MEETING DURING CONSIDERATION OF ANY PART OF THE AGENDA

The Chair indicated that there were no items for consideration on the agenda that would require the exclusion of the press and public from the meeting.

56. TO DETERMINE ANY ITEM WHICH THE CHAIRMAN IS OF THE OPINION SHOULD BE CONSIDERED AS A MATTER OF URGENCY

The Chair indicated that there were no items requiring the urgent consideration of the Panel.

57. QUESTIONS FROM MEMBERS OF THE PUBLIC

The Chair reported that no public questions had been submitted for the Panel.

58. QUESTIONS FROM MEMBERS OF THE PANEL

The Chair reported that no questions had been received from Panel Members for the Police and Crime Commissioner.

59. SOUTH YORKSHIRE POLICE AND CRIME PLAN 2017/2021

Consideration was given to a new draft of the Police and Crime Plan for the period from 2017-2021, which was presented by the Police and Crime Commissioner for South Yorkshire.

It was reported that the Police Reform and Social Responsibility Act 2011 made provision for the Commissioner to issue a new plan as soon as possible after elections, in consultation with the Chief Constable and any recommendations from the Police and Crime Panel, to respond to issues and priorities which could emerge during the life of the Plan.

The Commissioner reported that he had listened to the views of a wide range of stakeholders, including community groups, local authorities and the voluntary sector and had identified that all had shared a similar view around wishing to be safe and feel safe. There had been a consensus to retain the existing priorities for South Yorkshire:

- Protecting vulnerable people
- Reducing crime and anti-social behaviour
- Enabling fair treatment

The Commissioner indicated that there had been a recognition of the need to change emphasis in some of the outcomes in order to reflect new and evolving policing and crime demands, identified through consultation with the public and partners, as well as results from needs and threats assessments.

It was reported that the Commissioner had included seven requirements in the plan:

- For South Yorkshire Police to intervene earlier with vulnerable people to prevent them becoming repeat victims or victims of more harmful crime.
- For South Yorkshire Police to work alongside partners, other agencies and the community and voluntary sector to develop a plan showing how they will prevent and protect vulnerable people from further, more harmful crimes.
- For the public of South Yorkshire to be satisfied that their views and opinions on the policing of their local area have been listened to and considered by South Yorkshire Police and they understand the reasoning behind local policing decisions that are made in their community.
- For the public of South Yorkshire to have trust and confidence in the way they contact South Yorkshire Police and when they make contact to be satisfied that they will be listened to, taken seriously and kept informed throughout any investigation, including being told about the result of any action taken.
- For South Yorkshire Police to demonstrate how they will respond to regional and national policing requirements detailed by the Home Secretary in the Strategic Policing Requirement.
- For South Yorkshire Police to demonstrate effective prevention and action to tackle those areas of crime and anti-social behaviour listed in the Strategic Intelligence Assessment (SIA) that have been assessed as Very High Risk.
- To secure an efficient and effective use of resources on behalf of the public of South Yorkshire, ensuring value for money of policing services.

In presenting the Plan for comments by the Panel, the Commissioner reiterated his ambition to remove the silo working approach within South Yorkshire Police and establish a joined up approach to delivering of policing in the force area.

The Panel welcomed the overall presentation of the Plan and were particularly pleased with the style of language used, remarking on the presence of Plain English throughout the document. The priorities and requirements of the Commissioner were also endorsed by Panel Members and the view was expressed that it would be beneficial for the Panel to develop its understanding of the measures of success against the Commissioner's requirements, with a specific focus on how satisfaction and confidence will be measured.

In respect of the requirement to work alongside partners, the Panel referred to the potential for a more centralised approach in the delivery of local policing and the need to communicate and engage with local communities in the introduction of the new neighbourhood policing model. The Commissioner indicated that this was an area that could be looked at further and the language on page 23 of the Plan could be clarified. He reiterated that South Yorkshire Police was redesigning its approach to Neighbourhood Policing, which must involve and engage communities. The Commissioner added that he would urge councillors across the force area to become involved in the conversations developing the approach. It was suggested that the Commissioner could give more thought to how ward councillors across the Force Area could be used as an interface for engaging with local communities, for example, through surgeries or other local community events.

A specific query was raised by Councillor B. Cutts in respect of a meeting that had taken place in Rotherham earlier that morning concerning a forthcoming march by the English Defence League (EDL). Councillor Cutts expressed disappointment at the misinformation that had been provided by the Police, despite being pleased at the attempt at engagement between the Police and the Council. In response, the Commissioner indicated that he found it hard to believe that South Yorkshire Police had not communicated with Rotherham MBC, but reiterated that the main point was that, in advance of any protest march, it was important for the police to have a prior dialogue with the community and the local authority.

The Panel indicated that it would like to understand how the plan would translate into action and welcomed the Commissioner's suggestion to receive a paper on the thread between the Police and Crime Plan and the Force's operational plans.

With regard to organisations funded by the Commissioner, the Panel indicated that it would be of interest to understand which organisations had not been successful in their bids or requests for funding. Whilst recognising that this would not be appropriate for inclusion within the Police and Crime Plan, it was felt that it would be useful information for Panel Members to have sight of.

With reference to the opening of the Sexual Assault Referral Centre, Panel Members commented that would be helpful to signpost readers to further information on this important resource.

On page 13 of the plan, the Panel indicated that it would support the inclusion of the words "hate crime" under the heading "Protecting Vulnerable People". Panel Members also noted the absence of narrative to support the requirement in respect of demonstrating effective prevention and action to tackle areas of crime listed in the Strategic Intelligence Assessment.

Panel Members also asserted their support for the Commissioner's intentions with regard to closer working with the Fire Authority in the context of the government's policy of collaboration and integration between Police and Fire Services.

In conclusion, the Panel thanked the Commissioners and his staff for preparing the Plan and fully responding to Members' queries. The Panel recommended that Chief Constable Watson be invited to a future meeting to elaborate further on the development of the Neighbourhood Policing Model.

Resolved:

1. That the Police and Crime Commissioner be advised of the Panel's support for the Police and Crime Plan 2017 – 2021.
2. That authority be delegated to the Panel's Support Officer to formally respond and convey the Members' comments to the Police and Crime Commissioner on behalf of the Panel.
3. That a report be submitted to a future meeting outlining how the Police and Crime Plan will align to the workforce plan of South Yorkshire Police.
4. That Chief Constable Watson be invited to attend a future meeting of the Panel to outline the developing approach to Neighbourhood Policing in South Yorkshire.

60. PROPOSED AMENDMENTS TO RULES OF PROCEDURE

Consideration was given to a report which proposed an amendment to the Panel's Rules of Procedure to include a protocol in respect of the filming and recording of Panel meetings by the press or public.

It was reported that The Openness of Local Government Bodies Regulations 2014 had permitted entry to meetings of specified local government bodies for the purpose of reporting and to allow the results of reporting to be published or disseminated. As the South Yorkshire Police and Crime Panel was a joint committee of the constituent local authorities established under section 28 of the Police Reform and Social Responsibility Act 2011, it was covered by the regulations.

The report proposed the adoption of a protocol to give clear advice as to how filming practices which could be construed as disruptive to the purposes of the meeting, for example, audible commentary, moving around causing general disturbance and other potentially intrusive behaviour) could be avoided.

Resolved:-

1. That the report be noted.
2. That the Rules of Procedure be amended to incorporate a Protocol as an appendix to make provision for the filming and recording of Panel meetings by the press or public.

Item 9

SOUTH YORKSHIRE PENSIONS AUTHORITY

16 MARCH 2017

PRESENT: Councillor S Ellis (Chair)
Councillor M Stowe (Vice-Chair)
Councillors: B Curran, E Butler, J McHale, H Mirfin-Boukouris,
A Sangar, P Wood, K Wyatt and R Wraith

Trade Unions: N Doolan-Hamer (Unison), G Warwick (GMB)
and F Tyas (Unite)

Officers: S Barrett (Interim Fund Director), G Chapman (Head
of Pensions Administration), S Smith (Head of Investments
SYPA), B Clarkson (Head of Finance), A Frosdick (Monitoring
Officer), F Foster (Treasurer), M McCarthy (Deputy Clerk) and
G Richards (Democratic Services Officer)

Observers: G Boyington, S Carnell, S Ross and J Thompson
(South Yorkshire Joint Local Pension Board)

Apologies for absence were received from Councillor Z Sykes

1 APOLOGIES

Apologies were noted as above.

2 ANNOUNCEMENTS

The Chair announced that this would be the last meeting for Councillor Butler and the Treasurer Frances Foster and asked Members to stay behind after the meeting for a presentation.

3 URGENT ITEMS

There were no urgent items.

4 ITEMS TO BE CONSIDERED IN THE ABSENCE OF THE PUBLIC AND PRESS.

None.

5 DECLARATIONS OF INTEREST.

None.

6 MINUTES OF THE AUTHORITY MEETING HELD ON 12 JANUARY 2017

RESOLVED – That the minutes of the Authority meeting held on 12 January 2017 be signed by the Chair as a true record.

7 MINUTES OF THE EXTRAORDINARY MEETING HELD ON 16 FEBRUARY 2017

Councillor Wyatt requested that the minutes be amended to reflect his apologies for the meeting.

RESOLVED – That, subject to the above amendment, the minutes of the Extraordinary meeting held on 16 February 2017 be signed by the Chair as a true record.

8 WORK PROGRAMME

The Authority considered its Work Programme.

RESOLVED – That the Work Programme be noted.

9 SECTION 41 FEEDBACK FROM DISTRICT COUNCILS

Cllr J McHale reported that DMBF future service contributions were going up and deficit payments going down, the net effect was that payments remain the same in 2017/18 as they were in 2016/17.

Cllr P Wood commented that Sheffield CC would like to thank the Authority for taking up the issues with regard to Trade Union representation within the governance arrangements for the Border to Coast Pension Partnership.

There was still an issue with the share equity arrangement within the pool which would be raised at the relevant agenda item.

10 UPDATE ON MATTERS THAT HAVE ARISEN SINCE THE LAST MEETING

The Chair requested that the item be removed from future agendas as matter could be covered under 'Announcements' or elsewhere on the agenda.

RESOLVED – That the item 'Update on matters that have arisen since the last meeting' be removed from future Authority agendas.

11 2016 TRIENNIAL VALUATION UPDATE

The Authority considered a report which advised Members of the final outcome of the 2016 Triennial Valuation exercise.

The Actuary's assessment, which Members had received at the October meeting, had revealed a notional deficit of £1,083m representing a funding level of 85% (this was an improvement of 9% from the previous valuation) and an average employer's future accrual contribution rate of 14.8% (an average increase of 2% from the last valuation).

The Actuary had now completed his calculations; the overall final result was unchanged from that previously notified.

A copy of the valuation report would be issued to all Members when it became available and would be forwarded to the Secretary of State as required by the Pensions Regulations.

RESOLVED – That the report be noted.

12 REVISED FUNDING STRATEGY STATEMENT

A report was presented that informed the Authority of changes to the Funding Strategy Statement.

Members were reminded that the Pensions Regulations required the Authority to prepare, maintain and publish a written statement setting out their funding strategy having regard to the Authority's Investment Strategy Statement (ISS). The Funding Strategy Statement must be revised in accordance with any change in policy and any material changes to the ISS, and in particular so that the Actuary can take account of it when preparing his report on the Triennial Valuation.

The Regulations require the Authority to consult with interested parties before adopting a revised strategy. Employers had been issued with the revised Strategy along with their preliminary results and invited to comment on several matters.

The majority of employers that responded were supportive of the revised strategy; a few minor changes had been made to improve clarity. The strategy would be reviewed annually.

RESOLVED – That the revised Funding Strategy Statement be approved.

13 LGPS - REQUIREMENTS FOR ASSET POOLING

The Authority considered an amended report seeking authority for South Yorkshire Pensions Authority to pool its LGPS assets with 12 other Funds in the Border to Coast Pensions Partnership.

At the Extraordinary meeting of the Authority on 16 February 2017, Members had expressed serious concerns regarding the lack of information on the role of Trade Union representatives or Local Pension Boards within the Pool and had asked the Chair to contact the Chairs of the other members of the proposed Pool to ascertain their position on the matter.

There had also been concerns regarding infrastructure investment at the Extraordinary Authority meeting and the meeting of the Investment Board the previous week.

The Authority agreed to the Chair's suggestion to invite Fiona Miller, Chair of a Pool-wide Infrastructure Working Group, to a future meeting.

The Chair informed Members that she had spoken to all but one of the other Chairs. The vast majority valued Trade Union input at Authority level and would not want to see this decreased.

Various ideas had been put forward for involving Trade Unions and Local Pension Boards in the governance of the Pool. These would be discussed at the next BCP Governance sub-group, of which the Chair was a member.

Members were informed that at a meeting between the Chair, Vice-Chair, the Trade Union representatives and the Chair of the Local Pension Board an explicit SYPA policy had been agreed; this was detailed at paragraph 4.17 of the report.

It had also been decided that the Chair and Vice-Chair would meet with the Chair of the Local Pension Board and the Trade Union representatives ahead of BCPP Joint Committee meetings to consult on the agenda.

Members thanked the Chair for her work in this area, her time and efforts were appreciated.

Cllr P Wood expressed concerns about equal voting rights and the fact that the Authority would be contributing more assets than most other Authorities.

S Barrett and A Frosdick commented that this also had its advantages; set-up and ongoing costs would be the same for everyone – if SYPA had more than one share these costs would be significantly higher. It was noted that equal voting rights were the norm in this type of arrangement.

RESOLVED: That the Authority meets the regulatory requirements to pool Pension fund assets by:

1. Agreeing to be a member of the Border to Coast Pensions Partnership (BCPP) and to adopt its arrangements, by authorising the Clerk and the S151 officer in consultation with the Interim Fund Director to finalise the approval and execution, where required, of all legal documents necessary to give effect to the decision below:
 - i. entering into the Inter-Authority Agreement between the Authority and the administering authorities of the other Pool funds
 - ii. entering into the Shareholders' Agreement between the Authority and the administering authorities of the other Pool funds and Border to Coast Pensions Partnership Limited
 - iii. agreeing the Articles of Association to be adopted by the Border to Coast Pensions Partnership Ltd.
2. Approving the establishment of the Border to Coast Pensions Partnership Joint Committee as a formal Joint Committee under section 102 of the Local Government Act 1972 in accordance with and to carry out the functions as set out in the Inter-Authority Agreement.
3. Approving the subscription by the South Yorkshire Pension Fund of one Class A voting share in the asset management company, Border to Coast Pensions Partnership Limited.
4. Appointing the Chair of the Authority as the shareholder for BCPP Ltd.
5. Approving the subscription by the South Yorkshire Pension Fund for such number of Calls B non-voting shares in the Border to Coats Pensions Partnership Limited as shall be necessary to ensure that the Authority contributes by way of equity one twelfth of the minimum regulatory capital requirements of the Financial Conduct Authority.

6. Appointing the Chair to represent the Authority on behalf of the Fund at the Border to Coast Pensions Partnership Joint Committee meetings.
7. Authorising the Clerk to make the consequential changes required to the Constitution to reflect these new arrangements; and

14 TREASURY MANAGEMENT STRATEGY STATEMENT 2017/2018

A report was submitted to seek Members' approval of the treasury management procedures and strategy followed by the Authority.

Members noted the statutory requirements for the Authority to set out a Strategy Statement for the forthcoming financial year. It was also noted that not all of the legislation which governed councils' treasury functions was applicable to the Authority.

The Authority had delegated management of the policy to the Corporate Planning and Governance Board which received regular updates on implementation and monitoring.

The Affordable Borrowing Limit and Capital Expenditure Policy were attached as appendices to the report.

RESOLVED: That the Authority:

- i) Adopted the Annual Investment Strategy and recommendations set out in Appendix I.
- ii) In accordance with Section 3(1) of the Local Government Act 2003 approved an Affordable Borrowing Limit, on a rolling basis for the forthcoming year and two successive years as outlined in Appendix II, of £250,000 being the maximum amount the Authority can afford to borrow.
- iii) In accordance with the Local Authorities (Capital Finance and Accounting) (England) (Amendment) Regulations 2008 approved the Minimum Revenue Provision Policy Statement outlined in Appendix III.
- iv) Noted the list of counterparties used in Appendix IV.
- v) Agreed to keep the above under review.

15 LGPS CURRENT ISSUES - FEBRUARY 2017

Members considered a LGPS Current Issues briefing from Mercer.

RESOLVED – That the report be noted.

16 SECTION 73 LOCAL GOVERNMENT ACT 1985 APPOINTMENT OF STATUTORY OFFICER (CHIEF FINANCE OFFICER)

A report was submitted to advise the Authority of the requirement to appoint a statutory officer to be responsible for the proper administration of the financial affairs of the Authority as required by Section 73 of the Local Government Act 1985 to reflect revised

arrangements for the organisation of core functions within Barnsley MBC with effect from 1st April 2017.

RESOLVED – That the Authority approve the appointment of Mr Neil Copley, Service Director for Finance from Barnsley MBC, as its Statutory Finance Officer with effect from 1st April 2017.

17 CHANGE OF AUTHORITY MEMBERSHIP

A report was submitted to inform the Authority of a change of membership.

RESOLVED: That the Authority:

- i) Note that Councillor Iqbal's membership of the Authority had ceased.
- ii) Note the appointment of Councillor Curran to the Authority by Sheffield City Council on 1st February 2017.
- iii) Appoint Councillor Curran to the Investment Board.

18 MEETINGS OF THE AUTHORITY AND BOARDS 2017/18

A report was submitted which detailed the proposed schedule of Authority and Board meetings during 2017/18.

Members were informed that the schedule had been set avoiding meetings of the District Councils; it was acknowledged that the schedule may have to be adjusted if Council meeting dates changed.

RESOLVED – That the Authority approve the schedule of meetings set out in the Appendix to the report.

CHAIR

SOUTH YORKSHIRE FIRE AND RESCUE AUTHORITY

3 APRIL 2017

PRESENT:

Councillor A Atkin (Vice-Chair)
Councillors: S Ayris, A Buckley, P Haith, S Howard,
E Hughes, C Ransome, M Rooney, J Satur and G Weatherall

CFO J Courtney, T/DCFO M Blunden, T/ACO M Mason,
S Booth, P Jones and A Mills (South Yorkshire Fire & Rescue
Service)

N Copley, A Brown, M McCarthy, L Noble, M McCoole and
D Cutting (Barnsley MBC)

Dr A Billings (OPCC) and M Buttery (Office of the
South Yorkshire Police and Crime Commissioner)

Apologies for absence were received from Councillor A Cave
and Councillor B Johnson

1 APOLOGIES

Apologies for absence were noted as above.

Members noted that Councillor Cave had been diagnosed with Meniere's disease, a balance and hearing disorder. She had been advised to rest by her doctor.

Dr Billings requested that the Authority's good wishes be conveyed onto Councillor Cave.

2 ANNOUNCEMENTS

Councillor Atkin welcomed N Copley to the meeting.

Members noted that Luke Hines, a Year 11 student at Holy Trinity School was in attendance at today's meeting, as part of his work experience with BMBC.

M McCarthy referred Members to a letter received from Councillor A Cowles, UKIP Group Leader at RMBC. He sought permission to read out the contents of the letter at Item 13 'Integrated Risk Management Plan (IRMP)' on the agenda.

3 URGENT ITEMS

None.

4 ITEMS TO BE CONSIDERED IN THE ABSENCE OF THE PUBLIC AND PRESS

None.

5 DECLARATIONS OF INTEREST BY INDIVIDUAL MEMBERS IN RELATION TO ANY ITEM OF BUSINESS ON THE AGENDA

RESOLVED – That:-

- i) There were no declarations of interest.
- ii) Members were requested to complete and return the 2016/17 Declaration of Register of Business Interests forms.

6 REPORTS BY MEMBERS

Councillor Buckley had recently attended a presentation made by Becky Ramsey at Rotherham Town Hall, who following the death of her son Dillan 6 years ago from swimming in open water, had begun to raise the dangers of open water swimming to others. The presentation had been very moving and had included the unveiling of the first throw line water safety equipment at Holy Reservoir in Rotherham; it was intended to install further throw lines within South Yorkshire.

Councillor Atkin referred to the huge response received from members of the public who had offered their assistance to raise awareness of the dangers of swimming in open water; Councillors had also retweeted the message. The cost of a throw line was approximately £600, and Rotherham MBC were hoping to purchase a total of 15.

Councillor Buckley, together with Councillor Atkin, had attended the ARC Passing Out Parade in Rotherham on 31 March, which had provided a fantastic opportunity to observe how the young people had transformed themselves over the course of the week. The young people who had completed the course had been very proud of their achievements.

Councillor Haith had attended the LGA Annual Fire Conference on 7 and 8 March in Newcastle together with Councillors Atkin, Buckley and Weatherall; she had provided Members with a report on their experiences of the event. She had found the conference to be good overall, but she had been disappointed that delegates had received The Rt Hon Brandon Lewis MP's presentation via a pre-recorded film, as he had been unable to attend the event.

Councillor Howard reported that Barnsley MBC had recently won the LGC Award for work in engaging with communities, which had focused upon engagement with young people taking part in the Prince's Trust initiative in the Dearne. As a result, community engagement had commenced which had started to make a real difference in the Dearne.

Councillor Ransome queried the membership/attendance of the Safety Solutions UK Ltd meeting to be held today.

D Cutting commented that there was an error on the agenda for the Safety Solutions UK Ltd meeting today. It should have indicated that it was an extraordinary meeting to be attended by all Members, and not a Board meeting. The meetings were not open to the public.

7 RECEIPT OF PETITIONS

None.

8 TO RECEIVE ANY QUESTIONS OR COMMUNICATIONS FROM THE PUBLIC

None.

9 MINUTES OF THE AUTHORITY MEETING HELD ON 13 FEBRUARY 2017

Councillor Ayris sought feedback on Dr Billings' attendance at the Authority's board and committee meetings. He also requested clarity within the Constitution for substitutes to attend meetings on the behalf of Members.

M McCarthy commented that after contact with the Office of the Police and Crime Commissioner (OPCC), it had been determined that Dr Billings would delegate representatives within his team to attend the other statutory meetings of the Authority on his behalf where necessary, and in an observer capacity.

Councillor Ayris queried whether Members had been provided with the detailed information on the increase in costs post-Brexit and the data for the response times for the second pump attendance in relation to the draft Integrated Risk Management Plan.

T/DCFO Blunden commented that Members had been provided with the information by e-mail. He highlighted that the effect of the Brexit Referendum voting in November 2016 had resulted in a 9% sterling increase in build costs; he would re-send the information onto Councillor Ayris.

Councillor Buckley commented that the minutes were lengthy in comparison to the duration of the meeting. He suggested that in the future the minutes should provide a review of the meeting rather than a verbatim record.

Councillor Atkin agreed to Councillor Buckley's suggestion and he highlighted that the meetings were also webcast.

RESOLVED – That:-

- i) The minutes of the Authority meeting held on 13 February 2017 be agreed and signed by the Chair as a correct record.
- ii) T/DCFO Blunden to provide Councillor Ayris with the information as requested.

10 SOUTH YORKSHIRE FIRE & RESCUE PARTNERSHIP WORKING WITH THE RNIB ' OPTIMEYES' PRESENTATION

The Authority received a presentation from P Jones, Partnerships Officer, on the Service's and the Royal National Institute of Blind People's (RNIB) partnership approach to reaching older people.

Members were referred to the Optimeyes project, which had commenced in 2015 in collaboration with RNIB and the Sheffield Royal Society for the Blind (SRSB) as the local provider. Members noted the following key points:-

- The Optimeyes projects had been based around the six local eyesight charities in Yorkshire and Lincolnshire, the RNIB, the Service and North Yorkshire Fire and Rescue Service.
- SRSB provided training to the Service's staff in a range of visual impairment awareness together with what to look for in the home and how to use the Eyes Right Toolkit.
- Home Safety Checks (HSC) were utilised to identify eye sight problems; a total of 22,000 HSCs were made per year.
- Referrals would be made for support to RNIB and SRSB.
- Older people with poor eye health were at an increased risk of fire and other accidents within their home.
- Partnership arrangements had been created between RNIB and SRSB to provide support, training and to share outcomes.
- 55 referrals had been made within the two year project to SRSB for residents identified for increased support with eye health.
- The Eyes Right Toolkit had been used at 25 events within South Yorkshire to support residents, to which over 700 Healthy Eyes leaflets had been handed out.
- The Service had been shortlisted for the 2016 Fire and Excellence Awards.
- A good practice guide had been created for the use of fire and rescue services for eye health and to support individuals with sight loss, and would be published nationally.

The following next steps were noted:-

- It was envisaged to roll out the Safe & Well Pilot currently running in Doncaster across South Yorkshire.
- Collaboration work with NHS Trusts in South Yorkshire.
- A referral route would continue to be provided into SRSB via the relationship built up within the project.
- To develop the work with the wider front line staff during HSC/Safe & Well Checks.

Councillor Haith suggested that the project be shared with other partners who dealt with drug and alcohol abuse, which could assist in reducing the number of fire related deaths to zero.

P Jones was congratulated for the work undertaken and he was thanked for an interesting and informative presentation.

RESOLVED – That:-

- i) Members received the presentation.

- ii) P Jones to provide Councillor Ransome with the referral figures of Doncaster residents who had requested increased support with eye health.

11 SCHEME MANAGER DISCRETIONS POLICY & REVIEW OF ILL-HEALTH AWARD OR EARLY PAYMENT OF RETIREMENT PENSION

A report of the Chief Fire Officer and Chief Executive was presented to secure the decisions regarding discretions under the new Firefighters' Pension Scheme 2015 (the 2015 Scheme), Regulations 2014 SI 2014/2848.

Members noted a total of 52 discretions that were available for the Authority's consideration, with 3 discretions that the Authority was required to have an immediate position on within the Firefighters' Pension Scheme (England) Regulations 2014:-

- Delegation (Regulation 5).
- Pensionable pay (Regulation 17).
- Contributions during absence from work (Regulation 111).

D Cutting informed Members that the 'Part 3 Scheme of Delegation to Officers' document presented at Appendix C was in fact an old version. He assured Members that the newer version currently being used reflected the new job titles.

RESOLVED – That Members approved:-

- i) The contents of the Scheme Manager Discretions Policy.
- ii) The Review of Ill-Health Award or Early Payment of Retirement Pension.
- iii) The amendment to add the additions to the Scheme of Delegation B:26 Firefighters Pension Scheme.

12 REVIEW OF FRA CONSTITUTION: PART 5C - FINANCIAL REGULATIONS & PART 5D - FINANCIAL PROCEDURES

A report of the Clerk to the Fire and Rescue Authority was presented to provide Members with the proposed revised Part 5c – Financial Regulations and Part 5d – Financial Procedures to the FRA Constitution.

RESOLVED – That Members approved:-

- i) The revised Part 5c – Financial Regulations.
- ii) The revised Part 5d – Financial Procedures.

13 INTEGRATED RISK MANAGEMENT PLAN (IRMP) 2017-20

A report of the Corporate Communication Manager was submitted to provide Members with the final Integrated Risk Management Plan (IRMP) for 2017-20 following consultation with the public and other stakeholders.

M McCarthy read out the contents of a letter received from Councillor A Cowles, UKIP Group Leader at RMBC:-

“Dear Councillor Cave

I request that you read out my short note at the forthcoming meeting of the Fire Authority, and that the following question be put to the group for consideration.

At a recent meeting, 17/02, of the Overview and Scrutiny Management Board (OSMB) of Rotherham Borough Council a question from a member of the public was allowed to be put to the council representative of the Fire Authority. The question related to the current public consultation covering the proposal to reduce by one, the number of pumps based at the fire station here in Rotherham at night. This consultation period is due to end next Monday 27/03.

The question came as a complete surprise to my-self and other members of the committee since we were completely unaware that such a proposal was under consideration. Following some discussion on the matter, there was a general acceptance that the proposal was not well understood and that the consultation had not been particularly effective. Indeed, our Fire Authority representative accepted that this was the case, and verification of this fact is available via the Rotherham website.

It was further agreed that a presentation in support of the proposals would take place 21/03, to wider group of RMBC elected members. And in the in between time, I have spoken to a number of friends, colleagues, the local press i.e. The Rotherham Advertiser, members of the public at surgery meetings and other groups to try to ascertain how many people were aware of the proposals, and of the consultation period and process. And I can confirm that no one I contacted was aware of the proposed actions.

Following the presentation of 21/03, a number of factors came to light:

- A funding surplus exists until 2021
- The proposed new model remains unproven
- The proposed plan has not been updated year on year since inception
- Fire deaths are on the increase
- Primary fires are increasing
- Calls received and handled are increasing
- Response times are increasing
- Predictive modelling data used does not take into account the removal of Rotherham's second night time appliance and needs further work to take place
- In Rotherham we are building more houses

The above list is by no means exhaustive following the presentation given by the Fire Authority to elected members here in Rotherham.

Thus my question is as follows:-

Here in Rotherham we remain concerned at the proposals, and therefore to ensure that the public are fully informed and engaged, we ask that the consultation period is increased to at least 12 weeks, and that further dialogue takes place with The Fire Brigades Union to find alternatives.

Kind Regards

Cllr Allen Cowles Sitwell Ward
UKIP Group Leader RMBC"

Councillor Atkin commented that N Carbutt had attended Rotherham MBC's Overview and Scrutiny Management Board on 17 February 2017 as a member of the public, where he had asked a question. Councillors Atkin and Buckley had been absent from the meeting due to the LGA Annual Fire Conference. Councillor Atkin added that he had stated, from what he understood, that the consultation undertaken at Parkgate during the previous week had been unsatisfactory. He added that the consultation was in relation to the current IRMP and not the previous consultation, which had included the proposal to remove the second pump at Rotherham Fire Station. He considered it disingenuous for Councillor Cowles to write to the Authority, as the letter referred to two separate consultations.

- T/DCFO Blunden informed Members that for the current 2013/17 IRMP, there had been significant consultation over a period of 22 weeks. He was reassured, after reading the report presented to the Authority in 2013 which set out the proposals for the IRMP together with reading the online feedback, that there had been significant consultation around the removal of the night time pumps at Rotherham, Barnsley and Doncaster fire stations. The service has postponed those changes for as long as its funding has allowed, but it has now become necessary to implement them in order to achieve a balanced budget position.
- The day staffing model is a proven system of work across many fire and rescue services and has been successfully used within South Yorkshire since May 2015.
- The analysis of the impact of changing the crewing of 2nd appliances, as agreed by the Fire Authority in 2013, was last updated in 2016.
- Whilst there were sadly 10 fire related deaths in South Yorkshire in 2014/15 (tragically 5 in one house fire) and 14 fire related fatalities in 2015/16 (of whom five took their own lives), the figures for other financial years during the life of the 2013-17 IRMP are significantly lower. As a comparison, there were eight fire related deaths during 2016-17.
- Primary fires increased 5.7% in SY in 2015/16 when compared to the previous year, but that figure was lower than in 2012/13 and 2013/14. Officers reported to the Authority that this was primarily due to a 16% increase in car related primary fires (arson) when compared to the previous year. We have continued to experience a similar increase in 2016/17.
- Calls received and handled by Fire Control are decreasing.
- We have continually reviewed the position relating to our performance and have published this information on a quarterly basis and annual basis. The

overall impact has been that second appliance attendance times in Barnsley have increased by just 21 seconds when compared to the year prior to the implementation of the change of crewing pattern of the second appliance. The change to the second fire appliance at Rotherham was implemented on 20th March 2017 and the Authority will require the Service to continually review the performance in relation to attendance times in Rotherham. One other measure that the Service report to the Authority on a quarterly and annual basis is to measure our first pump response times and this figure has continued to steadily improve.

Dr Billings requested that in view of the factually inaccurate points raised within Councillor Cowles' letter, that Members be provided with a point by point explanation.

RESOLVED – That Members:-

- i) Approved the contents of the IRMP 2017-20, and welcomed the commitment of the Service to explore opportunities around the proposal to retain the second appliance at Sheffield Fire Station.
- i) Be provided with a point by point explanation correcting the factually inaccurate points raised within Councillor Cowles' letter.

14 CORPORATE PERFORMANCE REPORT - QUARTER THREE - 2016/17

A report of the Chief Fire Officer, Chief Executive and Clerk and Treasurer was submitted to provide Members with the details of corporate performance for Quarter Three of 2016/17 together with the current position for South Yorkshire Fire and Rescue's (SYFR) suite of Local Performance Indicators (LPIs).

Members were referred to the performance summary and exception reports on LPIs, together with the headline figures.

RESOLVED – That Members:-

- i) Noted the contents of the report.
- ii) Scrutinised and commented on the information presented in the report.

15 DRAFT PERFORMANCE MANAGEMENT FRAMEWORK 2017/18

A report of the Chief Fire Officer, Chief Executive and Clerk and Treasurer was submitted to set out the first draft of the Performance Management Framework for 2017/18. The Framework was reviewed annually to ensure that it reflected the Service's key priorities.

RESOLVED – That Members noted the contents of the report.

16 DISPOSALS POLICY

A report of the Chief Fire Officer and Chief Executive was presented to inform Members on the revised Disposals Policy that had been approved by the Fire and Rescue Service's Corporate Management Board that had become operational with effect from January 2017.

S Booth commented that it had been intended to present the report to the Performance and Scrutiny Board on 16 March, but Members had agreed to defer the report to today's Authority meeting.

Dr Billings queried the relationship between SYFR and South Yorkshire Police (SYP) in relation to the disposal of land and property.

T/DCFO Blunden commented that a slightly different approach was now being taken around property disposal, and these are now being discussed with SYP as a matter of course.

CFO Courtney recommended that the Disposals Policy should be extended to include the acquisition of land.

RESOLVED – That Members:-

- i) Noted the contents of the revised Disposals Policy (Appendix A to the report).
- ii) Agreed that the Disposals Policy be extended to include the acquisition of land.

17 MINUTES OF THE SOUTH YORKSHIRE FIRE AND RESCUE AUTHORITY
LOCAL PENSION BOARD HELD ON 13 FEBRUARY 2017

RESOLVED – That the Authority noted the minutes of the South Yorkshire Fire and Rescue Authority Local Pension Board held on 13 February 2017.

CHAIR

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SHEFFIELD CITY REGION COMBINED AUTHORITY

THE RECEPTION ROOM, TOWN HALL, BARNSELEY

MINUTES OF THE MEETING HELD ON 22 MARCH 2017

PRESENT:

Councillor Sir Steve Houghton CBE, Barnsley MBC (Chair)
Councillor John Burrows, Chesterfield BC (Vice Chair)

Councillor Chris Read, Rotherham MBC
Councillor Glyn Jones, Doncaster MBC
Nigel Brewster, SCR LEP Vice Chair

Ruth Adams, SCR Exec Team
Huw Bowen, Chesterfield BC
Dave Brennan, SCR Exec Team
Sue Coffey, SCR Exec Team
Peter Dale, Doncaster MBC
Steve Edwards, SYPTE
Andrew Frosdick, Monitoring Officer
David Hewitt, SCR Exec Team
Sharon Kemp, Rotherham MBC
Mark Lynam, SCR Exec Team
John Mothersole, Sheffield CC
Mel Dei Rossi, SCR Exec Team
Dave Smith, SCR Exec Team
Gareth Sutton, Sheffield CC / SCR
Neil Taylor, Bassetlaw DC
Craig Tyler, Joint Authorities Governance Unit

Apologies for absence were received from Councillor A Syrett, Councillor G Baxter, Councillor J Dore, Councillor S Greaves, Mayor R Jones, Councillor A Rhodes, Councillor L Rose, N Knowles, J Kenny, D Bunton, J Miller, D Swaine, D Terris and E Walker

1 VOTING RIGHTS FOR NON-CONSTITUENT MEMBERS

It was agreed there were no agenda items where non-Constituent Members should not have voting rights.

2 APOLOGIES

Apologies were noted as above.

3 ANNOUNCEMENTS

None.

4 URGENT ITEMS

RESOLVED, that: Business Investment Fund – Boeing Inward Investment Proposal be taken as an urgent item (at agenda item 24).

5 ITEMS TO BE CONSIDERED IN THE ABSENCE OF THE PUBLIC AND PRESS

RESOLVED: that agenda item 24: Business Investment Fund – Boeing Inward Investment Proposal be taken in the absence of the public and press.

6 DECLARATIONS OF INTEREST BY INDIVIDUAL MEMBERS IN RELATION TO ANY ITEM OF BUSINESS ON THE AGENDA

None received.

7 REPORTS FROM AND QUESTIONS BY MEMBERS

None received.

8 RECEIPT OF PETITIONS

None received.

9 PUBLIC QUESTIONS

The Authority received 2 public questions, these were addressed as follows:

Q1 from N Slack: *When the SCRCA Constitution was originally established Sheffield for Democracy commented on reservations over the arrangements for public engagement (questions) and minor changes were made. The commitment was also made that the constitution would be a living document open to further changes in the future.*

The handling of my questions at the meeting of 30th January illustrate the need for further change. The response to the questions I put may have been adhering to the letter of the constitution but they fell far short of the spirit of public engagement.

For me, the way public questions are handled should be open & transparent. Questions should be asked in the public forum, not referred to obliquely. Responses should be made publicly at the time and, if more time is required for a fuller response, the written responses should be included in the minutes in retrospect.

Some of the Council Leaders present may not be used to or indeed comfortable with this level of public scrutiny but in Sheffield it is considered normal and welcomed (at least in public) by most senior councillors. I would therefore recommend the City Council's approach as a model for the City Region.

Will the SCRCA look at the matter in detail and take measures to improve the public confidence in their commitment to public scrutiny?

The Chair asserted the Authority is open to, and welcoming of, suggestions for improvement to help ensure that all business is transacted in a manner which meets both the letter and spirit of the constitution.

The suggestion that '*some of the Council Leaders present may not be used to or indeed comfortable with this level of public scrutiny*' was refuted, the Chair noting that the districts have recently been subjected to substantial levels of scrutiny.

Q2 from N Slack: With the Leaders of Barnsley & Doncaster attending the 'Whole Yorkshire' devolution event in York, will the Chair be standing down over what might be construed as a conflict of interest or was accepting the invitation to this event just a sop to back bench discontent within their own Councils?

The Chair provided reassurances that back bench Members are not sopped in any shape or form and confirmed Members are always provided with all appropriate information and options ahead of any final decisions being taken.

The Chair further confirmed that should any conflict of interest arise, the matter would be dealt with through the taking of appropriate steps.

10 MINUTES OF THE MEETING HELD ON 30 JANUARY 2017

RESOLVED: that the minutes of the meeting of the Authority held on 30th January 2017 are agreed to be a true and accurate record.

11 CA/LEP REVENUE BUDGET HIGHLIGHTS

A report and accompanying presentation were received proposing a revenue budget for financial year 2017/18, and providing forecasts for future years.

It was noted the budget and programmes presented in the paper have been construed to facilitate the work of the SCR Executive in delivering the Strategic Economic Plan.

The paper proposed a £5m revenue core budget to be resourced from grants, contributions, retained business rates, and a significant one-off contribution from reserves of £935k.

Members were advised the revenue budget has been prepared on the basis that devolution Gainshare monies do not flow and asked to recognise that without Gainshare the Authority must seriously consider its funding mix, the call upon partners for resource, and the overriding need to identify sustainable funding streams to allow it to operate with confidence.

Members were advised that the Authority will be confronted with a number of challenges in the coming years as it attempts to manage a number of financial difficulties from a position of relative weakness. Revenue income streams from government are committed on a year-by-year basis, whilst retained business rates due to the region from the Enterprise Zone remain stubbornly difficult for partners to accurately forecast. These matters make medium-term planning difficult, and prejudices the Authority's ability to resource the SCR Executive staffing structure with confidence.

It was noted the SCR is also exposed to unpredictable costs as the issues around the judicial review and devolution consultation have shown. Provision has been taken within the Authority's budgets to manage these risks, restricting the amount of resource available for other priorities.

It was noted these issues will be exacerbated by the level of risk the region could be exposed to if it is to proceed with plans to take on major new strands of activity around adult education and work and health budgets from government. Balance sheet strength and staffing capacity to take on significant complex new spheres of activity without more financial and human resource will be a key consideration moving forward.

It was also noted the Authority continues to operate with a relatively low level of reserves to help guard against financial shock. Anticipated outturn underspend from this financial year will be taken to reserves to bolster our financial resilience, whilst it is proposed that some be released to ease income pressures in 2017/18.

Members were also asked to recognise there is a particular concern with respect to key business growth programmes that are currently funded from the LGF revenue reserve and that once this reserve is exhausted, the activity will become unsustainable unless further resource is identified.

RESOLVED, that the Combined Authority:

1. Approves the proposed revenue budget for 2017/18
2. Notes that subscriptions payable by partner authorities will be frozen on 2016/17 levels
3. Notes that there are significant sustainability issues with the CA/LEP revenue budget

12 CA CAPITAL PROGRAMME

Members were presented with a report of the Director of Finance seeking approval of the capital programme for 2017/18 and advised that the programmes are marked by the shortfall of grant to cover all the region's aspirations. The report also provided information regarding the forecast CA/LEP capital programme outturn position for 2016/17

It was noted the Combined Authority's capital programme is constituted from various discreet programmes of activity which can, considering how these are discreetly funded and also the geography of investment, can be grouped into the Local Growth Fund programme and the South Yorkshire transport programmes.

Regarding transport programmes, the report highlighted the anticipated fall in grant resource available to SYPTE and SY district partners to fund investment and maintenance transport programmes in South Yorkshire, manifesting as a recommendation that the Authority approves borrowing of up to £12.5m over the next three years to support investment at the Rotherham bus interchange.

Cllr Read welcomed the Authority's commitment to support investment at Rotherham Interchange.

Members were also advised of the need for investment on Supertram rails for which SYPTE has a currently unfunded contractual obligation and for which a request for funding will be presented later in the year.

Regarding the Local Growth Fund programme. It was noted the current programme has a potential spend of £85.801m in 2017/18.

RESOLVED, that the Combined Authority:

1. Approves the Local Growth Fund capital programme
2. Approves the South Yorkshire transport capital programme
3. Approves the use of borrowing to fund investment in the Rotherham bus interchange (£12.5m)

13 SCR CA ANNUAL TREASURY MANAGEMENT STRATEGY

A paper was presented providing the proposed Annual Treasury Management Strategy for financial year 2017/18.

It was noted this is a compliance paper which sets out how the Authority's debt and investment portfolio will be managed over the period. Like other public bodies, the Authority adopts an efficient approach to its affairs which seeks to mitigate risk above all else.

Members were advised the proposals within this paper do not contain any material amendments to parameters previously agreed and will allow the Authority to continue to conduct its affairs in an efficient manner which mitigates risk.

Members were reminded the Authority has adopted a prudent approach to managing down its debt, charging a prudent provision to its revenue account each year and that the approach to deploying cash balances until they are required favours the security of investments over the yield they return and recognises the importance of balancing risk and reward over the long-term.

RESOLVED, that the Combined Authority:

1. Notes the prudential indicators
2. Approves the annual investment strategy
3. Approves the minimum revenue provision policy
4. Approves the limits and boundaries on debt

14 DEVOLUTION

A report was received to provide an update on proposals to take forward the Sheffield City Region Devolution Deal and seek delegated authority to put in place support to undertake the additional consultation required.

RESOLVED, that the Combined Authority agrees to provide the SCR Executive Managing Director, in consultation with the Chair and Vice Chair of the Combined Authority, the approval to enter into contractual arrangements with the potential value of this activity to exceed £100k to develop, deliver and analyse the additional consultation required to progress the City Region's Devolution Deal.

15 STRATEGIC ECONOMIC PLAN REFRESH AND INDUSTRIAL STRATEGY

Members were provided with an update regarding ongoing work to refresh the Strategic Economic Plan (SEP) and advised of how this work is linked to the SCR's input into informing the government's emerging Industrial Strategy.

It was noted that phase 1 of this work - the refresh of the supporting evidence base has been completed. This evidence base will then be used to inform any potential policy amendments.

It was reported the evidence suggests the SEP strategy is more than meeting a number of its targets and the SCR is experiencing net jobs growth for the first time in a generation. It was noted these jobs are coming from 2 principal sectors; manufacturing and business services. However, despite overall jobs growth the SCR's economy is still overly compromised of low skilled and poorly paid jobs and this situation still needs to be addressed if the SCR is to meet its GVA uplift target.

It was reported the SCR is still underperforming in respect of its new housing targets (with c50% of target numbers being realised). It was suggested this is principally due to market failures and the lack of market conditions required to attract more housing developers to the region.

Regarding skills and employability, it was reported there is a significant challenge to be addressed in respect of developing local 'jobs with prospects' including the jobs required to retain graduates in the SCR.

It was noted a more detailed report on the findings of the evidence base will be presented to the Authority in due course.

16 UPDATED ASSURANCE AND ACCOUNTABILITY FRAMEWORK

A report was received seeking the Authority's endorsement of the updated SCR Assurance and Accountability Framework (AAF).

The report included an overview of the changes required to implement this Framework necessitated by the Government guidance.

Members were advised that in order to ensure the Framework's compliance with the national guidance, a number of changes need to be implemented within the SCR's existing governance and assurance systems. Specifically, these include: having a named LEP Board member responsible for leading on SME's (the position to be filled by the Vice Chair in the interim, publishing LEP Boards agendas, papers and minutes, ensuring that decisions taken by Boards with delegated authority from the CA are transparently reported back to the CA and LEP on a regular basis to ensure transparency around the actions underway, publishing a diversity statement explaining how the LEP will look to ensure diverse representation at Board and Sub Board level, making any future commissioning calls for schemes seeking funding open to all scheme promoters and publishing online business case information for schemes receiving LGF, including establishing a mechanism for members of the public to provide comments on business cases.

Members were informed that the revised Framework also includes the evolution of the City Region's Executive Board into Delivery Boards. It was noted that the implementation of this change and specifically giving the Delivery Boards delegated authority to make decisions on the programme of activity agreed by the CA and LEP necessitates changes to the suite of other governance documents supporting the LEP and CA, notably the CA's Constitution (including the code of conduct for members and officers), the Financial Regulations of the CA and the terms of reference for the LEP and the Delivery Boards.

It was noted that to fully implement all recommended changes, including additional changes recommended by the 2016 governance review, required actions will include the development of a revised model composition of membership for the Delivery Boards, reconsideration of the optimum operation of the meeting cycle and ensuring that all published meeting papers are easily accessible via the City Region's website.

Members were asked to recognise it is likely the completion of these actions will require the SCR to make further revisions to its Assurance Framework and informed is proposed that changes will be operationalised following the CA's Annual General Meeting in June.

RESOLVED, that the Combined Authority:

1. Endorses the revised Assurance and Accountability Framework
2. Notes the actions required to implement the revised Assurance Framework.
3. Notes the wider changes required to implement the conclusions of the 2016 governance review.

17 LGF CAPITAL PROGRAMME APPROVALS

A report was presented confirming and seeking endorsement of the financial approvals which have progressed through the Appraisal Framework.

RESOLVED, that the Combined Authority:

1. Approves the 12 change requests received since the last meeting of the CA on 30th January 2017 (provided at Appendix A to the accompanying report)
2. Approves the establishment of the financial and management structure of the Housing Investment Fund at a cost of up to £10m, noting the Fund cannot transact on individual schemes / investments until the conditions recommended by Appraisal Panel have been resolved and presented to the CA for approval.
3. Approves the acquisition of the Advanced Manufacturing Park Technology Centre, on behalf of the SCR Combined Authority, at a cost of up to £7.55m.
4. Approves delegated Authority to the Head of Paid of Service, in conjunction with the Section 73 Officer and the Chair of the CA, to enter into the contractual arrangements required as a result of the above approvals.

18 SYLTE DIRECTORS APPOINTMENT

RESOLVED, that the Combined Authority notes the appointment of Ben Gilligan to the position of SYLTE Director of Public Transport and acknowledges that a fair and equitable appointment process has been undertaken.

19 SUMMARY REPORT - HOUSING EXECUTIVE BOARD

RESOLVED – that the matters addressed in the summary report be noted and the recommendations of the Housing Executive Board be endorsed.

20 SUMMARY REPORT - TRANSPORT EXECUTIVE BOARD

RESOLVED – that the matters addressed in the summary report be noted and the recommendations of the Transport Executive Board be endorsed.

21 SUMMARY REPORT - SKILLS, EMPLOYMENT & EDUCATION EXECUTIVE BOARD

RESOLVED – that the matters addressed in the summary report be noted and the recommendations of the Skills Executive Board be endorsed.

22 SUMMARY REPORT - BUSINESS GROWTH EXECUTIVE BOARD

RESOLVED – that the matters addressed in the summary report be noted and the recommendations of the Business Growth Executive Board be endorsed.

23 SUMMARY REPORT - INFRASTRUCTURE EXECUTIVE BOARD

RESOLVED – that the matters addressed in the summary report be noted and the recommendations of the Infrastructure Executive Board be endorsed.

24 BUSINESS INVESTMENT FUND - BOEING INVESTMENT PROPOSAL

A paper was received seeking the Combined Authority's approval of the Business Investment Fund's recommendation of an award of £5.75m to support the establishment of a production facility in the SCR by Boeing United Kingdom Limited, noting CA-level approval is required for any grant of over £2m.

RESOLVED, that the Combined Authority:

1. Notes the proposed investment by Boeing in a research and development programme and a new fabrication facility in the SCR which will (if approved) manufacture components for aircraft actuation systems by 2019.
2. Agrees, subject to contract and satisfactory due diligence, to allocate £5.75m of funding from the Business Investment Fund to support this investment.
3. Delegates authority to the CA's Head of Paid Service (in consultation with the CA's Statutory Officers) to agree appropriate terms and conditions of this grant award

CHAIR

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SHEFFIELD CITY REGION COMBINED AUTHORITY

AMP TECHNOLOGY CENTRE, WAVERLEY, ROTHERHAM, S60 5WG

MINUTES OF THE MEETING HELD ON 24 APRIL 2017

PRESENT:

Councillor Sir Steve Houghton CBE, Barnsley MBC (Chair)
Councillor John Burrows, Chesterfield BC (Vice Chair)

Councillor Graham Baxter MBE, North East Derbyshire DC
Councillor Julie Dore, Sheffield CC
Councillor Tricia Gilby, Chesterfield BC
Councillor Simon Greaves, Bassetlaw DC
Mayor Ros Jones, Doncaster MBC
Councillor Chris Read, Rotherham MBC
Councillor Lewis Rose OBE, Derbyshire Dales DC
Sir Nigel Knowles, Global Co-Chairman DLA Piper & SCR LEP Chair

Ruth Adams, SCR Exec Team
Fiona Boden, SCR Exec Team
Huw Bowen, Chesterfield BC
Sharon Kemp, Rotherham MBC
Mark Lynam, SCR Exec Team
Martin McCarthy, South Yorkshire Joint Authorities
Jo Miller, Doncaster MBC
Dave Smith, SCR Exec Team
Daniel Swaine, Bolsover DC / NE Derbyshire DC
Neil Taylor, Bassetlaw DC
Craig Tyler, Joint Authorities Governance Unit
Eugene Walker, S.151 Officer

Apologies for absence were received from Councillor A Syrett, D Bunton, A Frosdick, J Kenny, J Mothersole and D Terris

1 VOTING RIGHTS FOR NON-CONSTITUENT MEMBERS

It was confirmed that voting rights could not be conferred in respect of agenda item 11 – Appointment of SYPTe Non-Executive Director as this matter regards the South Yorkshire Local Authorities only.

It was agreed that there were no further items where non-Constituent Members should not have voting rights.

2 APOLOGIES

Members' apologies were noted as above.

3 ANNOUNCEMENTS

None.

4 URGENT ITEMS

None.

5 ITEMS TO BE CONSIDERED IN THE ABSENCE OF THE PUBLIC AND PRESS

None.

6 DECLARATIONS OF INTEREST BY INDIVIDUAL MEMBERS IN RELATION TO ANY ITEM OF BUSINESS ON THE AGENDA

None.

7 REPORTS FROM AND QUESTIONS BY MEMBERS

None,

8 RECEIPT OF PETITIONS

None.

9 PUBLIC QUESTIONS

None received.

10 MINUTES OF THE MEETING HELD ON 22 MARCH 2017

RESOLVED, that the minutes of the meeting of the Combined Authority held on 22nd March are agreed to be an accurate record of the meeting.

11 APPOINTMENT OF SYPTe NON-EXECUTIVE DIRECTOR

A report was received advising Members that the South Yorkshire Passenger Transport Executive is required by law to have between 2 and 8 Directors

appointed by the Combined Authority. Presently there are 8 Directors (3 PTE employed directors and 5 non-executive positions) with each South Yorkshire District having one senior transport officer appointed and the Chief Executive of Barnsley MBC chairing the Board.

It was report that formal notification has been received from Sheffield City Council that they wish to formally propose that Tom Finnegan-Smith be appointed a Non-Executive Director of the South Yorkshire Passenger Transport Executive. Mr Finnegan-Smith will fill the vacancy created by the departure of the previous representative.

RESOLVED, that Tom Finnegan-Smith, Head of Strategic Transport and Infrastructure – SCC be appointed as a Non-Executive Director of the South Yorkshire Passenger Transport Executive.

12 DEVOLUTION

A verbal update was provided to inform Members that the public consultation exercise in respect of the SCR devolution ambition is still scheduled to take place as per previous reports to the Authority.

Members were advised the situation regarding any potential effect of the General Election would be monitored closely.

13 A SHEFFIELD CITY REGION BID TO THE NATIONAL SHARED OWNERSHIP AND AFFORDABLE HOMES PROGRAMME: 'MORE NEW HOMES'

A report was received to inform Members of the core principles of the More New Homes approach, identifying what could be achieved if local partners (including Local Authorities) work more collaboratively and engage with the Homes and Communities Agency's (HCA) Shared Ownership and Affordable Homes Programme (SOAHP) in a different way.

Mayor Jones noted the importance of ensuring the collective 'More New Homes' approach doesn't detract from what the individual districts are doing to address homelessness i.e. through locally derived s.106 agreements.

It was noted a close watch will be kept on General Election manifestos to provide an early indication of any political policy change.

RESOLVED, that the Combined Authority:

1. Confirms that subject to the flexibilities on offer from the HCA, there is in principle agreement to developing a SCR-level programme of activity focussed on increasing the supply of affordable housing across the SCR.
2. Approves continued dialogue with the HCA focussed on obtaining a range of flexibilities and ultimately a ring fenced/ devolved fund which supports and complements a SCR-level activity to increase housing supply through the national Shared Ownership and Affordable Homes Programme.

14 GRANTS MADE UNDER DELEGATED AUTHORITY

A report was received to provide the Combined Authority Members with confirmation of grants made from the Business Investment Fund under delegated authority via the Business Investment Board.

RESOLVED, that the Combined Authority notes the investments made under delegated authority.

15 SUMMARY REPORT - HOUSING EXECUTIVE BOARD

RESOLVED, that the matters addressed in the summary report be noted and the recommendations of the Housing Executive Board be endorsed.

16 SUMMARY REPORT - TRANSPORT EXECUTIVE BOARD

RESOLVED, that the matters addressed in the summary report be noted and the recommendations of the Transport Executive Board be endorsed.

17 SUMMARY REPORT - SKILLS, EMPLOYMENT AND EDUCATION EXECUTIVE BOARD

RESOLVED, that the matters addressed in the summary report be noted and the recommendations of the Skills Executive Board be endorsed.

18 SUMMARY REPORT - BUSINESS GROWTH EXECUTIVE BOARD

RESOLVED, that the matters addressed in the summary report be noted and the recommendations of the Business Growth Executive Board be endorsed.

19 SUMMARY REPORT - INFRASTRUCTURE EXECUTIVE BOARD

RESOLVED, that the matters addressed in the summary report be noted and the recommendations of the Infrastructure Executive Board be endorsed.

20 CLLR JOHN BURROWS

The Chair noted this would be Cllr Burrows last SCR Combined Authority meeting, ahead of his retirement as Leader of Chesterfield BC.

The Chair and all Members requested that their thanks to Cllr Burrows for everything he has done in support of the City Region be placed on record.

It was agreed Cllr Burrows and his vast experience would be much missed and all present wished him a long, healthy and happy retirement.

CHAIR

MEETING:	Audit Committee
DATE:	Wednesday, 22 March 2017
TIME:	4.00 pm
VENUE:	Council Chamber, Barnsley Town Hall

MINUTES

Present

Councillors Richardson (Chair), Barnard, Clements, Lofts, Ms K Armitage, Ms D Brown, Mr S Gill, Mr P Johnson and Mr M Marks.

50. Declarations of Pecuniary and Non-Pecuniary Interest

There were no declarations of interest from Members in respect of items on the agenda.

51. Minutes

The minutes of the meeting held on the 18th January, 2017 were taken as read and signed by the Chair as a correct record.

52. Actions Arising From the Previous Meetings

The Committee received a report detailing actions arising from previous meetings of the Committee.

A Member queried why the codes of conduct had not been distributed with item 6 on the agenda. It was noted that these had not been issued with the agenda pack, but had been subsequently distributed. It was agreed to recirculate these to ensure all Members had received copies.

The Chair suggested that the responses related to the Draft Annual Governance Statement 2014/15 and Annual Governance Statement Action Plan 2016/17 should be more specific.

Questions were also raised regarding a number of financial reports due to be submitted to the meeting, as detailed on the indicative work programme. Members noted that these reports were already in the public domain, but would be circulated to the committee after the meeting for comment.

RESOLVED:-

- (i) that the report be noted;
- (ii) that the codes of conduct be recirculated to Members;
- (iii) that the financial reports referred to be circulated to Members.

53. Local Code of Corporate Governance/Annual Governance Review Process 2016/17

The Risk and Governance Manager presented a report of the Director of Finance, Assets and IT.

Members were provided with an overview of the Annual Governance Progress, which would feed into the Annual Governance Statement.

The meeting were made aware of the revised Local Code of Corporate Governance, which had taken cognisance of the 'Delivering Good Governance in Local Government Framework 2016' guidance, published by CIPFA. It was noted that colleagues from CIPFA had commented positively on the revised code at a recent workshop.

Members commented on the impending changes in senior management within the authority, and changes within Internal Audit and queried whether reassurance could be given that the authority was able to accommodate these departures successfully.

In response it was suggested that this was a reasonable risk to consider and that the AGS system would look at succession planning, with any issues being drawn out through the review process. Members heard of discussion taking place with members of the Senior Management Team, and assurances had been given of the capacity within the revised structure, which would be monitored going forward. It was also suggested that there were additional strengths in a single Executive Director overseeing HR, Finance, and Governance.

Members raised questions relating to appendix 2 of the report, and the capacity of officers to review evidence. It was noted that the process was overseen by a Corporate Assurance Group, comprising lead officers from each directorate who develop the corporate assurance map, and consider governance and control arrangements. It was also acknowledged that many of the sources of evidence would be regularly tested and reviewed with the year.

With regards to the process map, a comment was received relating to the appendix 1, the Annual Governance Review Process Map. It was suggested that if assurances could not be provided then there should be feedback to the service in light of this.

RESOLVED:-

- (i) That the Annual Governance Review Process be noted;
- (ii) That the revised Local Code of Corporate Governance be noted; and
- (iii) That outputs from the Annual Governance Review process for 2016/17 be reported to the Committee, where consideration can be given as to whether the process provides sufficient and suitable evidence and assurances upon which the Committee can refer the Annual Governance Statement for Full Council approval in September, 2017.

54. Corporate Anti-Fraud Team 2017/18 Plan and Strategy

The Head of Internal Audit and Corporate Anti-Fraud introduced the report, noting the consideration given to the recent publication 'Fighting Fraud and Corruption Locally' in compiling the Strategy and Action Plan.

The approach had three themes; Acknowledge/ Deter; Prevent/Detect; and Investigate/Pursue, with resources divided amongst these three aspects. Members were reminded of the recommendation that flexibility be maintained in order that the

Head of Internal Audit and Corporate Anti-Fraud be able to direct resources as necessary to respond to any future issues requiring reactive investigation work.

It was noted that the vast majority of issues were reported to Internal Audit, with the public and employees being an important source of information, therefore the service was largely response led.

Members acknowledged that it was the responsibility of management to have appropriate anti-fraud and corruption policies in place, and the recent focus on refreshing the whistleblowing policy and raising awareness was noted.

With regards to the strategy, Members noted the continued commitment shown through the investment in the Corporate Anti-Fraud Team, the figures for which showed that based on the results of activities during the year the function had more than paid for itself. It was recognised that the team was very flexible, however Members' attention was drawn to the areas where the team was likely to focus its efforts. Also noted was the intention to submit regular reports to the committee on the successes of the team, including case studies where appropriate.

Members questioned why the publicity campaign would be undertaken in the medium term, rather than sooner. It was noted that this was in order to ensure appropriate policies and procedures had been reviewed, staff awareness raised, and the authority best placed to react to any issues raised through the campaign. Assurances were given that the campaign would run in 2017.

A question was asked relating to procurement. It was noted that the focus had generally been on high level procurement activity, but given that an increasing amount of procurement was undertaken at the Area Council level, it was asked what focus was given to this level. The Head of Internal Audit and Corporate Anti-Fraud made the meeting aware that every piece of audit work would include work to consider fraud if there were inherent risks, and this would include work at Area Council level. A previous audit of the work of Area Councils was judged overall as adequate. Members acknowledged that increased commissioning and procurement could present higher levels of risk, and it was noted that this did feature in the audit plan. It was suggested that a future meeting of the committee could receive a presentation from the Head of Strategic Commissioning and Procurement on the procurement process, including an overview of relevant policies and procedures, to ensure members were fully briefed on this.

Comments were made regarding the focus of anti-fraud work, which tended to focus on a certain segment of society, and questions were raised relating to whether the team was appropriately resourced. It was acknowledged that the work of the team was targeted at areas where results were likely, and the balance between resources allocated and likely financial results was discussed

Following a question relating to the cross referencing of identification, Members were made aware of the work with the National Fraud Initiative to cross reference data.

The meeting discussed impending changes to business rates, and the possibility for this to impact on levels of fraud.

Members discussed the compiling of an inventory of investigative/ surveillance equipment for corporate use, noting that this was to maximise the impact of the equipment through sharing of resources.

The Chair questioned the changes in responsibility for enforcing the blue badge scheme, and it was recognised that this was a function of the changes implemented through Future Council, however it was agreed that this remained an important area to maintain.

RESOLVED:-

- (i) That the Corporate Anti-Fraud team plan 2017/18 and supporting strategy be agreed, subject to the need for the Head of Internal Audit to apply the plan flexibly to respond to demand;
- (ii) That the Committee receive regular monitoring reports from the Head of Internal Audit to demonstrate progress against the plan including information where the plan has been materially varied; and
- (iii) That a future meeting of the Committee receives a presentation from the Head of Commissioning and Procurement regarding the procurement process, and details of relevant policies and procedures.

55. Corporate Anti-Fraud and Corruption Policies

The Head of Internal Audit and Corporate Anti-Fraud reminded Members of discussion at the previous meeting and drew attention to the copies of the policies circulated, which had been amended in light of the comments received.

It was noted that the codes of conduct relating to employees and Councillors had been circulated to Members for information.

RESOLVED that the revised policies be recommended to Cabinet for approval.

56. External Audit Plan 2016/17

Amy Warner, Manager at KPMG, introduced the item. Attention was drawn to a number of key areas. Materiality had been set based on the previous year's expenditure, with plans to report any uncorrected omissions or misstatements over £600,000.

Members noted significant audit risks relating to changes to pension liability, and in relation to waste management PFI valuation. An additional area of audit focus would take into account changes in disclosure requirements.

With regards to value for money, no significant risks had been identified, it was agreed that any issues highlighted would be report back to the committee.

The Committee discussed the materiality limits, and how they were arrived at. It was noted that these were set in-line with expenditure and levels of risks, mindful of the resources available for the service. It was acknowledged that issues would be brought to the attention of officers under thresholds for correction if these had been identified. It was suggested the report detailing errors and corrections produced for officers, could be brought to the Committee for further discussion.

RESOLVED that External Audit Plan 2016/17 be noted.

57. External Audit - Technical Update Incorporating the External Audit Progress Report

Amy Warner, Manager at KPMG presented the Technical Update and External Audit Progress report. The Committee's attention was drawn to the current position in the audit cycle, with the interim audit visit to take place week commencing 27th March, and the review of the draft financial statements commencing in July, 2017.

With regards to the information supplied on Children in need of help or protection, a question was asked as to whether this information was included as it pertained specifically to Barnsley. It was acknowledged that the National Audit Office report was something all authorities needed to be mindful of.

With regards to the Committee seeking further information on areas where it may be an outlier in terms of value for money, it was noted that no areas had been identified as yet.

RESOLVED that the Technical Update incorporating the External Audit Progress report be noted.

58. Audit Committee Work Plan 2016/17 and 2017/18

The Committee received a report providing the indicative work plan for the Committee for its proposed scheduled meetings for the remainder of the 2016/17 municipal year and for 2017/18.

RESOLVED that the core work plan for 2016/17 and 2017/18 meetings of the Audit Committee be approved and reviewed on a regular basis.

59. Exclusion of the Public and Press

RESOLVED that the public and press be excluded from the meeting during consideration of the item number 60 because of the likely disclosure of exempt information as defined by Paragraph 7 of Part I of schedule 12A of the Local Government Act 1972 as amended, subject to the public interest test.

60. Internal Audit Plan 2017/18

The Head of Internal Audit and Corporate Anti-Fraud presented the plan, which had been arrived at after a process of consultation and careful consideration. This was in the light of reductions in staff due to budget pressures. Members were assured that the impact had been mitigated as much as possible, but this had resulted in a net loss of 320 audit days to the Council.

The planned audit work had been arranged to achieve the maximum impact and was suggested that this would be adequate to provide an annual opinion, and the coverage was in line with neighbouring councils. Members were made aware that

the document had been developed through a robust process which included lead officers and heads of service.

It was noted that the plan was flexible and could respond to changes in priority, where required. The Committee were made aware that two new members of staff due to start imminently, which would bring the audit team to full capacity.

Members of the Committee discussed the provision of monitoring reports, including the resource implications of their production, and whether these should be reduced to half-yearly. After significant consideration, it was suggested that these remain quarterly, in order to provide adequate assurance to Members.

Attention was drawn to the number of chargeable days and the percentage of chargeable time per FTE staff. It was noted that the figures had increased, and questions were asked how this had been achieved. It was noted that this could partly be attributable to changes in classification of chargeable time, however it was also stated that the consistency of the team had resulted in a reduction in training required and increased efficiency.

The Chair gave thanks to Julie Winham, Audit Manager, for her hard work and dedication, including the support given to the Audit Committee, and wished her well in her future endeavours. The sentiment was echoed by the Committee.

RESOLVED:-

- (i) That the indicative Internal Audit Plan 2017/18 be approved, acknowledging the need for the Head of Internal Audit to exercise judgement to apply the flexibly according to priority, risk, and resources available; and
- (ii) That the Audit Committee receives quarterly monitoring reports from the Head of Internal Audit to demonstrate progress against the plan, including information where the plan has materially varied.

Chair

MEETING:	Planning Regulatory Board
DATE:	Tuesday, 18 April 2017
TIME:	2.00 pm
VENUE:	Council Chamber, Town Hall, Barnsley

MINUTES

Present

Councillors D. Birkinshaw (Chair), G. Carr, Coates, Franklin, David Griffin, Grundy, Hampson, Hayward, Higginbottom, Leech, Makinson, Markham, Mathers, Mitchell, Richardson, Riggs, Stowe, Tattersall, Unsworth, Wilson and R. Wraith

In attendance at site visit

Councillors D. Birkinshaw (Chair), G. Carr, Leech, Makinson, Mathers, Tattersall, Unsworth, R. Wraith and Wilson

99. Declarations of Interest

Councillors Makinson and Unsworth declared a non-pecuniary interest in **Planning Application No 2016/0118 (Minute no. 108)** – demolition of existing terrace dwellings and erection of 8 no. dwellings at 2 Baden Street, Worsborough Bridge, Barnsley S70 5PA due to being Members of Berneslai Homes Board.

Councillor Hayward declared a non-pecuniary interest in **Planning Application No 2016/0322 (Minute no. 103)** – Removal of Condition 2 of application 2013/1228 (Removal of former petrol station canopy, formation of 2 car washing bays, new boundary treatment and landscaping to create a new hand car wash and valet centre (sui generis) to remove temporary permission and allow permanent use of site (amended plans) at former Petrol Filling Station, Pontefract Road, Barnsley, S72 8AY] as he is a local ward member.

Councillor Unsworth declared a non-pecuniary interest in **Planning Application 2017/0027 (Minute no. 104)** - demolition of existing house and erection of 3 new houses (outline) at The Laurels, 24 Viewlands, Silkstone Common, S75 4QP] due to him knowing the agent for the applicant in a personal capacity for over thirty years.

100. Minutes

The minutes of the meeting held on 21st March 2017 were taken as read and signed by the Chair as a correct record subject to a minor amendment to Minute no 88 to reflect that Councillor D. Birkinshaw knows the solicitor assisting the objector to the application, not the applicant as stated in the minutes.

101. Land between Windy Ridge, Hollinberry Lane, Howbrook - 2016/1513 - For approval

The Head of Planning and Building Control submitted a report on **Planning Application 2016/1513** [Residential development of 3 no split level two/three storey detached dwelling houses, access road and associated works at land between Windy Ridge, Hollinberry Lane, Howbrook, Wortley, Sheffield, S35 7EL]

RESOLVED that the application be granted in accordance with the Officer recommendation.

102. Former Royston High School, off Midland Road, Royston, Barnsley - 2016/1078 - For approval

The Head of Planning and Building Control submitted a report on **Planning Application 2016/1078** [Erection of 77 no. dwellings with associated highways drainage, parking, garages and gardens (amended plans) at former Royston High School, off Midland Road, Royston, Barnsley S71 4QP]

RESOLVED that the application be granted in accordance with the Officer recommendation subject to completion of a S106 agreement to include commuted sums for education and off site public open space enhancements. In addition, provisions are to be made in relation to the re-establishment of a memorial tree and an extension to the leisure centre car park.

103. Former petrol filling station, Pontefract Road, Barnsley - 2016/0322 - For approval

The Head of Planning and Building Control submitted a report on **Planning Application 2016/0322** – [Removal of Condition 2 of application 2013/1228 (Removal of former petrol station canopy, formation of 2 car washing bays, new boundary treatment and landscaping to create a new hand car wash and valet centre (sui generis) to remove temporary permission and allow permanent use of site (amended plans) at former Petrol Filling Station, Pontefract Road, Barnsley, S72 8AY]

Victoria Marsden addressed the Board and spoke in favour of the officer recommendation to grant the application.

Mr Staves addressed the Board and spoke against the officer recommendation to grant the application.

RESOLVED that the application be granted for an additional limited time period of eighteen months and that the conditions subject of the officer recommendation are included within the decision.

104. The Laurels, 24 Viewlands, Silkstone Common - 2017/0027 - For approval

The Head of Planning and Building Control submitted a report on **Planning Application 2017/0027** [demolition of existing house and erection of 3 new houses (outline) at The Laurels, 24 Viewlands, Silkstone Common, S75 4QP]

Mr Clynch addressed the Board and spoke in favour of the officer recommendation to grant the application.

Mr Tyas addressed the Board and spoke against the officer recommendation to grant the application.

RESOLVED that the application be refused, against Officer recommendation, due to concerns that the reasons to refuse the previous application in 1989 in respect of backland development; intensification of a substandard access and harm to the amenity of the residents of the dwellings located adjacent to the proposed access (increased loss of privacy and general disturbance) had not been overcome.

In accordance with agreed protocol, a recorded vote was taken on this planning application with the amendment to refuse the application being:-

MOVED by Councillor Franklin and SECONDED by Councillor Makinson, with voting being as follows:-

In favour of the amendment to refuse the application:-

Councillors D Birkinshaw (Chair), G Carr, Coates, Franklin, Griffin, Grundy, Hampson, Hayward, Higginbottom, Leech, Makinson, Markham, Mathers, Mitchell, Richardson, Riggs, Stowe, Tattersall and Wilson.

No Councillors voted against the amendment to refuse the application. Councillors Unsworth and R Wraith abstained from voting.

105. Barnsley Markets and adjoining land at Cheapside, Barnsley - 2017/0135 - For approval

The Head of Planning and Building Control submitted a report on **Planning Application 2017/0135** [Proposed refurbishment and extension of Metropolitan Centre containing a mixture of markets, retail, food and drink (A1, A3, A4) and leisure (D2) uses – Reserved matters of outline planning permission 2015/0549 (access, appearance, layout and scale, excluding landscaping) at Barnsley Markets and adjoining land at Cheapside, Barnsley]

RESOLVED that the application be granted in accordance with the officer recommendation, subject to an amendment to condition 2 to include reference to the shopfront design guide and an additional condition securing refinements to the design of the two entrance towers.

106. Unit A land at Capitol Park, Capitol Close, Dodworth - 2017/0248 - For approval

The Head of Planning and Building Control submitted a report on **Planning Application 2017/0248** [Proposed 7,225 sq m (gross external area) industrial unit at Plot A for general industrial (B2) and storage and distribution use (B8) with ancillary office (B1) (Reserved Matters pursuant to outline planning permission 2016/0713 – appearance, landscaping, layout and scale) at Unit A Land at Capitol Park, Capitol Close, Dodworth, Barnsley]

RESOLVED that the application be granted in accordance with the officer recommendation.

107. Land west of Hopewell Street, Stairfoot, Barnsley - 2017/0117 - For approval

The Head of Planning and Building Control submitted a report on **Planning Application 2017/0117** [Erection of battery storage facility at land west of Hopewell Street, Stairfoot, Barnsley]

RESOLVED that the application be granted in accordance with the Officer recommendation, which includes the need for a S106 agreement to prevent implementation of the existing planning permission 2016/0296 in addition to the application proposal.

108. 2 Baden Street, Worsborough Bridge, Barnsley - 2016/0118 - For approval

The Head of Planning and Building Control submitted a report on **Planning Application 2016/0118** – [demolition of existing terrace dwellings and erection of 8 no. dwellings at 2 Baden Street, Worsborough Bridge, Barnsley S70 5PA.

RESOLVED that the application be granted in accordance with the officer recommendation.

109. Hunningley Primary School, Hunningley Lane, Stairfoot, Barnsley - 2016/1479 - For approval

The Head of Planning and Building Control submitted a report on **Planning Application 2016/1479** [Erection of single storey extension to school to form 2 additional classrooms, internal site layout configurations including provision of additional car parking and 2.4m high bin store enclosure and landscaping at Hunningley Primary School, Hunningley Lane, Stairfoot, Barnsley S70 3DT

RESOLVED that the application be granted in accordance with the officer recommendation.

110. Barnsley Crematorium, Doncaster Road, Ardsley, Barnsley - 2017/0159 - For approval

The Head of Planning and Building Control submitted a report on **Planning Application 2017/0159** [Fell T1 – T5 within TPO 1/1964 at Barnsley Crematorium, Doncaster Road, Ardsley, Barnsley S71 5EH

RESOLVED that the application be granted in accordance with the officer recommendation.

111. Planning Appeals - 1st to 31st March 2017

The Head of Planning and Building Control submitted an update regarding cumulative appeal totals for 2016/17.

The report indicated that 3 appeals were received in March 2017:-

- **Planning Application 2016/1035** Erection of 1 no detached dwelling with detached garage at Knowles Street, Spring Vale, Barnsley (written representation) – delegated.
- **Planning Application 2017/0090** Removal of Sycamore Tree (T1) TPO 2/2006 on footpath to rear of Hornthwaite Close, Thurlstone, Sheffield (written representation) – delegated.
- **Planning Application 2015/0725** Erection of 97 no. dwellings with garages and/or parking spaces together with the provision of open space and associated

roads and sewers at land off Lowfield Road, Lowfield Road, Bolton upon Dearne, Rotherham (written representation) – delegated.

No appeals were withdrawn in March 2017.

One appeal was decided in March 2017:

- **Planning Application 2016/1234** Raising of roof level to existing garage to create additional accommodation (resubmission) at 118 Smithies Lane, Barnsley S71 1NL (written representations – delegated) – dismissed.

It was reported that 21 appeals have been decided since 1 April 2016, 18 of which (86%) have been dismissed and 3 of which (14%) have been allowed.

112. Diversion of public footpaths at Tyers Hall Farm

The Assistant Director, Highways, Engineering and Transportation submitted a report to consider an application to divert Darfield public footpaths 1, 3, 4 and 5 and to extinguish part of Darfield public footpath no. 19 and two short sections of undefined footpath at Tyers Hall Farm, between Ardsley and Darfield.

RESOLVED that:

- (i) In exercise of statutory powers, the Council makes Public Path Orders under the provisions of sections 118 and 119 of the Highways Act 1980 for the diversion of Darfield footpaths 1, 3, 4 and 5 and the extinguishment of part of Darfield footpath no. 19 and two short sections of undefined footpath at Tyers Hall Farm, subject to the applicant being agreeable to covering the cost of future maintenance, and that
- (ii) The Director of Legal and Governance be authorised to publish the Orders and to confirm them himself in the event of there being no objections thereto.
- (iii) In the event objections are received which cannot be resolved, the Director of Legal and Governance be authorised to submit the Orders to the Secretary of State for confirmation and to take all necessary steps to support the Orders at any public inquiry, informal hearing or written representation as necessary.
- (iv) The Director of Legal and Governance be authorised to make a Definitive Map Modification Order to make the necessary changes to the Definitive Map and Statement for the area.

113. Application to divert public footpaths at Tankersley Golf Club

The Assistant Director, Highways, Engineering and Transportation submitted a report to consider an application to divert Tankersley public footpaths 31, 33, 34 and 35 and to extinguish part of Tankersley public footpath no. 34 at Tankersley Park Golf Club.

Before any discussions took place, the Board were advised that this item had been withdrawn to enable proposals for protection fencing to be assessed by the Planning Authority alongside the proposals to divert the footpath.

RESOLVED that Members note that the application be withdrawn.

Chair

MEETING:	Audit Committee
DATE:	Wednesday, 19 April 2017
TIME:	4.00 pm
VENUE:	Reception Room, Barnsley Town Hall

Present Councillors Richardson (Chair), Barnard, Clements and Lofts together with Independent Members - Ms K Armitage, Ms D Brown, Mr S Gill, Mr P Johnson and Mr M Marks

61. DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTEREST

There were no declarations of interest from Members in respect of items on the agenda.

62. MINUTES

The minutes of the meeting held on the 22nd March, 2017 were taken as read and signed by the Chair as a correct record.

63. ACTIONS ARISING FROM THE PREVIOUS MEETINGS

The Committee received a report detailing actions taken and arising from previous meetings of the Committee.

The Executive Director of Core Services reported that in relation to the Annual Governance Statement Action Plan 2016/17, the Committee was due to have received a report on issues around business continuity and the need to close the gaps in certain areas. He commented that the necessary action had been taken and an assurance could now be given that the 'gaps' had been closed.

The Chair commented on the importance of compliance with the detailed response dates given that some reports were now outstanding.

RESOLVED that the report be noted.

64. INTERNAL AUDIT CHARTER

The Head of Internal Audit and Corporate Anti-Fraud submitted a report prefacing the annually reviewed and revised Internal Audit Charter.

It was explained that the update had been considered in the light of the revised Public Sector Internal Audit Standards which had become effective on the 1st April, 2017. The latest review ensured that the Charter reflected the current working arrangements of the function but also the aspirations and developments necessary to ensure continuous improvement. In addition, the Charter reflected the changes within the broad client base and the revised structure of the Service that became effective from 1st April, 2017 following a fundamental review as part of the Future Council programme.

The report outlined those organisations to which Internal Audit provided services and indicated that coverage was now a 40:60 split between Council and non-Council

clients. The Charter would be reviewed annually to ensure it remained reflective of the current working arrangements and professional standards.

The Charter was appended to the report and the Head of Internal Audit and Corporate Anti-Fraud ran through the changes that had been included and the implications thereof.

Reference was then made, amongst other things, to the following:

- The new definition of Internal Audit as defined by the Public Sector Internal Audit Standards which focussed on evaluating and improving the effectiveness of risk, control and governance beyond that of basic compliance
- The 10 Core Principles for internal Audit as defined in the International Standards for the Professional Practice of Internal Auditing. It was noted that the final three Principles listed in particular focused more on the new approach to audit including the consultancy and advisory role
- It was noted that CIPFA had yet to update its own guidance aligned to the new Auditing Standards
- The Code of Ethics included four components which set out the accountability for Internal Audit. It was noted that independence and accountability were key in this respect
- The arrangements for Anti-Fraud, Corruption and Bribery were outlined as were the management responsibilities for ensuring that appropriate arrangements were in place
- The Charter made reference to the requirement that Internal Audit had the necessary authority to obtain such information and explanations it considered necessary in order to fulfil its responsibilities as well as the need to demonstrate that it was providing value to those organisations it dealt with particularly as this related to consultancy work
- In relation to the resourcing of Internal Audit, it was reported that the vacancy within the unit was to be filled from the 2nd May, 2017. The person appointed was a L Booth (formerly from KPMG) who would be responsible for the 'Council Team' and would attend future meetings of this Committee
- Arising out of the above, there was a discussion centering on the ability of the service to undertake the required consultancy work with the current staffing structure. In response, the Head of Internal Audit and Corporate Anti-Fraud stated that his service was in no different position to many other service areas, however, given the changing approach to risk awareness and risk profiles, this was not considered to be an issue. The biggest advantage with the new Charter was the ability to be forward focussed and proactive in being able to promote organisational improvement
- Reference was made to the allocation of planned days to each individual client and how variances would be addressed throughout the year.
- Arising out of the above, reference was made to the intention to produce a strategy document for each client. The Council's Strategy document detailing the approach over the next three years would be submitted to the next meeting

RESOLVED that the report be received and it be noted that the Committee is satisfied that the Internal Audit Charter meets the requirements of the Public Sector Internal Audit Standards and adequately represents and describes the required function to provide this Committee and senior management with a professional service.

65. INTERNAL AUDIT QUARTERLY REPORT - QUARTER ENDED 31ST MARCH, 2017

The Head of Internal Audit and Corporate Anti-Fraud submitted a report providing a comprehensive overview of the key activities and findings of Internal Audit based on the Division's work covering the fourth quarter ending 31st March, 2017.

The report covered:

- The issues arising from completed Internal Audit work in the period
- Matters that had required investigation
- An opinion on the ongoing overall assurance Internal Audit was able to provide based on the work undertaken regarding the adequacy and effectiveness of the Authority's internal control environment
- Progress on the delivery of the Internal Audit Plan for the period to the end of the final quarter of 2016/17
- Details of Internal Audit's performance for the quarter utilising performance indicators

Reports issued and the Internal Audit work completed during the period had raised one fundamental recommendation relating to a data management issue.

Internal control assurance opinion overall remained adequate based on the results of the work undertaken during the quarter.

Of the 9 recommendations followed up, 67% had been implemented by the original target date and 33% had not implemented with revised implementation dates being agreed by management.

In relation to the Audit Plan, actual dates days delivered were 97 (7%) below that planned at the end of the financial year.

Overall, Divisional performance remained satisfactory and all Performance Indicators were either on or exceeding target levels.

The annual report would be presented to the June meeting of the Committee and this would summarise all Internal Audit activity and performance for the year. This would be presented for consideration alongside the draft Annual Governance Statement.

In the ensuing discussion, and in response to detailed questioning, the following matters were highlighted:

- As reported at the January meeting, the number of days delivered was below that planned because the final quarter of the year had been geared primarily towards external clients. It was important to note, however, that none of the variances impacted on the ability to provide an assurance opinion
- Arising out of the above discussion, reference was made to the rationale for the deferral or deletion of items from the Audit Plan which had been undertaken and agreed in consultation with management. In this respect, particular reference was made to the deletion of the Process re-engineering Review (Highways, Local Roads) on the basis that the client no longer required the review as this was being covered through a different piece of work.
- It was noted that the statistical data showed an improving position compared to the previous year
- It was pleasing to note the positive feedback for the work undertaken within the fourth quarter
- Concern was expressed in relation to the Management of Personnel and Confidential Information and the use of 'H' drives as this had implications for the accessibility of information and potentially impacted on management reporting and decision making. The recommendation had an implementation date of 30th June, 2017 but an update would be provided for the next meeting. This piece of work had been commissioned by Children's Services but was in fact a far wider issue. Arising out of the discussion, reference was made to the reasons for staff continuing to use network drives which were largely based upon historical factors as well as a legacy system that had proved problematical. The Authority had now adopted 'SharePoint' as its primary repository for the storage and retrieval of information and services were being moved onto this system on a phased basis.
- Referring to the Receipt and Banking of Income and particularly as this related to the merchant copy of receipts retained by Cannon Hall, the Head of Internal Audit and Corporate Anti-Fraud commented that an update would be provided on the safe custody of receipts as in various areas, the Authority was not compliant with industry standards. In this respect reference was also made to the incorrect allocation and collection of VAT which, although not of great value, was nevertheless being addressed
- In relation to the follow up protocol of key issues, it was noted that this was dependent upon the significance of the issue identified
- Reference was made to the importance of services maintaining operational independence and in response to questioning the Head of Internal Audit and Corporate Anti-Fraud stressed that the service was not in a position to veto management decisions. The Internal Audit Service was there to act as critical friend and to challenge and there was a good understanding within the Authority of the role of Internal Audit
- The Director of Core Services reported that work on the Register of Interests had been deferred until 2017/18 which was to allow flexibility within the work plan. The audit had been instigated to ensure that systems were compliant, however, the Governance and Member Support Service was extremely proactive in ensuring that the Register was maintained

- Referring to Appendix 1 of the report, Mr Moore (KPMG) stated that it was important for him to meet with representatives from Internal Audit to ensure that there were no significant issues relating to areas where there was only limited assurance opinion

RESOLVED

- (i) that the issues arising from the completed internal audit work for the period along with the responses received from management be noted;
- (ii) that the assurance opinion on the adequacy and effectiveness of the Authority's Internal Control Framework based on the work of Internal Audit in the period to the end of March 2017 be noted;
- (iii) that the progress against the Internal Audit Plan for 2016/17 for the period to the end of March, 2017 be noted; and
- (iv) that the performance of the Internal Audit Division for the final quarter be noted.

66. STRATEGIC RISK REGISTER - FULL REVIEW MARCH 2017

The Executive Director Core Services submitted a report presenting a draft report to be submitted to Cabinet on the 3rd May, 2017 on a review of the Strategic Risk Register undertaken in March, 2017.

The report, which was presented by Mr A Hunt, Risk and Governance Manager, formed part of the Committee's assurance process where it was agreed that following the completion of the review of the Strategic Risk Register, the Committee consider the latest version and provide appropriate comments thereon.

The Register contained those high level risks that were considered significant potential obstacles to the achievement of the Authority's Corporate Objectives. It was important that the Register remain up to date and be reviewed regularly in order to accurately reflect the most significant risks to the achievement of objectives and facilitate timely and effective mitigations to those risks.

Following a review of the Strategic Risk Register in October 2016, a further review had been undertaken in March 2017 the outcomes of which were detailed within the report. Mr Hunt outlined in some detail the way in which the register had been reviewed and he commented on the main components of the review and the items included.

The report outlined:

- The key risks across the six 'concern' rating classifications
- The changes to the risks logged since the last review

- It was noted that the number of risks had decreased by one since the last review in October 2016 with the removal of Risk 3842 (Failure to ensure the transfer of 0-19 services...) as this was now being managed at a Business Unit Level
- Two risks had a reduced risk rating:
 - Risk 3023 (Failure to engage with Stakeholders) – due to the revised Community Engagement Strategy that had been approved by Cabinet recently
 - Risk 3514 (Failure to be able to deliver the ambitions and outcomes associated with the Community Strategy Implementation (CIS) Programme) – due to the improved confidence to deliver the CIS programme
- Details of the average risk score for the Register, from the ‘zero-based’ review undertaken in 2013 were detailed. There was a slight variance in the average concern rating which was directly attributable to the removal of risk 3842 allied to changes to risks 3023 and 3514 as detailed above
- The significant/red risks and new and emerging risks and the risk mitigating actions. Whilst no new risks had been included, a number of emerging issues had been identified following conversations with Risk Owners in relation to Data Quality, Adult Social Care and Brexit and further details would be included within the next iteration of the Register presented in October
- Other significant changes to the Strategic Risk Register

A further review of the Register was now programmed with other governance related reports such as those relating to Corporate Finance and Performance Management in order for the Cabinet to receive and consider governance related reports as a broad suite of documents.

The report and Register indicated how assurance against significant risks was being managed appropriately and Appendices to the report provided details of:

- The background to the Strategic Risk Register
- The improved risks
- The ‘direction of travel’ trends
- The risks that had been completed
- The new mitigation actions
- A copy of the full Strategic Risk Register

In the ensuing discussion, particular reference was made to the following mitigations:

- In relation to risk 3034 (Failure to deliver the MTFS and associated KLoE/Budget Savings ‘Failure of Future Council to achieve the required level of savings’) it was noted that this had received a red rating and that there was a low level compliance with a computerised budget management system. This issue was being addressed and a wide ranging training programme was being developed along with performance metrics to assess future compliance. A further review was due by the 30th September, 2017
- Risk 3023 (Failure to Engage Stakeholders) had been highlighted as a potential emerging risk by the Chief Executive and Executive Director

Communities due to the potential for increased community tensions as a result of the Brexit decision which could result in the loss of community cohesion and increased incidents of hate crime. This matter would be investigated fully and a further report presented in October. It was noted that the Council's Community Cohesion Champion was undertaking a lot of work in this area

- It was suggested that the consequences associated with Risk 3792 (Failure to be prepared to assist in the event of an emergency resilience event in the region) be re-worded to refer to 'potential industrial action' given that industrial action was seldom taken. Arising out of this, the Director of Core Services referred to the small resilience team and to the recent 'success' of that team as demonstrated by the action instigated as a result of the fire at the Chicago Rock night club. It was felt, however, that processes and procedures in relation to emergencies and the action required needed to be more embedded within services. This matter was being addressed. The Risk and Governance Manager commented that recent improvements might mean that this risk should be re-evaluated in terms of its rating
- Arising out of the discussion, the Committee noted that Information Governance was now included within the Terms of Reference (subject to Annual Council approval), it might, therefore, be appropriate to receive a briefing/awareness session on Information Governance linked to the risks detailed on the Strategic Risk Register. The Head of Internal Audit and Corporate Anti-Fraud commented that some of the Strategic Risks were the responsibility of Senior Management Team members. The owners of those risks could be invited to this Committee to explain their role and the action being taken to mitigate risks

RESOLVED

- (i) that the report on the outcome of the recent review of the Strategic risk Register in relation to the management, challenge and development of the Register be noted and the Committee continue to receive periodic updates as to the progress of the actions taken and their impact on the Strategic Risk Register; and
- (ii) that the report be referred to Cabinet on the 3rd May, 2017 for consideration.

67. RISK MANAGEMENT FRAMEWORK REVIEW

The Service Director Finance submitted a report providing the Committee with assurance that, following review, the Risk Management Framework remained fit for purpose prior to the Framework being considered and approved by Cabinet on the 3rd May, 2017.

It was important that the Framework remain up to date in order to accurately reflect the effective and efficient management of risks to the achievement of the objectives. This was of particular relevance and importance given the Future Council programme. The Framework (including the Risk Management Policy Objective

Statement and Risk Management Strategy) were key elements in the implementation of good governance arrangements and formed key elements of the Council's Annual Governance Review process.

The report gave details of the contents of the Risk Management Framework and provided a table showing each individual element together with a brief commentary as to any updates required. The report went on to outline the importance that the Risk Management Policy Objective Statement and Strategy had in seeking to ensure that any significant risks that could impact upon the delivery of the Authority's objectives were appropriately managed in order to minimise the significant potential obstacles to the achievement of the corporate objectives. It also focused on the development of the Risk Management Policy Objective Statement and Strategy and the contribution this would make to the embedding of a risk management culture throughout the Council.

Appendices to the report provided the following:

- Risk Management Strategy 2017/18
- Corporate Assurance Group Terms of Reference 2017/18
- Risk Acceptance Model 2017/18
- Risk 'Challenge' Process 2017/18
- Risk Management Training Strategy 2017/18

In response to questioning, the Risk and Governance Manager commented on the following:

- It was not anticipated that there would be any issues in meeting the Performance Indicators detailed within Appendix 1 of the Strategy document
- Reference was made to the Risk Management Training Strategy and how it was ensured that Risk Management was embedded within the Council. Appropriate training was provided where required and details would be provided for members of the Committee
- In referring to the Risk Acceptance Model detailed within Appendix 3, reference was made to the Council's aspirations in relation to the ways in which it would:
 - respond positively to challenges
 - make the most of limited and reducing resources
 - ensure plans, projects and programmes were appropriately resourced to maximise success and deliver the intended priorities and outcomes
 - implement robust arrangements to performance manage progress

RESOLVED that the assurances of the Risk Management Framework and the fact that it remains fit for purpose be noted and the report be referred to Cabinet on the 3rd May, 2017 for consideration and approval.

68. AUDIT COMMITTEE TERMS OF REFERENCE

The Director of Core Services submitted a report requesting the Committee to consider amendments to the Terms of Reference to take account of:

- Future Council developments;
- the establishment of the Core Services Directorate; and
- comments made by Members of this Committee at the workshop meeting held in November, 2017 about the need to expand the role of the Committee.

It was noted that, if agreed, the new Terms of Reference would be reported for approval to the Annual Council on the 19th May, 2017 for implementation in the new Municipal Year.

The revised Terms of Reference also enabled the Committee to invite members of the Senior Management Team to meetings to discuss strategic risks within their service area. It would be possible for periodic reports to be submitted on additional corporate functions that contributed to overall assurance against the corporate priorities and specifically, but not exclusively, in relation to:

- Human Resources
- Business Improvement and Communications
- Health and Safety Resilience
- Governance and Member Support
- Information Governance

In addition, Senior Management Team Members could be invited to meetings on a periodic basis to give assurance about issues identified within reports relating to various Directorate activities and, in particular, those which were subject to Internal Audit recommendation. It was hoped that this would encourage wider dialogue with members of this Committee.

RECOMMENDED TO ANNUAL COUNCIL that the revised Terms of Reference as detailed within the appendix to the report now submitted be approved for implementation from the new municipal year.

69. EXTERNAL AUDIT - TECHNICAL UPDATE INCORPORATING EXTERNAL AUDIT PROGRESS REPORT

Mr M Moore (KPMG) presented the Technical Update and External Audit progress report.

The Committee was informed that the Interim Audit was substantially complete and that an interim report would be submitted to the June meeting.

Work was continuing on Value for Money throughout the audit and any findings would be reported as part of the interim report. Planning was currently underway for the certification of the claims and returns and work on the 2016/17 Housing Benefit

and Council Tax Benefit Claim would be undertaken in accordance with the appropriate guidance. Work was also being undertaken in relation to grants claims and returns which fell outside the PSAA regime in relation to the Teachers' Pension Agency Return and the Pooling of Capital Receipts.

An appendix to the report gave details of the 2016/17 deliverables together with the timing and status of those deliverables.

The report then went on to give details of KPMG resources and recent technical developments.

In the ensuing discussion particular reference was made to the following:

- The use of reserves and the possible need to look at new approaches to finding fresh income including data sharing as detailed within the Resources paper. Mr Moore stated that details of the reports referred to could be circulated to all members. He reported that KPMG were working with a number of Councils on various issues in this area and the officer undertaking this work would be able to come to a future meeting to outline they type of work undertaken if this was required
- Arising out of the above discussion the Head of Financial Services briefly outlined the current approach to the Council's reserves strategy. The Director of Core Services stated that the budget papers considered by Council contained details of the Council's current use of reserves and balances and these could be re-circulated

RESOLVED that the External Audit progress report, resources and technical update be noted.

70. AUDIT COMMITTEE WORK PLAN 2015/16

The Committee received a report providing the indicative work plan for the Committee for its proposed scheduled meetings for the 2017/18 municipal year.

The Executive Director Core Service reminded members that the Work Plan had been revised to take account of the issues raised within the Terms of Reference report discussed earlier in the meeting and also addressed issues raised at the Workshop meeting held in November, 2016.

RESOLVED that the core work plan for 2017/18 meetings of the Audit Committee be approved and reviewed on a regular basis.

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Chair

MEETING:	General Licensing Regulatory Board
DATE:	Wednesday, 26 April 2017
TIME:	2.00 pm
VENUE:	Reception Room, Barnsley Town Hall

MINUTES

Present

Councillors C. Wraith MBE (Chair), J. Carr, Cherryholme, Clarke, Frost, S. Green, Hampson, W. Johnson, Markham, Millner, Richardson, Saunders, Sheard, Shepherd, Sixsmith MBE, Tattersall and Wilson

11 Declaration of Interests

There were no declarations of pecuniary and non-pecuniary interest from Members in respect of items on the agenda.

12 Minutes

The minutes of the meeting held on the 22nd February, 2017 were taken as read and signed by the Chair as a correct record.

13 Hackney Carriage Tariff - Proposed Changes

The Service Director Culture, Housing and Regulation submitted a report on a request received from Mr D Wilson (Licensing Consultant) on behalf of the Hackney Carriage Association to amend the current Hackney Carriage Tariff. A copy of the submission letter was appended to the report.

It was noted that the current table of fares had come into force on the 5th November, 2010. The Hackney Carriage Association appreciated that whilst their members required the fares to be set at a level that enabled them to maintain their vehicles and earn a modest living, the fares also needed to be affordable especially to those people who relied on them the most but could perhaps least afford them.

With this in mind, the Association had presented two competing proposals for the Board to consider (details of which were outlined within Appendix 1):

- Proposal 1 – reduce the distance that may be travelled for the minimum fare – this proposal would mean that those customers who travelled the shortest distances (many of whom relied most on taxis they could least afford) would not be affected by the change as they tended to travel for less than 1100 yards (10/16^{ths} of a mile)
- Proposal 2 – Increase all fares by increasing the fare for the minimum journey – this proposal would increase the fare for the minimum journey of 1 mile which would increase the fares on all journeys. This would most adversely affect those customers who travelled the shortest journeys and most benefit those who travelled the longest

The statutory notice had been published in the Barnsley Chronicle on the 24th March, 2017 detailing the two options and a copy of the notice was appended as Appendix

2. At the closure of the consultation period, no objections had been made to either of the proposed tariff amendments.

Mr D Wilson (A2Z Licensing, Licensing Consultant) and Ms N Berry-Bailey (Secretary to the Hackney Carriage Association) attended the meeting to make representations on the proposals. It was explained that at the most recent meeting, Members of the Association had expressed a preference for Proposal 1 to be implemented. On that basis the Board was requested to approve that option.

In response to questioning, the following matters were raised:

- The potential impact of increasing fares on passengers was noted but the fact that the preferred option would mean that the majority of passengers would see no, or little, increase was welcomed.
- It was noted that compared to many other areas and particularly neighbouring authorities, Barnsley's Hackney Carriage fares would still remain one of the lowest
- It was accepted that whilst the Hackney Carriage Tariff specified the statutory maximum that could be charged, this did not preclude the operator or hackney carriage driver from coming to special arrangements with their customers and charging lower fares

RESOLVED that the Hackney Carriage Tariff detailed within Proposal 1 of Appendix 1 of the report now submitted be approved for implementation from 00:01 on Thursday 27th April, 2017.

Chair

NOTES OF GENERAL LICENSING REGULATORY BOARD PANEL

4th April, 2017

- 1 Present:** Councillors C Wraith MBE (Chair), Hampson and Tattersall

Members of the Public and Press were excluded from the meeting.

2 Declarations of Interests

There were no declarations of pecuniary or non-pecuniary interest.

3 Hackney Carriage and Private Hire Driver's Licence – Application – Mr S B

The Panel considered a report of the Service Director Culture, Housing and Regulation on an application for the grant of a Hackney Carriage and Private Hire Driver's Licence by Mr S B.

The applicant was in attendance and gave evidence in support of his case.

After considering all the information and representations made the Panel decided that in view of all that evidence and, taking account of the manner in which he presented himself, the applicant was a fit and proper person to hold such a licence and that the application be granted until 12th July, 2018 on the following grounds:

- There was sufficient justification to warrant a deviation from the Council's Guideline Policy for Criminal Convictions in relation to migrant workers
- Whilst resident in his country of origin he had confirmed that he had no criminal convictions recorded against him
- He had lived in the UK for approximately 15 years, had held various positions of employment and had undertaken courses of study at College as demonstrated by the presentation of Certificates of achievement
- The Enhanced DBS check had come back clear since he had come into the UK in 2002
- The Panel was comforted at the applicants good command of the English language

The decision of the Panel was unanimous.

2nd May, 2017

- 4. Present:** Councillors C Wraith MBE (Chair), Cherryholme and Sixsmith MBE together with Councillor Saunders (Reserve Member) (Councillor Saunders left the meeting prior to the commencement of Minute 8)

Members of the Public and Press were excluded from the meeting.

5 Declarations of Interests

There were no declarations of pecuniary or non-pecuniary interest.

6 Hackney Carriage and Private Hire Driver's Licence – Application – Mr M G

The Panel considered a report of the Service Director Culture, Housing and Regulation on an application for the grant of a Hackney Carriage and Private Hire Driver's Licence by Mr M G.

The applicant was in attendance and gave evidence in support of his case.

After considering all the information and representations made the Panel decided that in view of all that evidence and, taking account of the manner in which he presented himself, the applicant was a fit and proper person to hold such a licence and that the application be granted on the following grounds but subject to review in 6 months' time:

- There was sufficient justification to warrant a deviation from the Council's Guideline Policy for Criminal Convictions in relation to migrant workers
- Whilst resident in his country of origin he had confirmed that he had no criminal convictions recorded against him
- Other than the three driving offences listed on his Enhanced DBS check in 2008, his DBS check had come back clear
- He had passed his UK Driving Test and his UK driving licence was clear
- He had lived in the UK for approximately 14 years, had held various positions of employment and had undertaken courses of study at College

The decision of the Panel was unanimous.

7 Hackney Carriage and Private Hire Driver's Licence – Determination – Mr M K

The Panel considered a report of the Service Director Culture, Housing and Regulation on an application for the grant of a Hackney Carriage and Private Hire Driver's Licence by Mr M K.

The applicant was in attendance together with his wife Mrs K who gave evidence in support of his case.

After considering all the information and representations made the Panel decided that in view of all that evidence and, taking account of the manner in which he presented himself, the applicant was a fit and proper person to hold such a licence and that the application be granted on the following grounds:

- There was sufficient justification to warrant a deviation from the Council's Guideline Policy for Criminal Convictions in relation to migrant workers
- Whilst resident in his country of origin he had confirmed that he had no criminal convictions recorded against him
- He had lived in the UK for approximately 14 years, had held various positions of employment and had undertaken courses of study at the Open University
- The Enhanced DBS check had come back clear since he had come into the UK

- The Panel was comforted at the applicants exceptionally good command of the English language

The decision of the Panel was unanimous.

8 Hackney Carriage and Private Hire Driver's Licence – Determination – Mr R F

The Panel considered a report of the Service Director Culture, Housing and Regulation requesting the determination of the Hackney Carriage and Private Hire Driver's Licence held by Mr R F.

The driver was in attendance together with Mr D W (Licensing Consultant) and Mr M C (Chair of the Hackney Association). Also in attendance, with the consent of the driver and the Panel Members, was Ms C B (student on placement with Mr D W).

The Service Director Culture, Housing and Regulation did not finish giving evidence in its entirety given that it emerged that there was more evidence to present as part of the case that was not included within the original report.

The meeting was, therefore, adjourned pending a fresh hearing.

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Item 18

APPEALS, AWARDS AND STANDARDS REGULATORY BOARD

(a) School Admission Appeals Panel – 27th March, 2017

Gawber Primary 1 Refused

(b) School Admission Appeals Panel – 29th March, 2017

Gooseacre Primary 1 Refused
1 Withdrawn

(c) School Admission Appeal Panel – 6th April, 2017

Kexborough Primary 2 Refused

(d) School Admission Appeal Panel – 7th April, 2017

Athersley South Primary 1 Allowed

Joseph Locke Primary 1 Refused

(e) School Admission Appeal Panel – 27th April, 2017

Shawlands Primary 1 Withdrawn

Gawber Primary 1 Refused

(f) School Admission Appeal Panel – 8th May, 2017

Horizon Community College 6 Allowed
11 Refused

(g) School Admission Appeal Panel – 11th May, 2017

Penistone Grammar 6 Allowed
5 Refused
2 Withdrawn

Other appeals withdrawn prior to the allocation of a date

Darton College 1 Withdrawn

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MEETING:	Health and Wellbeing Board
DATE:	Tuesday, 4 April 2017
TIME:	4.00 pm
VENUE:	Reception Room, Barnsley Town Hall

MINUTES

Present

Councillor Sir Steve Houghton CBE, Leader of the Council (Chair)
 Councillor Jim Andrews BEM, Deputy Leader
 Councillor Margaret Bruff, Cabinet Spokesperson - People (Safeguarding)
 Councillor Jenny Platts, Cabinet Spokesperson - Communities
 Rachel Dickinson, Executive Director People
 Wendy Lowder, Executive Director Communities
 Julia Burrows, Director Public Health
 Dr Nick Balac, Chair, NHS Barnsley Clinical Commissioning Group
 Lesley Smith, Chief Officer, NHS Barnsley Clinical Commissioning Group
 Adrian England, HealthWatch Barnsley
 Dr Richard Jenkins, Medical Director, Barnsley Hospital NHS Foundation Trust
 Sean Rayner, District Director, South West Yorkshire Partnership NHS Foundation Trust

62 Declarations of Pecuniary and Non-Pecuniary Interests

There were no declarations of pecuniary or non-pecuniary interest.

63 Minutes of the Board Meeting held on 31st January, 2017 (HWB.04.04.2017/2)

The meeting considered the minutes of the previous meeting held on 31st January, 2017.

RESOLVED that the minutes be approved as a true and correct record.

64 Minutes from the Children and Young People's Trust Executive Group held on 20th January, 2017 (HWB.04.04.2017/3)

The meeting considered the minutes from the Children and Young People's Trust Executive Group held on 20th January, 2017. The meeting noted in particular the progress being made in respect of placements for looked after children and the work of the Area Councils in relation to foster carers. The meeting had also reviewed progress on the Future in Mind programme and considered those areas of activity where a greater focus would achieve better outcomes.

RESOLVED that the minutes be received.

65 Minutes from the Provider Forum held on 8th March, 2017 (HWB.04.04.2017/4)

The meeting considered the minutes from the Provider Forum meeting held on 8th March 2017.

RESOLVED that the minutes be received.

66 Minutes from the Stronger Communities Partnership held on 14th February, 2017 (HWB.04.04.2017/5)

The meeting considered the minutes from the Stronger Communities Partnership meeting held on 14th February, 2017. The meeting noted in particular the launch of the Alexandra Rose Fruit and Vegetable Voucher Scheme and work to develop a private sector housing policy through the recently established steering group. The meeting also noted the progress in establishing the social prescribing service in Barnsley, with effect from April 2017.

RESOLVED that the minutes be received.

67 South Yorkshire and Bassetlaw Sustainability and Transformation Plan Collaborative Partnership Board held on 13th January, 2017 (HWB.04.04.2017/6)

The meeting considered the minutes from the South Yorkshire and Bassetlaw Sustainability and Transformation Plan Collaborative Partnership Board held on 13th January, 2017. The meeting noted the progress on the next steps to deliver the 5 year forward view of the NHS, focusing in particular on the challenges and priorities over the next 2 years, with on emergency and elective care, cancer and mental health identified as priorities. Work was also continuing to develop the Accountable Care system, with the current focus on developing a Memorandum of Understanding.

RESOLVED that the minutes be received.

68 Questions at future meetings of the Health and Wellbeing Board (HWB.04.04.2017/7)

The meeting noted a request that the Board make arrangements for the public to ask questions at meetings of the Health and Wellbeing Board.

RESOLVED that the Board support in principle that the public should have the opportunity to ask questions at Board meetings and a report be submitted to the next meeting on how these arrangements might be formalised, including any procedural rules that should apply.

69 Director of Public Health Annual Report 2016 (HWB.04.04.2017/8)

The meeting received a report introducing the Director of Public Health's Annual Report for 2016, which was in the form of a video setting out the views and opinions of what being healthy means to those living and working in Barnsley. The video can be viewed [here](#). The meeting noted that the intention was to use the video to promote further conversations with Barnsley people, in particular to consider how they could be encouraged to enjoy healthier lives. The report/video would be launched formally following Cabinet consideration on 5th April.

The meeting welcomed the innovative approach being taken as a more effective way of getting across key public health messages to the public, even if it identified current low expectations of good health. The meeting noted that the CCG planned preparing

its own promotional video and would be interested in using excerpts from the public health report.

RESOLVED:-

- (i) that the Director of Public Health's Annual Report for 2016 be received; and
- (ii) that arrangements be made to share appropriate excerpts with the CCG.

70 Health and Wellbeing Board Action Plan and Progress Update (HWB.04.04.2017/9)

The meeting received a report on progress made against the key objectives and strategic priorities of the Borough's Health and Wellbeing Action Plan during quarter 3 of 2016/17. The report also proposed that the Board should focus on 5 actions where collaborative activity by partners could add value and go further and faster to deliver the Board's health and wellbeing ambitions for the Borough. It was intended to continue to develop the reporting arrangements for future meetings and to incorporate a RAG rating for the Board's consideration.

RESOLVED:-

- (i) that the progress made against the Health and Wellbeing Board Action Plan be noted;
- (ii) that the Board consider a progress report on the Action Plan on a twice yearly basis; and
- (iii) that the Health and Wellbeing Board and SSDG take a focused approach on the 6 priorities identified at section 4.2 of the report.

71 Future In Mind Transformation Plan - Presentation (HWB.04.04.2017/10)

The meeting received a report and presentation on the progress of work on the Future in Mind Barnsley Transformation Plan for the mental health and emotional wellbeing of children and young people. The meeting noted the reduction in waiting times for mental health treatment as a result of the Plan, particularly in accessing lower level help. The Future in Mind had also resulted in the reduction of demand pressure on CAMHS as a result. Although significant progress was being made, it was acknowledged that further work was required particularly to continue engagement with secondary school staff.

RESOLVED that the report and presentation be received and the progress being made in supporting the mental health and emotional wellbeing of children and young people through the Future in Mind Transformation Plan be welcomed.

72 All Age Early Help Strategy (HWB.04.04.2017/11)

The meeting received a report and presentation on the progress of the All Age Early Help Strategy 2017-20 and the key priorities and outcomes identified within it. The meeting noted the strong links with the Health and Wellbeing Strategy within the 6 priorities and the extent to which the Strategy was building on previous work in this

area. The meeting noted the importance of partnership working to deliver the Strategy effectively, and the extent to which community assets would be the key to success.

The meeting noted the further work required to consider current levels of expenditure on preventative initiatives, and to analyse the outcomes being achieved. The availability of data to allow individuals and populations at risk to be identified, and to be targeted more effectively, required collaborative activity and the need to test new approaches was acknowledged.

The meeting discussed the need for behavioural change in Barnsley's communities in relation to this Strategy, but more widely in achieving the objectives of the Health and Wellbeing Strategy. The importance of engaging with schools to promote this message with young people was acknowledged, and the meeting noted that school leaders were engaged more than ever with this initiative.

RESOLVED that the Health and Wellbeing Board adopt the All Age Early Help Strategy and partner agencies consider how its implementation can be sponsored within their organisation.

73 Additional Funding for Adult Social Care (HWB.04.04.2017/12)

The meeting noted the announcement in the Chancellor of the Exchequer's Budget of the provision of additional funding for adult social care in 2017/18, by bringing forward future years' allocations of the Better Care Fund. Arrangements were in hand to consider the rules relating to the use of this funding and how it might be allocated for consideration at SSDG and then the Board meeting in June 2017.

RESOLVED that the position be noted.

74 The Future Of One Barnsley (HWB.04.04.2017/13)

The meeting noted the decision of One Barnsley members to disband the body with effect from 27th March, 2017. The meeting noted that the role of One Barnsley in providing overall coherence and coordination between the Health and Wellbeing Board and Barnsley Economic Partnership had diminished from October 2015. However, the Board considered how this might continue in the absence of One Barnsley.

RESOLVED that the abolition of One Barnsley be noted and further consideration be given to how coherence and coordination between the Health and Wellbeing Board and the Barnsley Economic Partnership might now be provided.

Chair

MEETING:	Overview and Scrutiny Committee
DATE:	Tuesday, 4 April 2017
TIME:	2.00 pm
VENUE:	Council Chamber, Barnsley Town Hall

MINUTES

Present

Councillors Ennis (Chair), P. Birkinshaw, G. Carr, Charlesworth, Clarke, Clements, Franklin, Frost, Gollick, Daniel Griffin, Hampson, Hayward, W. Johnson, Lofts, Makinson, Mitchell, Phillips, Pourali, Sheard, Sixsmith MBE, Tattersall, Unsworth and Wilson together with co-opted members Ms P. Gould and Mr J. Winter.

60 Apologies for Absence - Parent Governor Representatives

No apologies were received in accordance with Regulation 7(6) of the Parent Governor Representatives (England) Regulations 2001.

61 Declarations of Pecuniary and Non-Pecuniary Interest

Councillors Carr, Charlesworth, Sixsmith, Tattersall, Unsworth and Wilson declared a non-pecuniary interest in respect of Minute No. 63 on the agenda due to their membership of the Corporate Parenting Panel.

62 Minutes of the Previous Meeting

The minutes of the meeting held on 7th February 2017 were approved as a true and accurate record.

63 Barnsley Safeguarding and Looked After Children Continuous Service Improvement Plan

The following witnesses were welcomed to the meeting:

- Rachel Dickinson, Executive Director, People Directorate, BMBC
- Mel John-Ross, Service Director, Children's Social Care and Safeguarding, BMBC
- Julie Govan, Improvement Programme Manager, Children's Social Care and Safeguarding, BMBC
- Sharon Galvin, Designated Nurse Safeguarding Children, Barnsley CCG
- Liz Gibson, Virtual Head teacher for Looked After Children, People Directorate
- Nina Sleight, Head of Early Start, Prevention and Sufficiency, BMBC
- Cllr Margaret Bruff, Cabinet Spokesperson - People (Safeguarding), BMBC

The Service Director, Children's Social Care and Safeguarding, introduced this item. Members were reminded that in 2012 Barnsley Children's Social Care Services were judged by Ofsted (Office for Standards in Education, Children's Services and Skills) to be 'inadequate' for child protection services and 'adequate' for looked after children services. As a result a Continuous Service Improvement (CSI) Framework was developed through strong leadership and member engagement, with a shared vision to get beyond 'good' through the CSI Plan. Following a positive inspection in June 2014, the improvement notice was lifted and scrutiny of the CSI Framework and CSI Plan was transferred from the Improvement Board to the Children's Trust and the Barnsley Safeguarding Children's Board (BSCB).

In the ensuing discussion, and in response to detailed questioning, the following matters were highlighted:

The CSI Framework includes aspirational outcomes around Early Help, Front Door Assessment, Pathway Planning, Domestic Abuse, Substance Misuse and Mental Health, Neglect and Child Abuse and Access to Therapeutic Support and is driven by a multi-agency officer group. Each of these elements has an individual service improvement plan within the CSI Plan, with timescales, responsibility and progress to date.

Members suggested that provision of historical detailed information regarding Barnsley's improvement journey since 2012 would be welcome. Members were advised that this could be provided and were assured that processes to monitor progress towards 'good' are robust and rigorous. Under new inspection arrangements, Barnsley could be re-inspected at any time from 3 years after the June 2014 inspection and as a result is always 'inspection ready'.

The Safeguarding Children's Board (SGCB) has statutory responsibility to ensure children and young people in Barnsley are safe. There is strong partnership working in sub-groups focussing on various aspects of safeguarding (including licensing arrangements for taxi drivers, audit work following the Casey Review, Home to School Transport and Child Sexual Exploitation) together with multi-agency training and various activities to support the community, detailed on the website. There is a planned Safeguarding Awareness Week to raise awareness of how children in the Borough are safeguarded.

The Improvement Programme Manager proactively co-ordinates improvement activity and monitors the CSI Plan under a strict regime, checking evidence is quantified, measured and substantiated. Progress for improving outcomes continues to be scrutinised at a joint annual event, the last one being held in November 2016, at which it was agreed that the CSI Plan evidenced that improvements had been made.

All Looked After Children (from pre-school to post 16) have an individual Personal Education Plan (PEP), which identifies how a child's education needs can best be met. It includes a child's aspirations, strengths, barriers, outlines clear expectations and identifies how the Pupil Premium Plus Grant will be spent. The PEP is updated regularly and the Social Worker ensures that the child's voice is always captured. The procedure for PEPS for children placed out of authority is exactly the same.

Social Worker caseloads are monitored on a weekly and monthly basis to ensure that they have the capacity to address priorities and respond appropriately. Numbers are within national tolerance levels. Social Workers are well supported and work-life balance issues are addressed. The workforce is stable, as is the management team. The number of child protection cases has fallen.

The Early Help offer is driven by a multi-agency steering group, following a sector-led peer review in 2015 which looked at the effectiveness of early help. Systems and processes are in place to ensure resources are aligned responsively, with checks and balances built into the performance tracking system to ensure the protection of vulnerable children.

Listening to the 'voice of the child' is essential. A programme of audits indicates that the child's voice is strong in assessments so that their experience is clearly understood. The Care4Us Council is active in ensuring that what matters to children is included in the Children's Plan. Although many secondary schools have several looked after children, they are unlikely to share their experiences of care at school but may choose to do this through accessing the Care4Us website, which has been written by young people in care themselves.

It is difficult to estimate the number of children at risk. There are clear processes to follow regarding identifying concerns before escalation. Thresholds have been embedded across the partnership so that it is clear when to respond and when to refer. There is no room for complacency and Members should continue to be vigilant and pick up issues from their community.

There are no dedicated resources for children from minority groups. In Barnsley children mainly come from the white British community but there has been a steep learning curve around unaccompanied asylum seekers. Barnsley has had to go to partners across the Yorkshire and Humber region to learn from them.

Looked after children are prioritised when accessing Child and Adolescent Mental Health Services (CAMHS), with a two week wait and an initial assessment period of five weeks. When young people accessing CAMHS are leaving care, there is a national policy which is followed by South West Yorkshire NHS Partnership (SWYFT) to ensure they do not get lost in the system. At the age of 17 ½ discussions usually take place with the young person and their family to establish if they need ongoing help. Some may be transitioned to their GP or to adult services.

Witnesses were thanked for their attendance and contribution.

Action points:

1. Service to provide historical detailed information to Members regarding Barnsley's improvement journey since the Ofsted Inspection in 2012.

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MEETING:	Overview and Scrutiny Committee
DATE:	Tuesday, 2 May 2017
TIME:	2.00 pm
VENUE:	Council Chamber, Barnsley Town Hall

MINUTES

Present

Councillors Ennis (Chair), P. Birkinshaw, G. Carr, Charlesworth, Clements, Franklin, Frost, Gollick, Hampson, Hayward, W. Johnson, Lofts, Makinson, Phillips, Pourali, Sheard, Tattersall and Unsworth together with co-opted members Ms P. Gould and Mr J. Winter.

64 Apologies for Absence - Parent Governor Representatives

No apologies for absence were received from Parent Governor Representatives in accordance with Regulation 7(6) of the Parent Governor Representatives (England) Regulations 2001.

65 Declarations of Pecuniary and Non-Pecuniary Interest

Councillor Lofts declared a non-pecuniary interest in Minute no. 67 due to his being a member of the Adoption Panel. Councillors G. Carr, Charlesworth, Tattersall and Unsworth declared non-pecuniary interests in the same minute due to their involvement with the Corporate Parenting Panel.

66 Minutes of the Previous Meeting

The minutes of the meeting held on 14th March 2017 were approved as a true and accurate record.

67 Support to Looked After Children from Barnsley Placed outside the Local Authority area

The following witnesses were welcomed to the meeting:

- Rachel Dickinson, Executive Director - People Directorate, BMBC
- Jon Banwell, Head of Service Children In Care, People Directorate, BMBC
- Sharon Galvin, Designated Nurse Safeguarding Children, Barnsley CCG
- Andrea Scholey, Named Nurse CiC, 0-19 Children's Community Nursing Service, Public Health, BMBC
- Liz Gibson, Virtual Headteacher for Looked After Children, People Directorate, BMBC
- Cllr Margaret Bruff, Cabinet Spokesperson - People (Safeguarding), BMBC

John Banwell presented a report on behalf of the Executive Director Core Services and the Executive Director People regarding Children in Care (CiC) outside of Barnsley. It was explained that wherever feasible, Children's Social Care and Safeguarding Services aim to place children in Care (CiC) with carers within the Borough, in line with statutory guidance. However, for some cases this is not always possible or appropriate.

Members asked questions in response to the report submitted and the introduction by John Banwell and the following matters were highlighted:

As at 31st March, 12 of the 93 children placed outside Barnsley have been placed for adoption. Three are in secure placements (two on remand, one on welfare grounds). One child is in a residential school because of specific educational requirement and is jointly funded with education. Two children are placed with relatives, one is in independent living, 11 are in residential settings. 18 are in residential placements, two in family assessment placements and 64 in foster placements outside the authority. Some of these will be in-house foster carers who live outside the Barnsley Boundary.

There are currently 11 children placed within 10-20 miles of the Barnsley boundary, with just 24 placed more than 20 miles away. Location is not the main consideration when placing children, it has to be the right match for the child. Support is provided for all young people, regardless of where they live. Barnsley performs well when compared to other Local Authorities. Children with complex needs must be carefully matched. There is a small group of children whose specific needs mean it is right to place them out of the Barnsley Borough.

There is a shortage of in-house foster carers, particularly for adolescents, sibling groups, young people with complex needs, long term carers and for emergency placements. Recruitment processes have been revised and now use Facebook, Twitter as well as regular mass media to spread the message of 'Barnsley carers for Barnsley children'. A recent event at Barnsley football club has started to generate some interest, as has a similar initiative working with the North East Area Council to highlight the range of people who can be foster carers.

The approval process for foster carers takes around six months, which includes training and guiding applicants through the process. An independent review of the process identified why people drop out of the process and there is now an action plan in place to simplify the process. The website and policies and procedures have been updated. The best recruiter for foster carers is other foster carers through word of mouth. Once approved, foster carers may be waiting some time for a placement, dependent on their terms of approval. All foster carers are approved for children aged between 0-18 but with a preference for a certain age group. Matching meetings take place monthly with foster carers and the support available is outlined to them, should they wish to consider widening their preference. Placements with independent fostering agencies (IFAs) are very expensive at an average of £900 per week and between £2500 and £3000 for a residential placement.

Members were reassured that during the current budget round and the medium term financial strategy there will be no reductions in funding. Similarly, although there was the possibility of Barnsley children placed outside the Borough not having statutory health checks, this has now been resolved through negotiation. On some occasions Andrea Scholey (Named Nurse, CiC) may have to travel to do the assessment. This

is not ideal, as local health practitioners know what services are available. There is a good reciprocal arrangement across South Yorkshire. Procedures for care leavers are the same wherever young people are placed. Young people are visited by Barnsley's targeted advice workers although this is not always in a child's best interests for children placed outside the Borough as they will have limited local knowledge.

The performance management of services for children and care leavers is robustly monitored. Visits are monitored monthly and there are regular team meetings. If a target is missed this will be quickly identified and steps taken to ensure it does not happen again. Every child has an Independent Reviewing Officer (IRO) who is also able to identify if a placement is struggling.

When children are placed out of authority the school will be visited to go through the child's educational and wider pastoral needs, which is very well appreciated by designated teachers, particularly when a child has complex needs. A meeting usually takes place prior to the child starting school to enable a strong package of support to be put in place. Regular monthly meetings take place with South Yorkshire Police and there are clear visiting arrangements with other police forces.

All Independent fostering agencies (IFAs) are part of the White Rose framework, commissioned and monitored by all Local Authorities. All placement contracts have strong information sharing protocols and performance against the contract is carefully monitored.

Many children coming into care have complex needs, with many having attachment and bereavement issues. Particularly complex needs include special educational need, physical or learning disability and social, emotional and developmental problems. Once needs have been identified plans are put in place to meet the individual needs of the child. Child and Adolescent Mental Health Services (CAMHS) are available both for the children and to support carers. It is not possible to have reciprocal arrangements with other authorities for children with complex needs placed outside of Barnsley due to the small number of children involved. Children with complex needs are consulted during visits with social workers, but improvement is always possible.

All children have a Personal Education Plan (PEP) which is updated three times a year and has a section to record a child's wishes and feelings. Problems with the care plan can often be unlocked when heard from the child. What a child says is always taken seriously, although conversations will be tempered according to the age, understanding and ability of the child. There is a small group of children who aren't happy at being in care and will always say they want to go home, which may not be in their best interests.

When a placement is not working, additional support is provided, but if a placement is found to be no longer suitable a move will be planned. Placement stability overall is good but disruption meetings are always held following placement breakdowns so that lessons can be learned for future placement support.

Representatives were thanked for their attendance and contribution.

68 Scrutiny Task and Finish Group (TFG) Reports from 2016/17 (Reports for information only)

Members were provided with copies of reports which had recently been to Cabinet in respect of work undertaken by scrutiny task and finish groups:

- Higher level skills and jobs
- Fly-tipping
- Flooding

It was reported that the reports had been well received by Cabinet. Members involved in the Task and Finish Groups were thanked for their hard work.

RESOLVED: that the reports be noted.

MEETING:	Central Area Council
DATE:	Monday, 13 March 2017
TIME:	2.00 pm
VENUE:	Reception Room, Barnsley Town Hall

MINUTES

Present

Councillors D. Birkinshaw, P. Birkinshaw, Bruff, G. Carr, J. Carr, Clarke, W. Johnson, Mathers, Pourali, Riggs and Williams.

32. Declaration of Pecuniary and Non-Pecuniary Interests

Councillor Williams declared a non pecuniary interest in minute 34 due to his membership of the YMCA.

33. Minutes of the Previous Meeting of Central Area Council held on 16th January, 2017 (Cen.13.03.2017/2)

The meeting received the minutes from the previous meeting of Central Area Council held on 16th January, 2017.

Members noted that there had been contact made regarding the Council's policy on charging for the movement of CCTV cameras, and the policy relating to charging for the replacement of bins. However, no reply had been received on either. It was agreed that this would be progressed by Area Manager.

RESOLVED that the minutes of the Central Area Council meeting held on 16th January, 2017 be approved as a true and correct record.

34. Performance Management Report (Cen.13.03.2017/3)

The Area Council Manager introduced the item noting that the report covered the third quarter period October to December, 2016. It was acknowledged that the next report, covering January to March, 2017, would be submitted to the Area Council at their meeting in May.

Attention was drawn to Appendix 1, and Part A of the Performance Report, which provided an overview of the cumulative impact of the investment made by the Area Council to date. Overall there were no issues with any of the contracts held.

With regards to the contract with RVS, the monitoring report had been submitted in a timely fashion and it was noted that 183 additional people had engaged with the service, bringing the total to 836 over the course of the contract. Members noted that the service would come to an end on 30th June, 2017 and appropriate plans were being made to take account of this.

The meeting noted the significant number of activities arranged, and the success of the winter warmer packs. Councillor Clarke talked of the positive feedback from service users, and the impact the service had made to their lives.

With regards to the contract with YMCA, the monitoring report was being submitted satisfactorily. From October to December, 2016 152 sessions had been held, engaging 44 additional children. Within the quarter there had been 2677 separate attendances, and 13 new peer supporters had been trained. It was noted that the contract was due to end on 31st March, 2017 and arrangements had been made for this.

Members noted that issues with the monitoring of users demographics were still ongoing, but that this did not impact on overall performance.

The meeting considered the performance information relating to the contract with Kingdom Security. The monitoring report had been provided in a timely fashion and Members noted that 247 Fixed Penalty Notices had been issued within the quarter, with 13 Parking Charge Notices in addition. This brought the number of Fixed Penalty Notices for dog fouling and littering to 2,083.

The meeting heard how a number of young people had engaged in clean up events, instead of paying the penalty notice.

Members discussed the lack of clarity between the enforcement services provided centrally, and those funded through the Area Council. The meeting went on to consider the impact of enforcement on the environment, noting that littering was still an issue within every ward of the Central Area. It was suggested that issuing Fixed Penalty Notices to those dropping cigarette ends did help to stop littering, but only reduced small volumes of litter.

The meeting went on to consider the contract with Twiggs Grounds Maintenance. Performance against the contract was positive, and in addition many projects had been supported above and beyond the requirements of the contract.

The Service Level Agreement to support those in Private Sector Housing was discussed. Officers employed continued to work with vulnerable individuals with 261 additional properties visited during the quarter, bringing the total number of households visited to 1,488, with 653 of these having 3 or more contacts. Relationships between the officers, landlords and tenants were well established and feedback about the service had been extremely positive. Councillors sought assurances that, although the officers were employed by Barnsley MBC directly, they would be working fully for Central Area Council. It was agreed that the Area Council Manager would follow this up with the manager of the SLA.

The meeting discussed the Home Visiting Service provided by Homestart. It was noted that 14 families were being directly supported and 3 new volunteers had been engaged. Members noted how the project had supported individuals across the Central Area from a variety of backgrounds. Feedback regarding the service was positive, and it was acknowledged that the service supported many individuals who would not normally access support through family centres.

Finally the meeting considered the performance of the three organisations contracted under the Youth Programme. All of which had provided case studies as part of the report, and all of which had received positive feedback.

RESOLVED that the report be noted.

35. Celebration Event (Cen.13.03.2017/4)

The Area Council Manager introduced the item making Members aware that the event was to be held on Thursday 23rd March, 2017. Invites had been distributed, requesting people to attend from 6.00pm, with the event to start at 6.30pm.

The first hour of the event was to be dedicated to the celebration of young people and the work of the youth programme.

The event would also give thanks to the efforts and commitment of all those involved with the Ward Alliances that contributed to the winning of an LGA award for community contribution.

Approximately 130 attendees had already confirmed, with 30 to 40 young people expected in addition.

36. Procurement and Financial Update (Cen.13.03.2017/5)

Members heard how YMCA had been appointed to deliver a service to 'build emotional resilience and wellbeing in children and young people aged 8-14 years' and was making arrangements to start on 1st April, 2017. Members noted that this service would differ from that currently as work would be more focused, intensive and individuals would be supported over a longer term. It aimed to identify issues and signpost to other support agencies.

With regards to the complementary services to build emotional resilience in children and young people, Members heard how five organisations had applied to the scheme, with four applications proceeding to the evaluation panel. Work was ongoing to further develop the projects, and details would be made available once finalised.

Members were made aware that the procurement of a service to reduce loneliness and isolation in vulnerable adults and older people had commenced with tender applications to be returned by 17th March, 2017, with a view to the service starting in July, 2017.

The meeting noted that advice had been taken that the procurement should initially be for 12 months, with an option to extend for further periods of 12 months and then 9 months, which differed slightly from that originally proposed whereby there would have been initial period of 9 months followed by subsequent extension periods of 12 months and 12 months. However, it was recognised that the service would be provided over the same combined period at the same cost.

The attention of Members was drawn to the contract with Kingdom Security, the first year of which would come to an end on 20th April, 2017. Members were reminded of the option to extend for two further periods of 12 months. Following discussion Members were minded to renew the contract, but wanted to seek assurance that the service was being delivered throughout the Central Area, and that officers were not merely concentrating on those easy to fine around the town centre. It was suggested that Ward level data, and type of fines issued (cigarette ends or general litter) could be considered to ensure this was the case.

It was suggested that the contract was extended, but with an in depth review taking place in Autumn 2017 to consider the effectiveness of the service, and whether it provided value for money.

The meeting discussed the Home Visiting Service provided by Homestart, and the recommendation to extend this for a further 6 months. In view of the impact the project was making, Members decided to extend this for a further year at a cost of £20,000 if it was possible to do so within contract procurement rules. This would allow adequate time to undertake a check and challenge exercise into family support services provided centrally by the Council, and procure a service to help address any identified gaps if required.

The Area Council Manager gave a brief overview of the financial situation for the Area Council. Taking account of expected expenditure, approximately £111,000 would be carried forward in 2017/18, £80,000 in 2018/19 and £63,000 in 2019/20.

In considering the finances, Members discussed the potential of devolving finance from the Area Council to the Ward Alliances for the 2017/18 financial year. It was suggested that £10,000 per ward be devolved, subject to the same caveats as previously agreed.

RESOLVED:-

- (i) That the outcome of the process to secure a provider to deliver a service to 'build emotional resilience and wellbeing in children and young people aged 8-14 years', be noted;
- (ii) That the progress made in identifying additional local providers to delivery complementary services for building emotional resilience in children and young people aged 8-19 years be noted;
- (iii) That the update regarding the procurement of a service to 'reduce loneliness and social isolation in adults (over 50 years) and older people be noted and the amendment to contract periods as specified in the report be approved;
- (iv) That, subject to the provision of increased monitoring information, approval be given to the extension of the Environmental Enforcement service for a further 12 months to 20th April, 2018, with a in depth review of the service to be undertaken in Autumn 2017;
- (v) That, if possible, approval be given to extend the contract to provide a Private Rented Home Visiting Service, delivered by Homestart, South Yorkshire, at a cost of £20,000 for a further year;
- (vi) That £10,000 per ward be devolved to each of the Ward Alliance Funds in the Central Area for the 2017/18 financial year, to be allocated by 31st March, 2018 and spent by 31st July, 2018 and any remaining amount to be returned to Central Area Council;
- (vii) That the financial position for 2014/15 and 2015/16, and the projected expenditure for 2016/17-2019/20 be noted.

37. Notes of the Ward Alliances (Cen.13.03.2017/6)

The meeting received the notes of the meetings of the Central, Dodworth, Kingstone, Stairfoot and Worsbrough Ward Alliances, held in December 2016, January, 2017, and February, 2017.

Councillor Clarke noted the Worsbrough Ward Alliance's sponsorship of a number of young people to carry on the positive work they had started as part of the National Citizen Service programme.

Councillor G Carr brought to Members attention the issues relating to the refurbishment of Dale Park Pavillion, which was hoped would be addressed by the contractor through NPS, who were responsible for managing the work.

RESOLVED that the notes and feedback from the Ward Alliances be received.

38. Report on the Use of Ward Alliance Funds (Cen.13.03.2017/7)

The item was introduced by the Area Council Manager. The attention of Members was drawn to the finance remaining in each of the five Ward Alliance Funds at the time of writing the report. For Central Ward £836.50 remained; for Dodworth Ward £5,209.56 remained; for Kingstone Ward £6,472.36 remained; for Stairfoot Ward £7,914.94 remained; and for Worsbrough Ward £4,305.34 remained. It was noted that since the report had been published a number of commitments had been made from Ward Alliance Funds and therefore funds remaining would be consequently reduced.

RESOLVED that the report be noted.

Chair

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MEETING:	Dearne Area Council
DATE:	Monday, 20 March 2017
TIME:	10.00 am
VENUE:	Meeting Room, Goldthorpe Library

MINUTES

Present Councillors Noble (Chair), Gardiner, Gollick, C. Johnson and Sixsmith MBE.

43 Declarations of Pecuniary and Non-Pecuniary Interests

There were no declarations of pecuniary or non-pecuniary interests.

44 Minutes of the Previous Meeting of Dearne Area Council held on 23rd January, 2017 (Dac.20.03.2017/2)

The meeting received the minutes from the previous meeting of Dearne Area Council.

RESOLVED that the minutes of the Dearne Area Council meeting held on 23rd January, 2017 be approved as a true and correct record.

45 Developing Initiatives Supporting Communities - DISC (Dac.20.03.2017/3)

Emily Todd, Assistant Director for DISC was welcomed to the meeting, along with Jo Ekin, Commissioning Manager, Healthier Communities.

Members were given a brief overview of the service, which would go live on the 1st April, 2017, and would replace that previously delivered by Phoenix Futures.

It was noted that DISC did not currently deliver in the borough, but had a history of delivering in West Yorkshire, North Yorkshire and the North East.

Members heard about the approach taken by DISC of implementing the right intervention at the right time, which varied from giving light touch advice and information, to more clinical intervention over a longer period. Key to the delivery of the service was involvement of the families and communities.

The meeting heard how planning had already commenced and how DISC had already started to make links within the community. As part of the contract, clinical partner St Martin's Health Service had been engaged, and it was noted that St Martin's would be merged into DISC to help create a seamless service. The meeting noted that an SLA with Northern College had also been arranged to provide an Education and Apprenticeships Officer.

Members noted that DISC would be occupying 'The Factory' previously occupied by Phoenix Futures, as well as new buildings that were currently being refurbished. It was acknowledged that interventions were more likely to succeed if accessed locally in the community.

Plans to extend the service provided within 'The Factory' were noted, and Members acknowledged that safety issues were paramount, and that there were no plans for services such as a needle exchange.

When questioned how the service would differ from that currently being delivered, it was noted that there would be a single provider, rather than four, ensuring the service was seamless. In addition the service would work more closely with service users and the community to 'shape and flex' delivery.

Members praised the involvement of families as part of the interventions, noting this had been proven to have a positive impact.

Questions were asked regarding how the service would work with mental health provision. It was noted that information sharing arrangements were in place, and users may have dual health care plans. A commitment was given for DISC to work closely with all relevant providers in the area.

Members gave thanks for the presentation, and asked that DISC return in approximately six months to give a progress report on the delivery of the service.

RESOLVED :-

- (i) That thanks be given for the presentation;
- (ii) That DISC be invited to give a progress report to the Area Council in approximately six months.

46 Performance Report (Dac.20.03.2017/4)

The Area Council Manager introduced the report, which covered the period October to December 2016. The attention of Members was drawn to Part A of the report, which showed the cumulative impact of performance to date.

The number of full time equivalent jobs created was thought to be high when compared to the target. It was noted that this was due to a number of jobs being created by the Dearne Development Fund, which was an open application process. It was suggested that greater consideration could be given to setting the overall targets associated with the finance distributed by Dearne Area Council, including the Dearne Development Fund, in the future.

With regards to the Environmental Enforcement contract, Members were made aware that there had been 68 Fixed Penalty Notices issued, which was a slight increase on the previous quarter. The meeting was made aware of work across all the Area Councils in the borough to assess the impact and value for money of the service.

Members discussed the impact of the service in the Dearne, and agreed that there had not been the behaviour change expected, with litter still being a significant issue.

Although patrols spent equal time in both Dearne North and Dearne South Wards, it was noted that more notices were issued in Dearne North. Also noted was the clean-up event held in Dearne North. 7 young people had attended in lieu of paying their fine. Members heard that rather than organising their own separate environmental improvement event, Kingdom would now engage in already planned activities.

In reference to the Private Sector Housing Management SLA, 232 complaints had been received by the service. Of the 62, 56 had complied straight away, with only one case leading resulting in a Community Protection Notice being issued. Councillor Noble commended the team for their focus on providing support for vulnerable households, as opposed to enforcement. Members commended the staff employed through the SLA on their involvement in the clear up work at the Bullring, however Members acknowledged that this had since been flytipped again. The Senior Management Link Officer offered to provide flytipping posters for use in the area, noting that there had been a recent downward trend across the borough.

Members heard how Twiggs had supported 14 groups in the quarter in question. In addition the team had worked with 8 businesses and targeted 206 areas for clean-up. It was noted that impact of littering courses had been delivered at Carrfield Primary School and at Dearne Valley College.

The meeting heard how Twiggs had developed a positive relationship with Dearne Valley College and it was hoped that work placement opportunities could be offered to students in the future. Members noted that the recent thefts from Twiggs had resulted in much positive feedback from the community, which supported their work and attempted to reunite them with their equipment.

The meeting went on to consider the Dearne Development Fund, noting that 21 applications had been received, with 9 supported from 2015/16 finances at a value of £77,646. All of these awards had been successful in both delivering in the area, and assisting the successful groups to build their own capacity.

The Area Council Manager provided an update on the Dearne Allotment Group, which continued to do well. The group was working with the Salvation Army, Goldthorpe Development Group, Thurnscoe Park and Big Local. They had recently been successful in gaining Section 106 monies. It was noted that the Area Team would be working with the group to ensure they had appropriate skills and governance in place.

To date Goldthorpe Development Group had held 12 health events, with 1,093 people attending. It was noted that health providers attended the events, and as a result of Be Well Barnsley attending 6 individuals were referred to their GP with high blood pressure.

Members discussed the positive work of Dearne Valley Bulldogs, noting their inclusive nature, and a young person who had been supported was now playing at a national level. The £15,000 allocated to the group had resulted in them being able to access a further £75,000 from Sport England.

The meeting went on to consider the work undertaken by Dearne Electronic Community Village (DECV). It was noted that 71 learners had been engaged, significantly in excess of the 40 target. All 71 would eventually receive a qualification and 7 had gone on to full time employment. The meeting acknowledged the age profile of learners and recognised the impact the service had on their lives.

Councillors heard that hOurbank had 8 young members, who were mostly active in the school holidays. In addition 70 adult members had taken part in activities with much taking place around Cherry Tree Court.

Members discussed the work of TADS, noting the service had engaged with 20 children of primary school age and 10 of secondary school age. The impact was thought to be positive, but it was suggested that should a similar scheme be funded in future that the impact on the CAMHS waiting list should be determined.

The meeting noted the projects funded through the Dearne Development Fund in 2016/17. Members heard how the majority had started, and that monitoring information would feature in future performance reports.

RESOLVED that the report be noted.

47 Dearne Area Council Financial Position and Progress of Projects Update (Dac.20.03.2017/5)

The Area Council Manager provided an update to the meeting. The opening budget for the Area Council in 2016/17 was approximately £220,000 including monies carried forward from the previous financial year. Members noted that just over £217,000 had been spent or allocated from this budget leaving £3,384 unallocated. It was noted that some small amounts of expenditure initially allocated from 2016/17 finances would come from the 2017/18 budget. Together with projected income from Fixed Penalty Notices, the carry forward figure was likely to be £9,199.

Members heard how the Dearne Development Fund had only spent around £57,000 of the £80,000 allocated. However there was a further panel meeting to discuss a number of applications on 22nd March, 2017.

The meeting was made aware of the outcome of the procurement of an Environmental and Volunteering Service, commissioned at a cost of £75,000. Two applications had been submitted and evaluated, with interviews taking place on 12th January, 2017. Members were made aware that Twiggs had been successful. The Area Council Manager stressed the differences between this and the previous contract, with the increased focus being on working with, not for, residents, businesses, schools and the community as a whole.

The meeting discussed the details relating to the Private Sector Housing SLA, noting that an Investigations Officer role would be employed centrally, and part of the role would serve the Dearne. Assurances had been given that all investigations would still be completed in a timely manner. Members agreed that this be monitored closely. It was therefore suggested that the SLA progressed from April, 2017 at a reduced cost of £36,081 per annum, to fund a single officer.

Members attention was drawn to the contract with Kingdom Security, the first year of which would come to an end on 31st March, 2017, with the Area Council being asked if they would wish the service to continue. The Area Council Manager took the opportunity to clarify a number of queries previously raised regarding the commission. The commission employed a single officer full time equivalent, but to ensure safety this had meant that officers patrolled in pairs. Correspondingly the service was provided 5 days per fortnight by the two officers. It was noted that often

the service was not often very visible, but that this could in part be attributed to officers often being in plain clothes.

Consideration was given to the progress being made as part of the embankment project. Members heard that the project had secured a further £40,000 of Section 106 monies, and officers were working with an architect regarding DDA compliant access to the site.

RESOLVED:-

- (i) That the financial position for the Area Council in 2016/17 and 2017/18 be noted;
- (ii) That the progress of previous agreed projects be noted;
- (iii) That the proposed reductions to the Private Sector Housing SLA be approved; and
- (iv) That approval be given for the continuation of the Environmental Enforcement Service for a further 12 months from 1st April, 2017.

48 Notes from the Dearne Approach Steering Group held on 9th January, 2017 (Dac.20.03.2017/6)

Members considered the notes from the meeting held on 9th January, 2017. The meeting noted that the group had supported John Heeley MP in his response to the proposed closure of the local Job Centre.

RESOLVED that the notes from the Dearne Approach Steering Group be received.

49 Notes from the Dearne Ward Alliance, held on 2nd February, 2017 (Dac.20.03.2017/7)

The meeting received the notes from the combined Dearne Ward Alliance held on 2nd February, 2017. Members acknowledged the merging of the alliances, recognising the Ward Alliance Funds were still kept distinct.

The meeting recognised the LGC award for community involvement which had been given to the borough, highlighting the significant impact seen due to the work of the Ward Alliances.

RESOLVED that notes from the Ward Alliance held on 2nd February, 2017 be received.

50 Report on the Use of Ward Alliance Funds (Dac.20.03.2017/8)

The Area Council Manager made Members aware of expenditure from each of the Ward Alliance Funds since the start of the financial year.

It was noted that Dearne North had allocated approximately £14,000 from its budget of £20,069. Members acknowledged that 15 of the projects funded had provided match funding.

For Dearne South, approximately £10,000 had been allocated from an opening balance of £21,160. 8 of the projects funded had provided match funding.

RESOLVED that the report be received.

Chair

MEETING:	North Area Council
DATE:	Monday, 20 March 2017
TIME:	2.00 pm
VENUE:	Meeting Room 1, Barnsley Town Hall

MINUTES

Present

Councillors Leech (Chair), Burgess (Mayor), Charlesworth, Cherryholme, Grundy, Lofts, Miller, Spence and Tattersall

48 Declarations of Pecuniary and Non-Pecuniary Interests

Councillor Miller and Councillor Burgess (The Mayor) declared non-pecuniary interests with regard to Minute No. 50 on the agenda as they are BBIC Board Members.

49 Minutes of the North Area Council meeting held on 23rd January and 21st February 2017

The Area Council received the minutes of the previous meetings held on 23rd January and 21st February 2017.

RESOLVED that the minutes of the North Area Council meetings held on 23rd January and 21st February 2017 be approved as a true and correct record.

50 Economic Regeneration - Small Business Surgeries - development update

The Area Council Manager introduced this item and updated the North Area Council with respect to the progress of the small business development surgeries model. Business Surgeries will be provided by BBIC, targeted at small businesses based within the North area who have not previously received Enterprising Barnsley support and have been trading more than 2 years. Bookable appointments at Business Surgeries will be available from April 2017 on a fortnightly basis. Businesses will also be signposted towards a variety of monthly networking workshops held at the BBIC, including a Marketing Group, IT Group, First Friday Breakfast Networking and Crafty Biz Network. To advertise the project Ward Councillors had previously agreed to distribute a minimum of 50 leaflets within their own Ward, with 10 businesses identified as a priority.

RESOLVED that the Area Council note the progress to date for this project.

51 Opportunities for Young People - Positive Progressions Procurement Update

The Area Council Manager updated the North Area Council on the progress that has been made by the working group to develop a project to meet the priority 'Opportunities for Young People'.

A mixture of organisations tendered for the contract. Unfortunately the preferred organisation did not pass the required financial checks so the contract has not been awarded. A market consultation event is to be held at the end of April to attract more interest, with a view to the contract starting in September, which is later than anticipated. North Area Council Members will be involved in the market consultation event.

Contract length – the contract will last for between 18 and 24 months, depending on the outcome of the consultation event. The specification will be amended and the start of the project has been delayed.

Living wage/staff qualifications – Members were reassured that all project staff will be paid at least the living wage, as all Area Council contracts now stipulate this. Staff will be suitably qualified and experienced as they will be in a 'Key Worker' role.

RESOLVED that the North Area Council note the progress to date for this project.

52 Grants Panel Outcomes

The Area Council Manager updated Members with regard to the North Area Council Stronger Communities Grant application and allocation process; the outcome of the grant panel meeting and the projects approved for funding; identified unallocated funding for 2016/17 and 2017/18 and how it will be utilised together with the performance management and monitoring arrangements for successful projects.

It was highlighted that 7 applications had been received, an evaluation meeting took place on 28th February. Following robust and thorough discussions the applications were scored by Panel Members. Funding was allocated to 5 projects, totalling £64,658, leaving a significant unallocated underspend of £65,108.50.

Members expressed concern regarding the unallocated funding but assurances on recommendation from the Grants Panel representatives were given that the funding has been agreed for grant purposes and will be made available going forward. A discussion followed regarding the timeliness of the next round of funding.

RESOLVED that:

- (i) Members note the NAC Stronger Communities Grant update and the projects that have been approved for funding;
- (ii) Members agree the performance and monitoring arrangements outlined in Section 7 of the report;
- (iii) Members agreed to a second round of funding that will be available from October 2017, with a 12 month delivery period. This round will be advertised over the summer.
- (iv) Members note the unallocated £65,108.50 (including carry forward from 2016/17) and that this will not be rolled forward to 2018/19.

53 Private Sector Housing

The Area Council Manager updated the North Area regarding the progress of the intention to recruit a Private Sector Housing and Environment Officer. The

postholder will contribute towards creating and sustaining safe and pleasant communities within areas of private rented sector housing by proactively case managing issues that have a detrimental effect on others in the locality and by identifying and protecting the area's most vulnerable tenants and residents.

Performance information from the Central Area Council demonstrated how the role had evolved and was currently being delivered in this area, although it was acknowledged that the role would be bespoke to the North Area Council and issues identified may be different. Outline costings equate to £33,000 per year for one full-time equivalent (FTE) worker. There is no management fee. Jane Brannan from Safer Communities will lead on recruitment as the postholder will be employed by BMBC with a possibility that the post could be mainstreamed if BMBC.

RESOLVED that:

- (i) Members note the information about the North Area and specific neighbourhoods of interest for a private sector housing and environment officer.

54 Performance Management Report - (to follow)

The item was introduced by the Area Council Manager. Members were provided with an aggregate picture of how all the North Council contracted services contribute to the achievement of each of the North Area Council's agreed outcomes and social value objectives (Part A) together with a summary performance management report for each of the contracted services for 2016/17 Quarter 3 (October – December 2016) – (Part B).

Regarding the C & K Careers contract, Members were informed that a meeting with the provider is due to take place later this week. Members will be informed as to the outcome of the meeting. It was highlighted that the young people involved in the programme will continue to be in contact until after they have sat their GCSEs.

With respect to the Kingdom Security contract, it was highlighted that there are some challenges, particularly around officer visibility and dog fouling. Members emphasised that they have not observed a marked improvement since the contract commenced and residents have continued to complain about these issues. Members were also concerned about the low number of parking PCNs issued – whilst acknowledging it would not be appropriate to set a target for this. It was pointed out that Members have local intelligence which could be useful to Kingdom but performance remains inadequate. The Kingdom Security contract has just been renewed and will run until the end of March next year. Advice will be needed from the Council's Procurement/Legal section if Members are considering termination of the contract prior to March 2018 but it may be difficult to do this due to poor performance as the issues are largely perception based and will be difficult to justify.

In terms of littering, planned educational programmes for schools have not yet taken off although restorative justice litter picks with young people have already taken place. However, the issue seems not to be just due to young people.

The Forge Community Partnership report was in a different format for this quarter and contained visuals and case studies with visuals. A discussion took place

regarding health and safety risk assessments prior to community clean- up work as a syringe had been found in an area. Provision of PPE equipment and risk assessments are crucial as young people are involved in the clean-up operations.

Performance seems to be mixed, with some evidence of improvements in some areas whilst other areas are not satisfactory such as the Stocks Lane and Canal Street footpaths. Concerns were also raised regarding work done for private landowners - this is a grey area as although they are not public open spaces they do impact on the community.

It was reported that the CAB/DIAL contract is performing very well. Benefit gains amounted to £245,225 per quarter, with £1,687,545 reported benefit gains for the project so far, which is a substantial contribution to the area.

The Area Council Manager highlighted that all four Community Grants projects (delivered by Ad Astra, Emmanuel Church, Fit Reds and RVS) were performing well against targets.

RESOLVED:-

- (i) that Members note the contents of the Performance Management Report; and furthermore
- (ii) that all Ward Councillors provide the Area Council Manager with their top 3 hotspots for dog fouling so that these areas can be targeted by Kingdom and
- (iii) the Area Council Manager be tasked with making enquiries around how poor contract performance can be challenged when hard contract performance targets have not been set

55 Anti-Poverty Steering Group Recommendation

The Area Council Manager provided Members with an update from the Anti-Poverty Steering Group regarding the opportunity to increase the service provision for the remaining six months of the contract. The Anti-Poverty Community Outreach Project has been extremely successful and is currently working over capacity, such that an additional outreach service is needed. . The highest levels of need are in Darton East and St Helens Wards. Home visits are possible for those people who are unable to attend. A number of options were put forward, including, the Community Shop, Mapplewell Village Hall, the village hall and the Methodist Church. A private space is needed for outreach services at minimal cost for room booking.

RESOLVED that:

- (i) The North Area Council agrees to increase the capacity of the outreach provision currently commissioned
- (ii) The North Area Council continue the service after the end of the existing contract.

- (iii) Councillor Miller to make enquiries regarding private rooms available on Mondays at Mapplewell Methodist Church and feed back to the Area Manager.

56 Improving the Environment - Specification refinement and decision to procure

The Area Council Manager outlined the report which summarises the project development activity that has taken place regarding the North 'Improving the Environment' Priority and potential next steps regarding the future investment in this policy area, highlighting recommended project refinement. Commissioning a service for a further three years would extend the life of the project to 5 years in total. This would include an expectation that 50% of the proactive projects would include work with schools and community behaviour change would need to be evidenced. Concerns were expressed regarding volunteering capacity and engagement as it can be very difficult to engage some sections of the community in volunteer work. An option to terminate the contract, if not satisfied with performance, would be built into the contract.

RESOLVED that

- (i) The NorthArea Council note the key points recommended at the priority workshop held on 15th February 2017
- (ii) The North Area Council proceed with the procurement of a service designed to improve the overall environmental appearance of the four wards that make up the North Area Council are and look to sustain and increase volunteering and engagement specifically associated with this priority area.

57 Financial Position and Forecast including second round of grants panel 2017/18

The Area Council Manager provided the Area Council with a financial position and forecast for expenditure based on the projects that have been proposed with a view to determining which of the existing financial commitments the North Area Council wishes to continue to fund.

RESOLVED that

- (i) The North Area Council note the existing budget position and forecast for the funding commitments and that the North Area will receive a budget of £400,000 for the period 2017/18.
- (ii) All North Area Ward Alliances are eligible for an additional £10,000 devolved from the Area Council budget.
- (iii) Members note the recommendations from the Anti-Poverty Steering Group regarding an intention to continue with a similar service.
- (iv) Members note and implement the recommendations from the Environmental Priority Working Group to continue with a refined service from September 2017.

- (v) The Area Council use the uncommitted Stronger Communities Grant funding for 2016/17 and 2017/18 totalling £65,108.50 as follows:
 - (a) YMCA – YMCA Community Youthwork: £6735
 - (b) Reds in the Community – Walking Football Fit Reds: £7062
 - (c) Reds in the Community – Premier League Kicks: £11,503.50
 - (d) Royal Voluntary Service (RVS) – Barnsley North Looking Out for Older People: £19,557.

58 Devolved Ward Budget and Ward Alliance Fund

The Area Council Manager updated the North Area Council on progress in each Ward in expending the Ward Alliance Fund.

RESOLVED that

- (i) Each Ward in the North Area Council area prioritises the efficient expenditure of the remaining Devolved ward Budgets and Ward Alliance funds in line with the guidance on spend.

59 Notes from the following Ward Alliances

The meeting received the notes from the Darton East Ward Alliance held on 10th January 2017; Darton West Ward Alliance held on 16th January 2017 and 13th February 2017; Old Town Ward Alliance held on 4th January 2017 and 1st February 2017; and St Helen's Ward Alliance held on 5th January 2017 and 16th February 2017.

All Members highlighted the good work taking place in communities across all wards. Councillor Leech highlighted that this would be his last North Area Council meeting as Chair before full Council and expressed thanks to his colleagues for their support.

RESOLVED that the notes of the respective Ward Alliances be noted.

Chair

MEETING:	North East Area Council
DATE:	Thursday, 30 March 2017
TIME:	2.00 pm
VENUE:	Meeting Room 1, Barnsley Town Hall

MINUTES

Present

Councillors Hayward (Chair), Clements, Ennis, S. Green, Hampson, Makinson, Richardson, Sheard and C. Wraith MBE

51 Declarations of Pecuniary and Non-Pecuniary Interests

There were no declarations of pecuniary or non-pecuniary interests.

52 Minutes

The meeting considered the minutes from the previous meeting of the North East Area Council held on 2nd February 2017.

RESOLVED that the minutes of the North East Area Council held on 2nd February 2017 be approved as a true and correct record.

53 Cudworth Ward Alliance

It was reported that leaflets to promote foster care have been distributed across the Cudworth Ward, with an article in the Barnsley Chronicle. An action plan is in place to recruit local foster carers and a further meeting will take place next week. There was a reasonable turnout for the Great British Spring Clean, with volunteers picking litter all the way from Cudworth Park to Carlton Marsh Nature Reserve.

RESOLVED that the notes of the Cudworth Ward Alliance meeting held on 9th January 2017 and the verbal update be received.

54 Monk Bretton Ward Alliance

It was reported that seventeen people have visited the table tennis club so far. Bedding plants have been ordered for the war memorial, it is hoped that this will be the best display for Yorkshire in Bloom. More than thirty volunteers litter pick 75 bags of rubbish for the Great British Spring Clean. Neighbourhood Services had to be contacted to take some larger items away. There had been no follow up from Neighbourhood Services to say the waste has been removed. There have been problems with large vehicles fly-tipping on land belonging to Railtrack due to areas not being fenced off.

RESOLVED that the notes of the Monk Bretton Ward Alliance meeting held on 20th January 2017 and the verbal update be received.

55 North East Ward Alliance

The Great British Clean up had been a great success. Local residents and parish councillors in Shafton were involved and removed lots of rubbish, including over fifty tyres, three fridges and a large amount of rubble. There were litter picks at Brierley Methodist Church and every street in Great Houghton. The local SYFAB workshop was well received. An event to commemorate Jo Cox MP will be held on 17th and 18th June. Sufficient funds have been raised to purchase two male alpacas for Milefield Community Farm, which will be arriving soon.

RESOLVED that the notes of the North East Ward Alliance meeting held on 18th January 2017 and the verbal update be received.

56 Royston Ward Alliance

It was highlighted that the Primary School Achievement awards evening at the Town Hall was a great success. DIAL sessions now take place four times a week and are very well received by the community. The new Greenspaces Community Group is now properly constituted. Over seventy bags of rubbish had been filled on a recent litter pick, which included Outwood Academy. A skip will be needed in order to clear the Pavilion in the Park. Foster care leaflets have been distributed across the Ward.

RESOLVED that the notes of the Royston Ward Alliance meeting held on 13th February 2017 and verbal update be received.

57 Changes to the Community Representation on the North East Ward Alliance

The Chair of the North East Area Ward Alliance reported that the two new members on the North East Ward Alliance were Mrs Beryl Sargesson and Mr Graham Muiridin.

58 Private Sector Housing and Enforcement Initiative

Jane Brannan, (Case Management Officer, Communities) and Jeanette Millward, (Private Sector Housing and Environment Officer), were welcomed to the meeting to deliver a presentation and update regarding the work done by Jeanette in the North East area for almost nine months as she is now leaving to take up a post as an Enforcement Officer. Using a multi-agency approach with private sector landlords, the community and other agencies, Jeanette has been dealing proactively with any issue which has a detrimental impact on the community including anti-social behaviour, criminal activity, housing conditions, fly-tipping and wellbeing issues. A number of case studies were presented, outlining some of the issues encountered with rogue landlords such as inappropriate behaviours, lack of essential repairs and health and safety concerns.

A number of Councillors highlighted the valuable work that Jeanette had done across the area and agreed that the service should continue to be commissioned going forward.

RESOLVED that:

- (i) Jane Brannan and Jeanette Millward be thanked for their work, attendance and contribution at the meeting and that Jeanette be thanked for her work across the North East Area, and that
- (ii) The Private Sector Housing and Enforcement Officer post continue to be commissioned going forward.

59 North East Area Council Project Performance Report - update on the delivery of commissioned projects

The Area Council Manager introduced this item and updated the North East Area Council with regard to performance of commissioned projects across the North East Area Council, including Barnsley Community Build Apprenticeships and Employability, Kingdom Security, Community Safety and Enforcement, Qdos, Fit Reds and Fit Me. It was highlighted that the Outwood Academy at Shafton is setting up its own environmental group to work with the North East Area Council as the young people particularly enjoyed working on environmental improvements in their local community.

RESOLVED that the contents of the North East Area Council Project Performance Report be noted.

60 Report on the use of Area Council Budgets and Ward Alliance Funds

The Area Council Manager introduced this item and updated the North East Area Council with regard to the current position regarding the North East Area Council Budget and progress in each Ward in expending the Ward Alliance Fund in line with priorities. It was highlighted that all Ward Alliances now have less than £200 to spend. Any surplus will be reinvested.

RESOLVED that the report be noted.

61 Review of Area Council Priorities for 2017/18 and proposals for future commissions

The Area Council Manager introduced this item and updated the North East Area Council with regard to the discussions held at the North East Area Council workshop on 2nd February 2017 regarding proposals for future commissions, the current and projected financial position with regard to spend and the options available for the future.

Members discussed the respective merits of the options set out in the report, income from fixed penalty notices and parks maintenance.

RESOLVED that:

- (i) Love Where You Live, Young People, Healthy Lifestyles and Thriving and Vibrant Economies remain the key priorities and areas of focus for the North East Area Council in 2017/18;
- (ii) Members note the current financial position of the North East Area Council and the funds available for 2017/18;
- (iii) Members agree to devolve £10,000 to each of the four Ward Alliances, with an option to return any underspend at the end of the financial year back to the Area Council;
- (iv) The Undergraduate Apprentice Scheme be funded for a reduced period of 10 months;
- (v) Funding for anti-social behaviour damage to Parks equipment be discontinued, and that
- (vi) The Youth Development Fund be reduced by £12,000

62 The Responsible Dog Owner Pilot Initiative

The Area Council Manager introduced this item and updated the North East Area Council with regard to a Responsible Dog Owner pilot project following concerns raised about dog fouling in the area. The project will involve officers from BMBC and partnership organisations distributing dog bags at events in the community to encourage people to pick up after their dogs. If someone is seen picking up after their dogs in the communities their names will be entered into a quarterly draw and they will receive a small reward to thank them for helping to take care of their environment.

RESOLVED that the project is taken forward and managed through the Biodiversity and Environment fund and overseen by the North East Area Council's Environment Steering Group at a cost of £800.

63 Foster Care Recruitment

The Area Council Manager introduced this item and updated the North East Area Council with regard to the North East Area Council's initiative to recruit foster carers locally. A Member Steering Group has been formed and will take forward the action plan. The initiative has been advertised on Facebook, on GP surgery media loops, and a full colour article was on the front page of the Barnsley Chronicle. Positive feedback has been received and the Fostering Team is delighted with the support from the North East Area Council. Feedback will be sought as to whether the project has led to an increase in new foster carers.

64 Principal Towns

Sian Stanhope, Principal Towns Officer was welcomed to the meeting. She will be leading the Principal Towns Programme along with Fiona O'Brien representing the West of the Borough, with a view to getting to know the Principal Towns and consulting with local members and communities regarding a strategic plan for the area.

A project plan will be drawn up with key dates around funding and delivery and will feed back to the Area Council on a regular basis.

65 Great British Spring Clean

The Area Council Manager introduced this item and updated the North East Area Council with regard to the achievements of the initiative across all the areas of the North East Area Council. The events were a great success and enjoyed by local residents. Following on from this the communities are now working towards 'Love Where You Live' opportunities in June.

Chair

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MEETING:	Penistone Area Council
DATE:	Thursday, 6 April 2017
TIME:	10.00 am
VENUE:	Council Chamber, Penistone Town Hall

MINUTES

Present Councillors Barnard (Chair), David Griffin, Hand-Davis, Unsworth and Wilson.

43 Declarations of pecuniary and non-pecuniary interests

No Members declared an interest in any item on the agenda.

44 Update on the Principal Towns Programme (PAC.06.04.2017/8)

Fiona O'Brien, Principal Town Project Manager was invited to the meeting to provide an update on the Principal Town Programme.

Members noted the dates for the Commissioning Board, and it was suggested that the September meeting may be a little ambitious, but they would start meeting in earnest from January, 2018.

The Board would be looking for well evidenced bids that showed the need within the area, and the rationale for the potential impact. Following consideration, the Board would then make recommendations to Cabinet for approval.

The meeting considered the essential criteria for the programme, this included:- providing a return on investment; leverage of investment from other funding sources; an impact on Corporate Priorities; and a clear evidence base including community involvement.

The meeting discussed how to generate and develop ideas for the area. It was noted that the Penistone Community Led Plan and emerging Neighbourhood Development Plan would offer useful sources of information and previous consultation.

Following discussion it was agreed that the Area Council Members meet initially to consider the available information, before holding a wider consultation meeting with relevant stakeholders. It was acknowledged that Penistone had a large number of locally based businesses, whose input would be valuable in this process.

RESOLVED:-

- (i) That the update be received and thanks be given to Principal Town Project Manager for her report;
- (ii) That a workshop for Area Council Members be arranged to consider information and discuss the programme in more detail.

45 Minutes of the Penistone Area Council meeting held on 9th February, 2017 (PAC.06.04.2017/2)

The Area Council received the minutes of the previous meeting held on 9th February, 2017.

It was confirmed that Wifi had been installed at the market barn and was now operational. It was acknowledged that feedback on take up would be provided at a later date. Revenue costs had been provided for 12 months, with stallholders potentially contributing to ongoing costs should the value of the system be proven.

Work had been undertaken with the Targeted Youth Worker to promote responsible use of the space and of the Wifi and encourage young people to value and respect the space.

RESOLVED that the minutes of the Penistone Area Council meeting held on the 9th February, 2017 be approved as a true and correct record.

46 Minutes from Penistone East and West Ward Alliance held on 9th February, 1st March, and 23rd March 2017 (PAC.06.04.2017/3)

The meeting received the notes from the Penistone East and West Ward Alliance meetings held on 9th February, 1st March, and 23rd March, 2017. It was noted that the notes did not reflect Councillor Unsworth's declaration of non-pecuniary interest in relation to his position as governor of Penistone Grammar School and the application from the school to the Ward Alliance Fund.

RESOLVED that the notes from the Penistone East and West Ward Alliance meetings be received.

47 Report on the Use of Ward Alliance Funds (PAC.06.04.2017/4)

Members heard how, at the time of the report being published, £4,449.06 remained from an opening budget of £51,000.

However, this had subsequently been fully allocated by the end of the financial year. Therefore, there would be no carry forward to 2017/18.

Members discussed the scenario where appellants may have spent over their original allocation. It was suggested that if this occurred the appellant would be required to report back to the Ward Alliance for them to consider whether additional finance could be provided.

RESOLVED that the report be noted.

48 Performance Report (PAC.06.04.2017/5)

The Area Council Manager introduced the item, referring to Part A which provided the cumulative impact of the Area Council's investment to date. Since the previous report two full time equivalent jobs had been created, and there had been two further work experience placements taken up.

Of the finance invested, 83% had been spent locally. It was expected that this could be reduced slightly as two recently recruited workers were from outside the Borough; however they were still relatively local. Members discussed the permanency of the

posts created; suggesting it would be useful to report on which of the jobs created would become permanent.

Members noted the significant increases in the numbers of adults and young people volunteering, with this being attributed to the increasing number of commissions going live. Members also noted the variety of opportunities available.

The Area Council Manager then drew attention to Part B of the report where a commentary was provided on each of the contracts.

The current contract with the Clean and Tidy team was due to come to an end 30th April, 2017, but it was noted that this would be extended until the end of May with underspend within the budget of the contract. This would allow the team to support work in preparation for the Tour De Yorkshire. Examples of the work undertaken were discussed, which included developing land art along the route. It was noted that this would shortly feature on Facebook, highlighting opportunities for volunteers to be involved. It was suggested that some examples of the roles involved would be useful.

For the advice service, Members noted that the contract monitoring visit was set to take place w/c 10th May, with the output of this being considered at the Area Council meeting on 8th June, 2017. With regards to queries in relation to the return on investment figures, it was noted that £63 per £1 invested referred to projected figures, rather than actuals. It was acknowledged that future reports would use actual figures to allow greater ease of comparison. Future reports would also recognise the volunteer commitment encouraged by the commission.

The meeting received feedback relating to Penistone FM Young People In Radio project. The project continued to grow and develop, with four young people now trained to Level 1, with them all wanting to continue to Level 2. Attention was drawn to a number of case studies circulated, with one young person developing her skills as a community reporter. It was agreed to circulate any opportunities for reporting to the Area Council Manager.

With regards to the Scouts Activity Centre Development, the meeting heard how 240 young people were on the waiting list to join, however the low numbers of leaders prohibited this. The project had trained 10 adult leaders to help expand provision, and 25 older scouts had also undertaken training in the hope that they could be retained in the future as volunteers. All other targets had also been met.

Members noted that the commission to reduce social isolation in older and vulnerable people had been given a working title of the 'Social Inclusion Project'. Noted was the significant amount of promotion and publicity undertaken, and it was acknowledged that this would include reference to the project being funded by the Area Council in the future, and Members would also be invited to future events.

The workers in post had made a number of positive connections with local groups and societies, and had already positively assisted clients with significant and complex needs.

Members noted that the volunteer car service had two volunteer drivers engaged, and had recently given its first lift.

The meeting went on to consider the performance of the Penistone Youth Project, which had been performing well on the whole. 40 young people had been involved in a range of 'Love Where You Live' activities. It was noted that the number of young people attending three or more sessions would be monitored to give an indication of retention.

RESOLVED that the report be noted.

49 Procurement and Financial Update (PAC.06.04.2017/6)

The Area Council Manager spoke to the item, first referring to the Working Together Fund. Members noted that just over £105,000 remained allocated to the fund, but panels had been arranged to be held in April and July.

The meeting discussed the composition of the panel and it was agreed that Councillor Wilson and Unsworth would represent their respective wards.

With regards to the procurement for a new Clean and Tidy Service, it was noted that discussions were taking place regarding TUPE implications from the existing service. As soon as this was resolved, the tender would be advertised. It was agreed that a representative from each of the wards would sit on the tender evaluation panel, and dates would be circulated once available.

The attention of Members was drawn to the finance update provided. It was noted that around £50,000 remained in the 2017/18 budget. Members discussed potential uses of the finance, including potentially devolving finance to the Ward Alliance, and funding targeted environmental enforcement in the area. As part of the discussion, following receipt of positive feedback, it was agreed to fund the distribution of an additional edition of the community magazine.

RESOLVED:-

- (i) That the report be received;
- (ii) That Councillors Wilson and Unsworth represent their respective wards as part of the Working Together Fund Grants Panel;
- (iii) That a Member of each of the Penistone East and Penistone West Wards takes part in the tender evaluation panel for the Clean and Tidy Service;
- (iv) That the production and distribution of a further edition of the community magazine is approved at a cost of £3,362.

50 Tour De Yorkshire (PAC.06.04.2017/7)

Councillor Hand-Davis spoke of the recent decoration of the church, as part of the preparation for the Tour De Yorkshire, with more planned over the coming three weeks.

Thanks were given to Mark Dransfield and his successful negotiations, which has resulted in three sportifs riding through the town on the day of the race. Thanks were also given to all those who had supported arrangements so far, with the Town Council and Penistone Show Committee having organised events to coincide with the Tour.

Land art was being created, which was hoped would feature on television, and it was hoped that the route would be ridden for months after the event.

Members praised the decoration in Oxspring, and the window displays in Penistone.

RESOLVED that the report be noted.

Chair

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MEETING:	South Area Council
DATE:	Friday, 28 April 2017
TIME:	10.00 am
VENUE:	Meeting Room, Wombwell Library

MINUTES

Present Councillors Stowe (Chair), Coates, Dures, Franklin, Markham, Saunders, Shepherd and R. Wraith.

35 Declarations of Pecuniary and Non-Pecuniary Interests

Councillors Franklin and Shepherd declared non pecuniary interests in minute number 40 due to their positions as directors of Forge Community Partnership.

36 Minutes of the Meeting of South Area Council held on 24th February, 2017 (Sac.28.04.2017/2)

The meeting considered the minutes of South Area Council held on 24th February, 2017.

The Area Council Manager made reference to the destinations of young people who had taken part in the Summer Holiday Internship in 2015. 100% of those completing the scheme had gone on to positive destinations of their choosing.

The situation with Kingdom Security and Barnsley Council Parking Services was discussed, noting that dialogue between the two continued, and feedback had been received that the relationship had improved.

The Chair referred to the item deferred at the previous meeting; the date and time of future meetings. The Chair made members aware that there were now no issues with the meetings being held on a Friday morning and therefore this arrangement would continue.

RESOLVED that the minutes of the South Area Council held on 24th February, 2017 be approved as a true and correct record.

37 Notes of the Ward Alliances (Sac.28.04.2017/3)

The meeting received the notes from the following Ward Alliances:- Hoyland Milton and Rockingham held on 21st March, 2017; Wombwell held on 21st March, 2017; and Darfield Ward Alliance held on 16th March, 2017.

The Chair commented on the fantastic work being undertaken by the Ward Alliances, and the recent LGC award for Community Involvement across the borough was acknowledged. The Area Council Manager added that the Council has been shortlisted for a Municipal Journal award for its community engagement work, with the winner being announced on 15th June, 2017.

RESOLVED that the notes from the Ward Alliances be received.

38 Report on the Use of Ward Alliance Funds (Sac.28.04.2017/4)

The item was introduced by the Area Council Manager. Attention was drawn to the expenditure from the 2016/17 financial year for each of the Ward Alliance Funds. Members noted the finance that could be carried forward:- Darfield Ward Alliance £6,509.46; Wombwell Ward Alliance £193.04; and Hoyland Milton and Rockingham Ward Alliance £193.10.

The finance available for the 2017/18 financial year was therefore:- Darfield Ward Alliance £16,509.46; Wombwell Ward Alliance £10,193.04; and Hoyland Milton and Rockingham Ward Alliance £20,193.10.

Members commented that the finance had supported a great number of groups, including helping new groups to establish themselves, and existing groups to deliver new projects.

RESOLVED that the report be noted.

39 Performance Report (Sac.28.04.2017/5)

The Area Council Manager introduced the item, drawing attention to Part A of the circulated report, which included performance indicators related to the Private Sector Housing Service Level Agreement.

It was noted that figures relating to the new service were positive, especially given that many of the targets had been aspirational. Members acknowledged that the service delivered largely on good will, rather than enforcement. Comments were received regarding the high numbers of households identified as vulnerable, and it was suggested that this could also be under recorded.

With regards to the provision of information and advice, the meeting was reminded that the current contract would finish at the end of June, 2017. At this time it was expected that both the amount of benefit gained and unmanageable debt would exceed the £2million mark. Members also noted that the number of cases of homelessness averaged three per quarter. The meeting discussed the number of vulnerable clients accessing the service, and whether this would increase if those socially isolated were engaged.

Members heard that the service continued to be very well subscribed, especially the twilight session, which reflected the numbers of clients on in-work benefits. The service had recently seen an increase in people seeking help with welfare rights issues due to DIAL services being withdrawn due to loss of funding.

It was noted that the information and advice service funded by the Area Council differed from that being offered centrally, with residents of the Area being offered more face to face and more intensive support. The centrally provided service was operated on a 'triage' basis with increased assistance only to those identified as most vulnerable. It was agreed that the Area Council Manager provides details of how the 'triage' of clients would work to Members.

Members were made aware that a slightly revised service would be operational from July after Citizen's Advice Bureau Barnsley was successful in their tender.

Unfortunately this meant that Phil Beer, the Welfare Advice Worker, would be returning to his substantive post within the Welfare Rights Service. The Area Council placed on record their thanks, and wished him well in his future endeavours. It was agreed that the Chair writes a letter of thanks on behalf of the Area Council.

Members commended staff on the success of the service, and the powerful case studies supplied.

With regards to the Tidy Team and Kingdom Security contracts, it was acknowledged that there had been no further monitoring since the previous meeting.

The meeting was reminded that although there was no current monitoring, there was a 'stay in touch' period for the Summer Holiday Internship and information on the destinations of the young people engaged would be received in November, 2017.

RESOLVED:-

- (i) that the report be noted; and
- (ii) that the Chair writes a letter to Phil Beer giving thanks for his work as part of the Information and Advice Service and wishing him well in his future endeavours.

40 South Area Council update on commissioned work, other development work & finance update (Sac.28.04.2017/6)

The Area Council Manager referred to the report circulated, and noted that the new contract for advice services had been discussed earlier in the meeting.

Members went on to discuss the Community Magazine and the possibility of producing two further editions. It was acknowledged that how the magazine was delivered was important, and noted that the previous edition was delivered on its own, as opposed to with a number of other leaflets. Members were supportive of producing further editions on the same basis as previous magazines, and £3,500 was approved for their distribution.

The Area Council Manager spoke about two projects which had been delayed largely as a result of her time off work due to illness, but in part due to the inappropriate nature of delivery through the winter. These were pop up sessions in local parks, and the development of a social media presence relevant to young people. The Area Council had already allocated £2,000 to each of these but they had yet to be progressed. As these were under appropriate procurement thresholds, it was suggested that Forge Community Partnership be asked to deliver both.

Attention was drawn to the development work undertaken by the Area Council Manager, which included work with Public Health, Social Prescribing, and Community Nursing to foster closer working in the area. Work had also been undertaken to organise an Area Council workshop to consider social isolation.

The meeting were made aware of work to embed Social Return On Investment methodology in procurement processes, and noted that the Area Council Manager now had line management responsibility for the Principal Towns Project Manager who covered the North, South and Penistone areas.

Members considered the headline financial figures for the Area Council noting that approximately £47,000 remained unallocated in 2017/18. For 2018/19 only around £9,000 remained unallocated; however this assumed that a number of contracts would continue and the Area Council may wish to review and amend some of the services delivered currently.

It was suggested that a workshop be held in the autumn for Members to consider the full range of contracts held, and the priorities of the Area Council moving forward.

RESOLVED that

- (i) The progress of commissioned projects under development, as detailed in the report submitted, be noted;
- (ii) The progress of other non-commissioned development work being undertaken, as detailed in the report submitted, be noted;
- (iii) That the production and distribution of two further editions of the South Area Community Magazine be approved at a cost of up to £3,500;
- (iv) That Forge Community Partnership be approached to deliver the Pop Up Parks project at a cost of £2,000, and the Young Person Friendly Social Media project, at a cost of £2,000;
- (v) That the financial profile for the Area Council in 2017/18 including funding currently unallocated be noted;
- (vi) That the long term financial profile and potential implications for future commissioning work be noted; and
- (vii) That a workshop is arranged in the autumn for Members to consider Area Council contracts and future priorities.

Chair

BARNSELY METROPOLITAN BOROUGH COUNCIL

This matter is a Key Decision within the council's definition and has been included in the relevant Forward Plan

**Report of the Place
Executive Director**

Local Plan – Progress and update of Local Development Scheme

1. Purpose of report

- 1.1 The purpose of this report is to update members on general progress with submission of the Local Plan and to seek authority to update the Local Development Scheme as required as further details on the timescales emerge through the examination process.

2. Recommendations

- 2.1. **That the timescales in the current Local Development Scheme be updated.**
- 2.2 **That authority is delegated to the Head of Planning and Building Control to amend the Local Development Scheme as required during the Local Plan examination and to reflect progress on a South Yorkshire Joint Waste Plan.**
- 2.3 **That authority is delegated to the Head of Planning and Building Control to make a formal request to the Inspector under section 20(7C) of the Planning and Compulsory Purchase Act 2004 (as amended) to recommend main modifications to ensure the Local Plan meets the tests of soundness.**
- 2.4 **That approval is given to extend the Programme Officer Post to the end of 2017/18.**
- 2.5 **That following the Fixing our Broken Housing Market White Paper, we implement the 20% increase in planning fees from July 2017.**

3. Introduction

- 3.1 The last update of the Local Development Scheme was approved by Cabinet on 15th July 2015. The timescales it contains for Additional Consultation and Publication consultation have been adhered to. These were October/November 2015 and June/July 2016 respectively. The timescale for submission slipped slightly due to the unprecedented volume of representations received.

- 3.2 The Local Plan was submitted to the Secretary of State for examination on 23rd December 2016. An independent Planning Inspector has been appointed to carry out the examination.
- 3.3 Until we have further clarity on the timetable for the examination hearings and the remainder of the process, it is proposed the Local Development Scheme and website are updated as follows:-
- Submission Date – 23rd December 2016
 - Pre Hearing Meeting – if required – To be advised¹.
 - Hearings – Stage 1 hearings May 2017. Further hearing timescales to be advised.
 - Report – To be advised
 - Adoption – To be advised
- 3.4 Although we recognise that the scheme lacks clarity for the later stages of the examination process, we have been advised to do this by the Planning Inspectorate. It is therefore proposed that authority is delegated to the Head of Planning and Building Control to amend the Local Development Scheme and website accordingly when further details are known.
- 3.5 On 16th November 2016 Cabinet gave approval to prepare a South Yorkshire Joint Waste Plan and indicated that the Local Development Scheme will also be updated to reflect this. Other South Yorkshire authorities are still in the process of getting the necessary approvals so if the delegated authority is given to the Head of Planning and Building Control, it will allow the Local Development Scheme to be updated to reflect progress on the Joint Waste Plan as and when necessary.
- 3.6 The White Paper “Fixing our Broken Housing Market” was published in February and includes a number of measures that are relevant to our Local Plan examination. Alongside these the Government also proposes to increase planning fees by 20% partly in recognition of the fact that fees have not increased since 2012 but also in response to industry concerns regarding a lack of resources within Local Authority Planning departments.

4 Proposal & Justification

- 4.1 We are required by the Local Plan regulations to prepare and keep updated a Local Development Scheme. At the time the latest update was approved only indicative timescales could be given. This was because the examination timescale is led by the Inspector.
- 4.2 Based on recent experience in a neighbouring authority and the initial letter from the Inspector appointed to examine our Local Plan, the examination process is likely to take longer than originally envisaged. There are several reasons for this, which include the following:

¹ This has not been mentioned in the Inspectors initial letter therefore at this stage we assume not required

- The Planning Inspectorate has now decided to hold hearings covering strategic issues first and will only arrange subsequent hearings once the Inspector is satisfied that strategic issues have been dealt with.
 - In excess of 12,000 individual comments have been received. This was more than envisaged for Publication stage and far exceeds the numbers received at previous consultation stages.
 - Since the Local Development Scheme was last updated the Housing White Paper and other planning legislation such as the Neighbourhood Planning Act have been published. The introduce a number of proposals that are likely to result in additional work being required throughout the examination process.
- 4.3 The proposal to delegate amending the Local Development Scheme to the Head of Planning & Building Control will allow Barnsley Council to comply with the Local Plan regulations through the examination as well as to reflect progress with the Joint Waste Plan. The Inspector can suggest modifications if there are areas of the plan where they have soundness concerns and modifications would make the plan sound in their view. We need to make a formal request to the Inspector to suggest modifications and authority is sought to do this at recommendation 2.3 of this report. Cabinet and Full Council approval will be needed to approve for consultation any main modifications proposed during the examination.
- 4.4 The fee increase proposed in the White Paper is considered to be overdue and we already anticipated a fee increase when setting the budget to 2020. Although authorities could in theory have turned down the offer of a fee increase all authorities in Leeds and Sheffield City Regions have confirmed they are likely to accept the offer. The increase will enable us to safeguard and invest in the Planning Service to support increased housing delivery in order to increase the likelihood of achieving local housing targets and facilitate other sustainable commercial development in accordance with corporate objectives.

5. Local Plan Progress to Date

- 5.1 On 18th May 2016 and 26th May 2016 cabinet and full Council respectively approved the Publication version of the Local Plan for public consultation and submission, subject to no major changes being proposed.
- 5.2 The Local Plan, associated documents and supporting evidence base were submitted to the Planning Inspectorate on 23rd December 2016.
- 5.3 Amongst the documents submitted were a list of proposed minor modifications and the Statement of Consultation which summarised the key points made in representations received.
- 5.4 The Local Plan Publication Version 2016 was out to consultation for a period of eight weeks from 24 June to 19 August 2016. Around 6,500 people and organisations were contacted either by letter or email to advise them of the

consultation process. This included specific and general consultees, Duty to Cooperate consultees and everyone on the council's consultation database. A total of 12,393 comments have been received from 3051 contributing consultees. 28 late representations were received which we have not considered as duly made. Copies of these representations have been submitted to the Inspector who has advised that she is minded to accept them and these will be uploaded to the consultation database. The Council's planning service also consulted landowners on proposed allocations. A Statement of Consultation has been prepared as one of the submission documents and summarises the main issues raised. This document is available on the Council's website together with other documents that have been submitted to the Inspector.

- 5.5 The minor modifications proposed largely fall into the categories of updating information; correcting typographical errors or changes proposed in response to representations.
- 5.6 Since submission an independent Planning Inspector has been appointed who is currently reading the submission documents. The Planning team has received the Inspector's initial questions and has sent a response. The main initial question that makes reference to soundness of the Local Plan is regarding the Objectively Assessed Housing Need figure.
- 5.7 Other issues raised relate to the Council's views on the implications for the Local Plan arising from the Housing White Paper published on the 7th February. Consultation responses on the Housing White Paper are to be submitted by 2nd May 2017.
- 5.7 The Inspector has also sought views from Planning Officers on how she proposes to split the examination hearings. The initial proposal is as to split the hearings into three stages as follows:-
 - 1. Duty to Cooperate, Legal Compliance, Objectively Assessed Needs for Housing (including Gypsies and Travellers) and Employment in the Borough – May 2017.
 - 2. Spatial Strategy and distribution/location of development, Transport, Town Centres and Retail, Green infrastructure/greenspace, Green Belt and Safeguarded Land – timescale to be confirmed following stage 1.
 - 3. Site allocations, housing requirement figure and five year supply, development management policies, viability and monitoring/delivery – timescale to be confirmed following stage 2.
- 5.8 In our initial response we have requested that the inspector considers two stages of hearings in order to streamline the process. We are awaiting a response to this request.

6. Next Steps

- 6.1 Once the Inspector has received Barnsley Council's substantive response to the issues raised regarding the Housing White Paper, and our Objectively

Assessed Housing Need, she will clarify how many stages of hearings there will be and the matters to be discussed at each session.

7. Consideration of alternative approaches

- 6.1 It is important to keep the timescales for the Local Plan examination up to date as it progresses. As a minimum the Local Plan page of the website would need to be kept up to date if the LDS itself isn't updated.

7. Implications for Barnsley

- 7.1 The Local Plan, once adopted, will provide the statutory planning framework for the borough as a whole and will contain planning policies to deal with all issues except waste. At present waste policies are contained in the Joint Waste Plan prepared with Rotherham and Doncaster and adopted in 2012.

- 7.2 Adoption of a Local Plan is essential in order to allow the Council to manage physical development of the borough on behalf of residents and businesses. This includes providing sufficient land in the right places to attract more businesses into the borough and to allow existing businesses to grow. The aim of this is to create more and better jobs in order to improve earnings and increase opportunities for local residents. It also aims to provide improved housing to meet existing need and the needs of future generations whilst at the same time protecting what is special about the borough.

8. Implications for local people / service users

As above, the Local Plan once adopted will provide the statutory planning framework for the borough as a whole and will contain planning policies to deal with all issues except waste. The policies it contains will be used in making decisions on planning applications. Proposed site allocations will affect those people that live in the vicinity of them.

9. Financial implications

- 9.1 Consultation on the financial implications has taken place with colleagues in Financial Services on behalf of the Director of Finance, Assets and ICT.
- 9.2 Resources have previously been set aside within the Jobs and Business Plan to cover the cost of the submission, examination and adoption of the Local Plan.
- 9.3 Whilst the examination timetable is not yet finalised it is now assumed that there will be an additional financial implication arising from the need to extend the Programme Officer post for at least a further 7 months until the end of 2017/18. The cost of the post will now be £27,350 in 2017/18, an additional £15,954. This additional expenditure will be contained within the additional resources included within the Jobs and Business Plan.
- 9.4 In addition to the above, the Government White Paper '**Fixing our broken housing market**' published on 7 February 2017 announced proposals to boost local authority capacity and capability to deliver planning cases, thereby improving the speed and quality with which cases are handled, while deterring unnecessary appeals.

- 9.5 These proposals include the offer to Local Authorities of increasing planning fees by 20% from July 2017. The Council has indicated to Government that it intends to take up this offer. It is estimated that this increase will generate additional planning fee income of £125,000 in 2017/18 (July 1st implementation date) with full year effect income of £187,500 per annum allowing the Council to deliver its 2020 medium term financial plan whilst also providing investment into the planning service.
- 9.6 The financial implications to this report are summarised in the attached Appendix A.
- 10. Employee implications**
- 10.1 There are no employee implications arising from this report.
- 11. Communications implications**
- 11.1 There are communications implications arising from this report. Communications support will be required in preparing and disseminating press releases and dealing with social media.
- 12. Community Strategy and the Council's Performance Management Framework**
- 12.1 Public consultation will be carried out in accordance with the revised Statement of Community Involvement which sets out how local people and stakeholders can engage in, and influence, planning decisions. The Barnsley Local Plan Statement of Community Involvement supports the Council's corporate priority of people achieving their potential.
- 13. Promoting Equality & Diversity and Social Inclusion**
- 13.1 Local Plan consultation has been carried out in accordance with the Statement of Community We have liaised with the network of Equality Forums that facilitate engagement with some of the diverse groups who have historically been harder to involve.
- 14. Tackling Health Inequalities**
- 14.1 There are no direct matters of relevance arising from this report but a Health Impact Assessment has been produced to consider the Local Plan proposals on health.
- 15. Climate Change & Sustainable Energy Act 2006**
- 15.1 There are no direct matters of relevance arising from this report but the emphasis of the NPPF is to promote sustainable development and the Local Plan must provide the evidence that proposals take account of the impact on the environment.
- 16. Risk Management Issues**
- 16.1 There is a risk that the Local Plan could be found unsound. In order to reduce this risk provision has been made to commission robust evidence.

17. Conservation of Biodiversity

17.1 No direct biodiversity implications arising from this report.

18. List of Appendices

Latest Local Development Scheme.

Office Contact: Paula Tweed	Telephone No: 2611	Date: 9/3/17
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Financial Implications / Consultation	Date:
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Consultations have taken place with representatives of the Acting Executive Director, Finance

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Report of the Executive Director Place

FINANCIAL IMPLICATIONS

Local Plan - Progress and update of Local Development Scheme

i) Capital Expenditure	<u>2017/18</u>	<u>2018/19</u>	<u>2019/20</u>	<u>Total</u>
	£	£	£	£
<i>Not applicable in this instance</i>	0		0	0
	0	0	0	0
To be financed from:				0
	0	0	0	0
ii) Revenue Effects	<u>2017/18</u>	<u>2018/19</u>	<u>2019/20</u>	<u>2020/21</u>
	£	£	£	£
Additional Investment in Planning Services	125,000	115,000		
Highways Development Control Costs		50,000		
Employee Expenditure	27,350			
	152,350	165,000	0	0
To be financed from:				
Resources allocated within the J&BP	27,350			
Additional Planning Fee income	125,000	165,000		
	152,350	165,000	0	0

Impact on Medium Term Financial Strategy*Not applicable in this report*

Agreed by:



.....23/03/2017...On behalf of the Director-Finance, Assets & IS

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MEETING:	Cabinet
DATE:	Wednesday, 22 March 2017
TIME:	10.00 am
VENUE:	Reception Room, Barnsley Town Hall

MINUTES

Present

Councillors Houghton CBE (Chair), Andrews BEM, Bruff, Cherryholme (for Cheetham), Gardiner, Howard and Miller

Members in Attendance:

Councillors Franklin, Frost, David Griffin, Saunders and Sheard

215. Declaration of pecuniary and non-pecuniary interests

There were no declarations of pecuniary or non-pecuniary interests.

216. Leader - Call-in of Cabinet decisions

The Leader reported that no decisions from the previous meetings held on 8th and 9th March, 2017 had been called in.

217. Minutes of the previous meeting held on 8th and 9th March, 2017 (Cab.22.3.2017/3)

The minutes of the meetings held on 8th and 9th March, 2017 were taken as read and signed by the Chair as a correct record.

218. Decisions of Cabinet Spokespersons (Cab.22.3.2017/5)

There were no Records of Decisions by Cabinet Spokespersons under delegated powers to report.

219. Petitions received under Standing Order 44 (Cab.22.3.2017/6)

It was reported that no petitions had been received under Standing Order 44.

Corporate Services Spokesperson

220. Organisational Improvement Strategy (Cab.22.3.2017/7)

RESOLVED that the Organisation Improvement Strategy for 2017 – 2020, as detailed in the report now submitted, be approved for implementation with effect from 1st April, 2017.

Communities Spokesperson

221. Community Engagement Strategy (Cab.22.3.2017/8)

RESOLVED that the Community Engagement Strategy, as detailed in the report now submitted, be approved, subject to wider consultation including with Elected Members to develop the themes in the Strategy based on their extensive experience within our local communities.

Place Spokesperson

222. Air Quality Action Plan (Cab.22.3.2017/9)

RESOLVED:-

- (i) that the outcome of the statutory consultation on the revised Air Quality Action Plan and the subsequent amendment of the Plan, as detailed in the report now submitted, be noted; and
- (ii) that the Plan be released and the actions contained within it be implemented.

223. Licensing Act 2003 - Statement of Licensing Policy (Cab.22.3.2017/10)

RECOMMENDATION TO FULL COUNCIL ON 30TH MARCH, 2017 that the Licensing Act 2003 - Statement of Licensing Policy 2017, attached at Appendix 1 of the report submitted, be approved.

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Chair

MEETING:	Cabinet
DATE:	Wednesday, 5 April 2017
TIME:	10.00 am
VENUE:	Reception Room, Barnsley Town Hall

MINUTES

Present Councillors Houghton CBE (Chair), Andrews BEM, Bruff, Cherryholme (for Cheetham), Gardiner, Howard, Miller and Platts

Members in Attendance: Councillors G. Carr, Ennis, Franklin, David Griffin, W. Johnson, Lamb, Saunders, Sheard and Shepherd

224. Declaration of pecuniary and non-pecuniary interests

There were no declarations of pecuniary or non-pecuniary interests.

225. Leader - Call-in of Cabinet decisions

The Leader reported that no decisions from the previous meeting held on 22nd March, 2017 had been called in.

226. Minutes of the previous meeting held on 22nd March, 2017 (Cab.5.4.2017/3)

The minutes of the meeting held on 22nd March, 2017 were taken as read and signed by the Chair as a correct record.

227. Decisions of Cabinet Spokespersons (Cab.5.4.2017/4)

There were no Records of Decisions by Cabinet Spokespersons under delegated powers to report.

228. Action Taken Under Paragraph B6 of the Responsibility for Executive Functions - Officer Delegations Contained in the Council Constitution (Cab.5.4.2017/5)

RESOLVED that the action taken by the Director of Legal and Governance under Paragraph B6 of the Responsibility for Executive Functions – Officer Delegations, as detailed within the Appendix attached to the report now submitted, be noted, as follows:-

- (i) To enter into and from time to time revise all appropriate legal documentation to provide Community Use Agreements in respect of:
 - (a) Carlton Community College;
 - (b) Dearne ALC;
 - (c) Northern Education Trust;
 - (d) Penistone Grammar ALC;
 - (e) Springwell Special Academy;

- (f) Greenacre School;
 - (g) Outwood Academy Shafton;
 - (h) Horizon Community College;
 - (i) Holy Trinity; and
 - (j) Netherwood.
- (ii) To novate and from time to time revise such novated Community Use Agreement which relates to Greenacre School to the Wellspring Academy Trust.

229. Petitions received under Standing Order 44 (Cab.5.4.2017/6)

RESOLVED that the report notifying the receipt of the following petitions be noted and the recommended actions for responding to them be endorsed:-

- (a) Containing the signatures of 79 signatories, in respect of a request to reinstate access to the Swaithe playing fields across the site of the former Worsbrough High School.

Since the closure of Worsbrough High School in 2005, residents in the surrounding area have created an informal route across the site as a short cut to access the sports fields to walk dogs etc. However, the access has been closed off so that the land can be let on a grazing tenancy. The informal route is not included on the Definitive Map, and a claim for its inclusion is unlikely to be successful given that it has been in regular use for less than 20 years. Formalising the route would bring with it a maintenance liability on the Council and affect the letting of the site or any future proposals the Council may have for the site. As there is an alternative, albeit longer, definitive footpath available to the public to access the Trans Pennine Trail and other recognised public accessible routes, it is not recommended that this access be re-opened to the general public.

Overview and Scrutiny Reports

230. Task and Finish Group - Higher Level Skills and Jobs (Cab.5.4.2017/7)

Councillor W. Johnson attended the meeting to present the 'Higher Level Skills and Jobs' report regarding activity being undertaken to assist residents to obtain higher level skills; make suitable employment opportunities available; as well as consider what barriers may be faced in obtaining these jobs.

RESOLVED that the report be received and the Executive Director Place be requested to co-ordinate response to the recommendations in the report within 28 days.

231. Task and Finish Group - Fly Tipping (Cab.5.4.2017/8)

Councillor G. Carr attended the meeting to present the 'Fly-Tipping' report as a result of the continued work into reducing the high instances of fly-tipping in the Borough.

RESOLVED that the report be received and the Executive Directors Communities and Place be requested to co-ordinate response to the recommendations in the report within 28 days.

232. Task and Finish Group - Flooding (Cab.5.4.2017/9)

Councillor Ennis attended the meeting to present the 'Flooding' report as a result of the review of flooding in Barnsley.

RESOLVED that the report be received and the Executive Directors Core Services and Place be requested to co-ordinate a response to the recommendations in the report within 28 days.

Deputy Leader

233. Director of Public Health Annual Report 2016 (Cab.5.4.2017/10)

RESOLVED that the contents of the Director of Public Health's Annual Report for 2016, as detailed in the report now submitted, be noted.

234. Community Governance Review (Cab.5.4.2017/11)

RESOLVED that the Council undertakes a Community Governance Review under the terms of reference outlined in Appendix 1 of the report now submitted.

Communities Spokesperson

235. All Age Early Help Strategy (Cab.5.4.2017/12)

RESOLVED:-

- (i) that the All Age Early Help Strategy (2017-2020), as detailed in Appendix 1 of the report now submitted, be received and endorsed;
- (ii) that an annual position statement on the delivery of the All Age Early Help Strategy (2017-2020) and priorities for the coming year be agreed; and
- (iii) that the decision of the Health and Wellbeing Board to adopt the Strategy and for partners to sponsor its implementation within their organisation be noted.

Place Spokesperson

**236. Local Plan - Progress and Update of Local Development Scheme
(Cab.5.4.2017/13)**

RECOMMENDED TO FULL COUNCIL ON 25TH MAY, 2017:-

- (i) that the timescales in the current Local Development Scheme, as detailed in the report now submitted, be noted;
- (ii) that the Head of Planning and Building Control be delegated authority to amend the Local Development Scheme as required during the Local Plan examination and to reflect progress on a South Yorkshire Joint Waste Plan;
- (iii) that the Head of Planning and Building Control be delegated authority to make a formal request to the Inspector under section 20(7C) of the Planning and Compulsory Purchase Act 2004 (as amended) to recommend main modifications to ensure the Local Plan meets the tests of soundness;
- (iv) that approval be given to extend the Programme Officer post to the end of 2017/18; and
- (v) that following the Fixing our Broken Housing Market White Paper, the 20% increase in planning fees from July 2017 be implemented.

237. Barnsley Property Investment Fund 2 - Phase 1 (Cab.5.4.2017/14)

RESOLVED:-

- (i) that the capital allocation of £3,750,000 to fund the ongoing delivery of the Property Investment Fund and associated supporting procurement activity, as outlined in the report now submitted, be approved; and
- (ii) that a further report be provided recommending and seeking approval of preferred investments, costs and outputs.

238. Proposal to increase the charges and amend restrictions at Council controlled Parking Places (Cab.5.4.2017/15)

RESOLVED:-

- (i) that the proposals to vary the car parking charges, as set out in the report submitted, be advertised;
- (ii) that the proposals take cognisance of the ongoing construction works and the implications this has on people visiting or working in the town, and the free parking offer at weekends throughout the Glass Works construction period be maintained;
- (iii) that the Service Director Environment and Transport be authorised to implement the proposed changes to the parking charges following advertisement;

- (iv) that the proposal to revoke the short stay parking restrictions detailed in the report be advertised;
- (v) that any objections to the proposed revocation of the short stay parking restrictions be the subject of a further report; and
- (vi) that should there be no objections to the proposed revocation of the short stay parking restrictions; that the Interim Head of Highways, Engineering and Transportation and the Executive Director Core Services be authorised to make and implement the amendments to the Off-Street Parking Place Order and the Town Centre Parking Place and Car Parking Zone Order.

People (Achieving Potential) Spokesperson

239. Options Appraisal to Address Primary and Secondary School Pupil Place Planning Challenges (Cab.5.4.2017/16)

RESOLVED:-

- (i) that the options appraisal to address Primary and Secondary School pupil place planning challenges, detailed in the report now submitted be noted and further development of feasibility work on the preferred options be supported;
- (ii) that a two-phase approach to the issues outlined be recommended with the more urgent secondary issues addressed as Phase 1 and the primary issues as Phase 2, as detailed below:-

Phase 1

- Working in collaboration with a potential town centre based Secondary Multi-Academy Trust (MAT) to establish a new secondary free school as part of the Town Centre Regeneration project which will accommodate additional pupils entering secondary from the primary phase.
- Working in collaboration with a potential new West of town Secondary MAT to accommodate the remainder of additional pupils entering secondary from the primary phase.

Phase 2

- Working in collaboration with a potential new West of town MAT to potentially accommodate additional primary pupils on the mixed-use site (MU 1) should the site be allocated in the Local Plan.

240. Exclusion of Public and Press

RESOLVED that the public and press be excluded from the meeting during consideration of the following items, because of the likely disclosure of exempt information as described by the specific paragraphs of Part I of Schedule 12A of the Local Government Act 1972 as amended, as follows:-

<u>Item Number</u>	<u>Type of Information Likely to be Disclosed</u>
241	Paragraph 3

Corporate Services Spokesperson

241. NPS Barnsley Ltd and Barnsley Norse Business Plans 2017-18 (Cab.5.4.2017/18)

RESOLVED:-

- (i) that the NPS Barnsley Business Plan (at Appendix B of the report now submitted), be approved, subject to consultations with Scrutiny and other stakeholders;
- (ii) that the Barnsley Norse Business Plan (Appendix C of the report) be approved subject to consultation with Scrutiny and other stakeholders; and
- (iii) that the Service Director Assets, in consultation with the Cabinet Spokesperson for Corporate Services, be authorised to approve any final amendments or additions to the NPS Barnsley Business Plan and Barnsley Norse Business Plan that are required following any consultations.

.....
Chair

MEETING:	Cabinet
DATE:	Wednesday, 19 April 2017
TIME:	10.00 am
VENUE:	Reception Room, Barnsley Town Hall

MINUTES

Present Councillors Andrews BEM (Chair), Bruff, Cheetham, Gardiner, Howard, Miller and Platts

Members in Attendance: Councillors Cherryholme, Franklin, David Griffin, Lamb and Saunders

242. Declaration of pecuniary and non-pecuniary interests

There were no declarations of pecuniary or non-pecuniary interests.

243. Deputy Leader - Call-in of Cabinet decisions

The Deputy Leader reported that no decisions from the previous meeting held on 5th April, 2017 had been called in.

244. Minutes of the previous meeting held on 5th April, 2017 (Cab.19.4.2017/3)

The minutes of the meeting held on 5th April, 2017 were taken as read and signed by the Chair as a correct record.

245. Decisions of Cabinet Spokespersons (Cab.19.4.2017/4)

The Record of Decisions taken by Cabinet Spokespersons under delegated powers during the weeks ending 31st March and 7th April, 2017 were noted.

246. Petitions received under Standing Order 44 (Cab.19.4.2017/5)

It was reported that no petitions had been received under Standing Order 44.

Deputy Leader

247. Smoke Free Town Centre Zones (Cab.19.4.2017/6)

RESOLVED:-

- (i) that support be given to the student-led social norms public consultation method, as described in the report now submitted, in order to gather data on public opinion about smokefree zones in the town centre; and
- (ii) that given an appropriate level of public support, the phased implementation of smokefree zones in the town centre, be approved, starting with the Pals Memorial Centenary Square.

Corporate Services Spokesperson

248. Asset Management Plan - Planned Maintenance Programme 2017-2018 (Cab.19.4.2017/7)

RESOLVED:-

- (i) that the list of schemes identified as priorities for each service in the Asset Management Plan - Planned Maintenance Programme 2017-18, as detailed in the report now submitted, be agreed and that NPS Barnsley Ltd, in conjunction with the Service Director Assets, be authorised to place orders for the work;
- (ii) that the Service Director Assets be authorised, in conjunction with the relevant service and the Cabinet Spokespersons for Corporate Services, to vary the programme within the overall financial approval;
- (iii) that Contract Procedure Rule 5.3 be invoked to allow an exception to the competition requirements and single tenders to be received from the NPS Works Planning and Delivery, subject to these being checked for value for money against previously tendered works, such an exception being justified on the grounds set out in Section 4 of the report; and
- (iv) that, in the event that the planned maintenance budget for 2017-18 is not fully expended, the value of any committed works be rolled forward in addition to next year's planned maintenance allocations.

249. Equal Pay Review 2015/16 (Cab.19.4.2017/8)

RESOLVED:-

- (i) that the findings of the Equal Pay Review for 2015/16, as set out in the report submitted, be noted including that there are no significant equal pay gaps identified within any individual grade in relation to gender, age, disability, ethnicity and religion across the Council;
- (ii) that the key findings at Section 5 be noted;
- (iii) that the action plan at Appendix B be noted; and
- (iv) that it be noted that the current Equal Pay Policy and Code of Practice was being reviewed to reflect mandatory gender pay gap reporting for public sector employers and any amendments would be presented to Cabinet alongside the 2016/17 Equal Pay Review findings.

Communities Spokesperson

250. Core Infrastructure (Server Estate) - Replacement (Cab.19.4.2017/9)

RESOLVED that approval be given to undertake the Core Infrastructure (Server Estate) Replacement Scheme, to replace the Council's virtual server estate as detailed in the report now submitted, at an estimated cost of £650,000 and funding be released from the Capital Programme in accordance with Financial Regulation 5.2(c).

251. Private Sector Housing Enforcement Policy (Cab.19.4.2017/10)

RESOLVED that the implementation of the Private Sector Housing Enforcement Policy with effect from 26th April, 2017, as detailed in the appendix to the report submitted, be approved.

Place Spokesperson

252. OFSTED Report Adult Learning (Cab.19.4.2017/11)

RESOLVED:-

- (i) that the outcome of the Ofsted inspection of the Adult Skills and Community Learning Service, as detailed in the report now submitted, be noted; and
- (ii) that the planned improvements identified be approved and the creation of a Member-supported Improvement and Governing Board to oversee the improvement journey and ensure existing strengths are maintained be endorsed.

253. Appreciation - Craig Rogerson

The Chair commented that Craig Rogerson was leaving the Council after almost 18 years. He referred to Craig's hard work and commitment in supporting Cabinet and other meetings, but also in helping Members more generally, and wished him well in his new job with Modern Mindsets.

RESOLVED that the Chair's comments be endorsed.

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Chair

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MEETING:	Cabinet
DATE:	Wednesday, 3 May 2017
TIME:	10.00 am
VENUE:	Reception Room, Barnsley Town Hall

MINUTES

Present

Councillors Houghton CBE (Chair), Andrews BEM, Bruff, Cheetham, Gardiner, Howard, Miller and Platts

Members in Attendance:

Councillors Cherryholme, Franklin, Frost, David Griffin, Lamb, Saunders, Sheard and Shepherd

254. Declaration of pecuniary and non-pecuniary interests

Councillors Franklin and Lamb declared non-pecuniary interests in Minute 262 as members of the Forge Community Partnership, which would take the lease for the Blacker Hill Community Hub under the proposed Asset Transfer.

255. Leader - Call-in of Cabinet decisions

The Leader reported that no decisions from the previous meeting held on 19th April, 2017 had been called in.

256. Minutes of the previous meeting held on 19th April, 2017 (Cab.3.5.2017/3)

The minutes of the meeting held on 19th April, 2017 were taken as read and signed by the Chair as a correct record.

257. Decisions of Cabinet Spokespersons (Cab.3.5.2017/4)

The Record of Decisions taken by Cabinet Spokespersons under delegated powers during the weeks ending 14th and 21st April, 2017 were noted.

258. Petitions received under Standing Order 44 (Cab.3.5.2017/5)

It was reported that no petitions had been received under Standing Order 44.

Corporate Services Spokesperson

259. Corporate Anti-Fraud and Corruption Policies (Cab.3.5.2017/6)

RESOLVED:-

- (i) that the Corporate Anti-Fraud and Corruption Policy, the Corporate Anti-Fraud and Corruption Strategy, and the Corporate Anti-Bribery Policy, as detailed in the appendices to the report, be approved and the Council's overall 'zero tolerance' approach be endorsed; and

- (ii) that, through the Audit Committee, the effectiveness of those policies and the strategy be monitored via the work of the Corporate Anti-Fraud Team in the Council's Internal Audit Service.

260. Strategic Risk Register - Full Review March 2017 (Cab.3.5.2017/7)

RESOLVED:-

- (i) that the high level strategic risks articulated within the full review of the Strategic Risk Register, as detailed within the report, be confirmed as reflecting the current position of the Council; and
- (ii) that the Council continues to support the Corporate Risk Management process and the embedding of a Risk Management culture within the organisation.

261. Risk Management Framework Review (Cab.3.5.2017/8)

RESOLVED that the revisions to the Risk Management Framework, as set out in the report now submitted, be approved to ensure that it remains fit for purpose.

262. Community Asset Transfer: Blacker Hill Community Hub, Wentworth Road, Barnsley (Cab.3.5.3017/9)

RESOLVED:-

- (i) that the Community Asset Transfer, based on the business case from the Forge Community Partnership as set out in the appendices to the report now submitted to develop and expand the existing community hub facility at Blacker Hill Community Hub, Wentworth Road, Barnsley, be approved;
- (ii) that the application of the methodology to test the robustness and sustainability of the business plan, without which the proposals would not have come forward for consideration, be noted;
- (iii) that the Service Director Assets be authorised to finalise heads of terms for a 25 year lease to the Forge Community Partnership for a nominal rent to develop and expand the existing community hub facility at Blacker Hill Community Hub; and
- (iv) that the Executive Director Core Services be authorised to complete the lease to the Forge Community Partnership.

263. Community Asset Transfer: Worsbrough Common Community Centre, Warren Quarry Lane, Worsbrough, Barnsley (Cab.3.5.2017/10)

RESOLVED:-

- (i) that the Community Asset Transfer, based on the business case from the Worsbrough Common Community Association as set out in the appendices to the report now submitted to develop and expand the existing community centre facility at Worsbrough Common Community Centre, Warren Quarry Lane, Worsbrough, Barnsley, be approved;

- (ii) that the application of the methodology to test the robustness and sustainability of the business plan, without which the proposals would not have come forward for consideration, be noted;
- (iii) that the Service Director Assets be authorised to finalise heads of terms for a 25 year lease to the Worsbrough Common Community Association for a nominal rent to develop and expand the existing community centre facility at Worsbrough Common Community Centre; and
- (iii) that the Executive Director Core Services be authorised to complete the lease to the Worsbrough Common Community Association.

Place Spokesperson

264. Travel Assistance Policy - Consultation Findings (Cab.3.5.2017/11)

This item was withdrawn.

265. Implementation of the Apprenticeship Reforms (Cab.3.5.2017/12)

RESOLVED:-

- (i) that a procurement exercise be undertaken to identify apprentice training and assessment providers in line with the Council's duties under the reforms, as set out in Appendix 1 to the report now submitted;
- (ii) that the Executive Director Senior Responsible Officer, tasked with chairing the Organisational Improvement Board be authorised to approve the award of the contract to the successful providers on the basis of the tender evaluation criteria, set out at paragraph 4.3 of the report now submitted;
- (iii) that responsibility for the strategic management and coordination of the apprenticeship reform be through the Organisation Improvement Board, and an operational group be established to provide support to the Board consisting of key officers from across the Council and representation from the Council's maintained schools; and
- (iv) that the need for further liaison with schools on the operation of the reforms, and the importance of championing apprenticeships be agreed.

266. Traffic Regulation Order - Blythe Street, Wombwell Objection Report (Cab.3.5.2017/13)

RESOLVED:-

- (i) that the objections received to the proposals for the introduction of Waiting Restrictions on Blythe Street, Wombwell be overruled for the reasons set out in the report and the objectors informed accordingly; and

- (ii) that the Head of Highways, Engineering and Transportation and the Executive Director Core Services be authorised to make and implement the Traffic Regulation Order.

267. Acceptance of Funding for Great Place Scheme: Transforming Communities through Culture (Cab.3.5.2017/14)

RESOLVED:-

- (i) that the funding of £1,264,000 from the Heritage Lottery Fund (HLF) and Arts Council England (ACE) and approval be given to the implementation of the Great Places Scheme outlined in the report now submitted;
- (ii) that the Authority enter into a partnership agreement with Rotherham Council for its delivery;
- (iii) that the Council takes the role of Lead Partner and Accountable Body in line with the conditions of the grant; and
- (iv) that the project commences in May 2017 for three years.

People (Safeguarding) Spokesperson

268. Review of the Overview and Scrutiny Committee Safeguarding Workstream (Cab.3.5.2017/15)

RESOLVED:-

- (i) that the arrangements for the Overview and Scrutiny Committee (OSC) Safeguarding workstream, as outlined in the report now submitted, be agreed for consideration at Annual Council;
- (ii) that meetings continue to be set aside in the Overview and Scrutiny Committee work programme to consider safeguarding business;
- (iii) that minutes from the most recent Overview and Scrutiny Committee meeting feed directly into the following meeting rather than the current arrangement of separate streams of general and safeguarding business; and
- (iv) that the public minute for the private part of the Overview and Scrutiny Committee agenda be expanded to provide further information and transparency.

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Chair

Declarations of Interest contained within the Minute Book

The following Members declared an interest in the minutes indicated:-

<u>Councillor</u>	<u>Minute No.</u>	<u>Subject</u>	<u>Interest</u>
<u>Planning Regulatory Board</u>			
Cllrs Makinson and Unsworth	108	Planning Application No. 2016/0118 – Demolition of existing terraced dwellings and erection of 8 no. dwellings at 2 Baden, Worsbrough Bridge, Barnsley	Non-Pecuniary – Members of Berneslai Homes Board
Cllr Hayward	103	Planning Application No. 2016/0322 – Removal of Condition 2 of Application 2013/1228, removal of former petrol station canopy, formation of 2 car washing bays, new boundary treatment and landscaping to create a new hand car wash and valet centre (Sui Generis) to remove temporary permission and allow permanent site (amended plans) at former petrol filling station Pontefract Road, Barnsley	Non-Pecuniary – Local Ward Member
Cllr Unsworth	104	Planning Application 2017/0027 – Demolition of existing house and erection of 3 new houses (outline) at the Laurels, 24 View Lands, Silkstone Common, Barnsley	Non-Pecuniary – Known to the agent for the applicant in a personal capacity for over 30 years
<u>Overview and Scrutiny Committee</u>			
Cllrs G. Carr, Charlesworth, Sixsmith MBE, Tattersall, Unsworth and Wilson	63	Barnsley Safeguarding and Looked After Children Continuous Service Improvement Plan	Non-Pecuniary – Members of the Corporate Parenting Panel
Cllr Lofts	67	Support to Looked After Children from Barnsley placed outside the local authority area	Non-Pecuniary – Member of the Adoption Panel
Cllrs G. Carr, Charlesworth, Tattersall and Unsworth	67	Support to Looked After Children from Barnsley placed outside the local authority area	Non-Pecuniary – Involvement with the Corporate Parenting Panel

<u>Councillor</u>	<u>Minute No.</u>	<u>Subject</u>	<u>Interest</u>
<u>Central Area Council</u>			
Cllr Williams	34	Performance Management Report insofar as the discussion related to the YMCA	Non-Pecuniary – Member of the YMCA
<u>North Area Council</u>			
Cllrs Millner and Burgess	50	Economic Regeneration – Small Business Surgeries – Development update	Non-Pecuniary – BBIC Board Members
<u>Cabinet</u>			
Cllrs Franklin and Lamb	262	Community Assets Transfer: Blacker Hill Community Hub, Wentworth Road, Barnsley	Non-Pecuniary – Members of the Forge Community Partnership which is to lease the Blacker Hill Community Hub under the proposed Asset Transfer